

ANTI RAGGING CELL (ARC) POLICY

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Sathyabama Institute of Science and Technology

(Deemed to be University)

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DOCUMENT CLASSIFICATION : This document constitutes an official policy of the Deemed to be University. The provisions of this policy shall be implemented and interpreted in accordance with the applicable statutory and regulatory requirements, and in conjunction with other relevant policies, regulations, ordinances, and guidelines of the Institution.



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY

(DEEMED TO BE UNIVERSITY)

CATEGORY - 1 UNIVERSITY BY UGC

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ANTI RAGGING CELL (ARC) POLICY

1. PREAMBLE

Sathyabama Institute of Science and Technology is committed to providing a safe, secure, and conducive environment for learning and growth. The Institute maintains a Zero Tolerance Policy towards ragging in any form. Ragging is a criminal offense that violates the dignity of the individual and disrupts the academic environment.

In compliance with the mandate of the Supreme Court of India, the University Grants Commission (UGC) Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and the All India Council for Technical Education (AICTE) notification, the Institute has formulated this comprehensive policy. This document outlines the framework for prevention, prohibition, and Redressal of ragging within the campus and its associated hostels/premises.

2. OBJECTIVES OF THE ANTI-RAGGING CELL

The primary objectives of the Anti-Ragging Cell are:

1. To root out ragging in all its forms from the institution by prohibiting it by law, preventing its occurrence by regulations, and punishing those who indulge in ragging.
2. To create an atmosphere of discipline and mutual respect among students.
3. To facilitate a transparent mechanism for the timely Redressal of grievances related to ragging.
4. To sensitize students, parents, and staff about the adverse effects of ragging and the legal consequences involved.
5. To ensure compliance with the UGC/AICTE regulations and the directions of the Supreme Court of India.

3. DEFINITION OF RAGGING

As defined under Regulation 3 of the University Grants Commission Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, "ragging" constitutes one or more of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.

- b. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.

4. CONSTITUTION OF ANTI-RAGGING COMMITTEE AND SQUAD

4.1 ANTI-RAGGING COMMITTEE

The Institute shall constitute an Anti-Ragging Committee to be nominated and headed by the Head of the Institution. The committee shall consist of representatives of civil and police administration, local media, Non-Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the fresher's category as well as senior students, and non-teaching staff.

Composition Structure:

Sl.No	Designation	Role in Committee
1	Registrar	Head
2	Representative of Civil and Police Administration	Member
3	Local Media and NGO representative	Member
4	Faculty Representatives (Male & Female)	Members
5	Hostel Warden - Boys	Member
6	Hostel Warden - Girls	Member
7	Parents (Fresher's & Seniors)	Members
8	Students (Fresher & Seniors)	Members
9	Non Teaching Faculty	Members

4.2 ANTI-RAGGING SQUAD

The Anti-Ragging Squad shall be nominated by the Head of the Institution with such representation as may be considered necessary from amongst the members of the faculty. The Squad shall remain mobile, alert, and active at all times.

4.3 TENURE

The Anti-Ragging Committee (ARC) shall be constituted for a period of three academic years and shall be reconstituted annually in accordance with UGC guidelines regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and shall be reviewed or reconstituted periodically, as required by the institution.

5. ROLES AND RESPONSIBILITIES

5.1 ROLE OF THE ANTI-RAGGING COMMITTEE

- To ensure compliance with the provisions of UGC regulations and any law for the time being in force concerning ragging.
- To monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- To take appropriate decisions regarding the punishment of students found guilty.

5.2 ROLE OF THE ANTI-RAGGING SQUAD

- To make surprise raids on hostels, canteens, libraries, classrooms, and other places vulnerable to incidents of, and having the potential of, ragging.
- To conduct on-the-spot enquiry into any incident of ragging referred to it by the Head of the Institution or any member of the faculty or any student/parent.
- To submit enquiry reports to the Anti-Ragging Committee for further action.

6. PREVENTIVE MEASURES

Sathyabama Institute of Science and Technology implements the following preventive measures:

6.1 ORIENTATION AND AWARENESS

- Conducting mandatory orientation programs for freshers and parents to familiarize them with the institutional culture and the anti-ragging policy.
- Displaying anti-ragging posters and notices prominently at various locations including hostels, canteen, corridors, and administrative blocks, detailing the definition of ragging and penalties.
- Organizing workshops and seminars to sensitize senior students.

6.2 SURVEILLANCE AND MONITORING

- Installation of CCTV cameras at vital points in the campus.
- Regular patrolling by the Anti-Ragging Squad, especially during the commencement of the academic session and breaks.
- Faculty members are assigned to monitor student activities in hostels and common areas.

6.3 MANDATORY UNDERTAKINGS

- In compliance with Regulations 3 and 6 of the University Grants Commission Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009:
- a) Every student and their parent/guardian shall submit an anti-ragging undertaking at the time of admission and at the time of registration each academic year.
- b) The undertaking shall serve as a formal declaration that the student shall not engage in ragging in any form.
- c) The institution shall maintain proper records of all undertakings submitted.
- d) Non-submission of the undertaking shall result in denial of admission or continuation of registration, as per institutional norms.

6.4 PUBLIC DISCLOSURE

- The institution shall prominently display anti-ragging policies, committee details, and helpline numbers on its website and campus notice boards in accordance with UGC guidelines.

7. COMPLAINT MECHANISM AND REPORTING

Any student or parent who observes or becomes a victim of ragging can report the incident through the following channels:

1. Direct Complaint: Written complaint to the Head of the Institution, Director (Student Administration), or any member of the Anti-Ragging Committee/Squad.
2. Online Reporting: Submitting a complaint through the online grievance portal on the Institute website.
3. Email: Sending an email to the dedicated anti-ragging email ID (arc@sathyabama.ac.in).
4. Mobile Reporting: Students or parents may report incidents by contacting the designated ARC members through the official institute mobile number +91 9445992644
5. Helpline: Calling the 24x7 Anti-Ragging Helpline numbers provided by the Institute or the National Anti-Ragging Helpline (1800-180-5522).

All complaints shall be addressed promptly and resolved in a time-bound manner as per institutional norms and UGC guidelines.

Confidentiality: The identity of the complainant will be kept confidential to protect them from any retaliation.

8. PUNITIVE MEASURES AND PENALTIES

As per Regulation 7 of the UGC Regulations, 2009, the following penalties may be imposed depending upon the nature and gravity of the offense as established by the Anti-Ragging Committee, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- Suspension from attending classes and academic privileges.

- Withholding/withdrawing scholarship/fellowship and other benefits.
- Debarring from appearing in any test/examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- Suspension/expulsion from the hostel.
- Cancellation of admission.
- Rustication from the institution for period ranging from one to four semesters.
- Expulsion from the institution
- Filing of a First Information Report (FIR) with the local police.

9. AFFIDAVIT REQUIREMENTS

As mandated by UGC/AICTE regulations:

- a) All students and their parents/guardians shall submit anti-ragging affidavits as per UGC regulations.
- b) The affidavits shall be submitted through the prescribed institutional or UGC online platforms. Reference websites for affidavits Sathyabama Anti-Ragging Cell.
- c) The affidavits shall act as a legally binding undertaking against involvement in ragging activities.

10. POLICY ACKNOWLEDGEMENT

This Anti-Ragging Policy reaffirms the institution's commitment to maintaining a safe, respectful, and ragging-free campus environment. All students, faculty members, and staff are expected to be aware of and comply with the provisions of this policy. The institution strictly prohibits ragging in any form and will take appropriate action against violations in accordance with regulatory guidelines. The policy will be reviewed and updated every three years, or earlier if required.

11. MONITORING AND REPORTING

The institution shall maintain records of ragging-related incidents, actions taken, and preventive measures. Periodic reports shall be submitted to the appropriate authorities as required under UGC regulations.


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