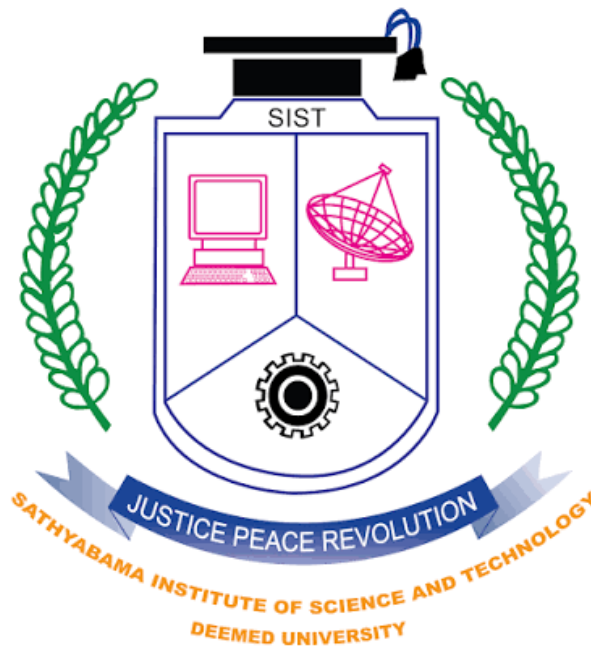


STUDENT WELFARE POLICY

2026 Edition

Policy No. : EOMS 21001: 2018/Pol/HR&SFE/2025-2026/02



**Sathyabama Institute of Science and Technology
(Deemed to be University)**

Rajiv Gandhi Salai, Chennai – 600119, Tamil Nadu, India

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DOCUMENT CONTROL SHEET

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DOCUMENT CLASSIFICATION : This document constitutes an official policy of the Deemed to be University. The provisions of this policy shall be implemented and interpreted in accordance with the applicable statutory and regulatory requirements, and in conjunction with other relevant policies, regulations, ordinances, and guidelines of the Institution.



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)

CATEGORY - 1 UNIVERSITY BY UGC

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STUDENT WELFARE POLICY

1. INTRODUCTION

The Student Welfare Policy of Sathyabama Institute of Science and Technology is committed to fostering a holistic, inclusive, and supportive environment conducive to the academic, personal, and professional development of students. This policy is drafted in alignment with the guidelines and regulations issued by the University Grants Commission (UGC), including but not limited to UGC Regulations on Grievance Redressal (2012), UGC Regulations on Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students (2015), UGC Anti-Ragging Regulations (2009), the Rights of Persons with Disabilities Act, 2016, and the principles of the National Education Policy (NEP) 2020.

2. VISION AND MISSION

2.1 Vision

To foster a nurturing ecosystem that prioritizes the holistic well-being of every student, empowering them to achieve academic excellence, emotional resilience, and social responsibility.

2.2 Mission

- To provide comprehensive support services that address the academic, financial, and personal needs of students.
- To ensure a safe, inclusive, and discrimination-free campus environment.
- To facilitate the overall personality development of students through co-curricular and extra-curricular engagement.
- To promote active student participation in institutional governance, decision-making processes, and welfare mechanisms.

3. POLICY OBJECTIVES

The primary objectives of the Student Welfare Policy are to:

1. Facilitate the smooth integration of students into the institution system.
2. Provide financial support to meritorious and economically disadvantaged students.
3. Ensure the physical and mental health of students through dedicated medical and counseling services.
4. Maintain a zero-tolerance policy towards ragging and sexual harassment.
5. Promote inclusivity by providing special care for differently abled students.
6. Establish a transparent and efficient grievance redressal mechanism.
7. Promote gender equality, inclusivity, and respect for diversity within the campus.
8. Establish measurable indicators for assessing the effectiveness of student welfare initiatives

4. KEY COMPONENTS OF STUDENT WELFARE

4.1. Academic Support Services

The Institute is dedicated to ensuring academic success for all students through:

- Mentor-Mentee System: A robust mentorship program where faculty members and senior students to guide students on academic progress and career choices.
- Remedial Classes: Special coaching classes for slow learners to bridge the learning gap.
- Bridge Courses: Orientation programs for fresher's to familiarize them with prerequisites.
- Fast learners shall be encouraged and supported through opportunities to participate in conferences, publish research papers, and engage in hackathons and other competitive academic and innovation activities as part of the institution's student welfare policy

4.2. Health and Medical Services

To ensure physical well-being, the campus provides:

- A fully functional Medical Centre with qualified doctors and nursing staff available during working hours.
- 24/7 Ambulance service for emergency medical transportation to nearby super-specialty hospitals.
- Regular health check-up camps and awareness programs on hygiene and nutrition.

4.3. Counselling and Psychological Support

Recognizing the importance of mental health, the Institute has established a Student Counseling Centre

- Professional psychologists are available to address stress, anxiety, depression, and personal issues.
- Confidentiality is strictly maintained for all counseling sessions.
- Workshops on stress management, emotional intelligence, and life skills are conducted regularly.

4.4. Financial Assistance and Scholarships

In adherence to inclusivity, the Institute offers:

- Merit Scholarships: For students demonstrating academic excellence in entrance and institution examinations.
- Need-based Financial Aid: For students from economically weaker sections.
- Government Scholarship Facilitation: Assistance in applying for state and central government scholarships (SC/ST/OBC/Minority).

4.5. Career Guidance and Placement

The Centre for Skill Development and Placement facilitates comprehensive career development through:

- Regular soft skills training, aptitude tests, and mock interviews.
- Industry-institute interaction sessions and guest lectures.
- Facilitation of internships and final placements in reputed organizations.

4.6. Sports and Cultural Activities

Holistic development is promoted through:

- State-of-the-art sports infrastructure including gymnasiums, indoor stadiums, and outdoor grounds.
- Regular cultural fests and clubs (Music, Dance, Literary, Drama) to nurture talent.
- Special incentives and attendance waivers for students representing the Institution in national/international events.

4.7. Student Grievance Redressal

A transparent mechanism is in place as per UGC regulations (UGC Grievance Redressal Regulations, 2023):

- Student Grievance Redressal Committee (SGRC): To address academic and non-academic complaints.
- An online portal for submitting grievances anonymously or openly.
- Time-bound resolution of complaints to ensure justice and satisfaction.
- The Student Grievance Redressal Committee (SGRC) shall include student representatives as per UGC norms to ensure transparency and participatory decision-making.

4.8. Anti-Ragging Measures

Strictly adhering to the Supreme Court directives, AICTE and UGC Regulations on Curbing the Menace of Ragging, 2016:

- Establishment of an Anti-Ragging Committee and Anti-Ragging Squad.
- Submission of mandatory anti-ragging affidavits by students and parents during admission.
- Continuous monitoring of hostels, canteens, and transport facilities.

4.9. Prevention of Sexual Harassment

The Internal Complaints Committee (ICC) is constituted in accordance with UGC Regulations, 2015

- a) To address complaints regarding sexual harassment effectively and sensitively.
- b) To conduct gender sensitization programs and awareness workshops.
- c) Ensure a safe, inclusive, and gender-sensitive environment for all students and staff, irrespective of gender.
- d) The Internal Complaints Committee (ICC) shall include student members where applicable, in accordance with UGC regulations.

4.10. Hostel and Infrastructure Facilities

- Safe and secure hostel facilities with appropriate accommodation arrangements, ensuring privacy, dignity, and inclusivity for all students.
- Wi-Fi enabled campus, well-stocked libraries, and digital learning resources.
- Safe transportation facilities covering all major routes in the city.

4.11. Student Insurance

Group Medical Insurance coverage is provided to all students to cover accidental injuries and emergency hospitalization expenses, ensuring financial security during medical crises.

4.12. Special Support for Differently Abled Students (Divyangjan)

The campus is made barrier-free with:

- Ramps, lifts, and wheelchair accessibility in all major buildings.
- Special restrooms and scribes for examinations.
- Dedicated counseling and academic support tailored to their needs.

4.13. Student Discipline and Code of Conduct

All students are expected to adhere to the Institute's Code of Conduct, which emphasizes discipline, punctuality, respect for authorities, and academic integrity. Violation of rules will invite disciplinary action by the Disciplinary Committee.

4.14. Digital Well-being and Academic Support

The institution recognizes the growing role of digital platforms in education and the need to ensure students' well-being in both academic and virtual environments.

Digital Well-being

- a) Awareness programs shall be conducted on responsible use of digital devices and online platforms.
- b) Measures shall be taken to prevent cyber bullying, online harassment, and misuse of digital resources.
- c) Students shall be educated on data privacy, digital security, and ethical online behaviour.

Academic Well-being

- a) Initiatives shall be undertaken to help students manage academic stress, examination anxiety, and workload.

- b) Time management, study skills, and academic resilience workshops shall be conducted.
- c) Faculty mentors shall monitor student workload and provide necessary academic guidance and flexibility where required.

5. IMPLEMENTATION FRAMEWORK

The Director (Student Administration) shall be the nodal officer responsible for the implementation of this policy. The implementation framework includes:

- Director (Student Administration): Overall supervision and policy enforcement.
- Student Help Desk: Comprising faculty, staff, and student representatives to monitor welfare activities.
- Feedback Mechanism: Annual feedback will be collected from students to assess the effectiveness of welfare measures.
- Periodic reports based on defined KPIs shall be prepared and reviewed by the competent authority to ensure accountability and continuous improvement.

6. CONCLUSION

Sathyabama Institute of Science and Technology remains steadfast in its commitment to provide a stimulating and supportive environment. This Student Welfare Policy reflects the institution's commitment to fostering responsible, resilient, and socially conscious graduates.


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