

PATENT FILING SUPPORT AND INCENTIVE POLICY

2026 Edition

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**Sathyabama Institute of Science and Technology
(Deemed to be University)**

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DOCUMENT CONTROL SHEET

Particulars	Details
Policy Title	Patent Filing Support and Incentive Policy
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DOCUMENT CLASSIFICATION : This document constitutes an official policy of the Deemed to be University. The provisions of this policy shall be implemented and interpreted in accordance with the applicable statutory and regulatory requirements, and in conjunction with other relevant policies, regulations, ordinances, and guidelines of the Institution.



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)

CATEGORY - 1 UNIVERSITY BY UGC

Accredited with 'A++' grade by NAAC | Approved by AICTE

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1. PREAMBLE

Sathyabama Institute of Science and Technology (SIST) is committed to promoting innovation, research excellence, entrepreneurship, technology transfer, and societal impact through the creation, protection, and commercialization of Intellectual Property (IP).

The University recognizes that research outcomes generated by faculty members, researchers, students, staff, and collaborators may possess significant academic, industrial, commercial, and societal value. This policy establishes a comprehensive framework for ownership, protection, management, commercialization, and incentivization of Intellectual Property generated within the University ecosystem.

The policy aligns with:

- National IPR Policy of India
- Indian Patent Act, 1970 (as amended)
- UGC Guidelines
- AICTE Innovation and Startup Policies
- National Education Policy (NEP) 2020
- Best practices adopted by leading universities and research institutions.

2. OBJECTIVES

The objectives of this policy are:

- To create awareness among faculty, students and researchers regarding IPR protection.
- To protect innovative research outcomes through filing patents.
- To support inventors during the patent filing and prosecution process.
- To recognize and incentivize inventors for patent publication and grant.
- To promote patent culture, increase the number of quality patent grants and strengthen the University's intellectual property portfolio and research reputation.
- To improve the University's innovation and research rankings.
- Promotion of quality patents with commercialization potential with societal and industrial impact

- To establish a transparent mechanism for patent support and incentive administration.

3. SCOPE

This policy shall apply to:

Regular, part time, contract & adjunct Faculty Members, research Scientists, research associates, Postdoctoral Fellows, full time Ph.D. Scholars, Postgraduate and Undergraduate Students, and any other University staff involved in research activities.

The policy applies to Indian Patent Applications and International Patent Applications (PCT and National Phase filings)

4. DEFINITIONS

4.1 Patent: A statutory right granted for an invention that is novel, involves an inventive step and is capable of industrial application.

4.2 Inventor: A person who contributes intellectually to the conception of an invention.

4.3 Prior Art: Any information made available to the public anywhere in the world before the filing date (or priority date) of a patent application through patents, patent publications, journal articles, books, theses, conference proceedings, public disclosures, commercial use, websites, or any other publicly accessible source that may affect the novelty or inventive step of an invention.

4.4 Patent Support Committee: The committee constituted by the University for evaluating and recommending patent applications.

5. PATENT SUPPORT COMMITTEE (PSC)

The University shall constitute a Patent Support Committee. The Composition of this committee is as follows;

- Director– Research
- IPR Cell Coordinator
- Subject Expert (Internal)
- Subject Expert (External)
- Patent Attorney/Patent Agent (as invitee)

Functions : The Committee shall Evaluate invention disclosures, Assess patentability, Recommend patent filing, Review quality and novelty, Recommend financial support, Monitor patent prosecution progress and Recommend incentive claims.

6. PATENT FILING ELIGIBILITY

Patent support shall be provided only when the invention demonstrates Novelty and Industrial applicability. The patent shall be the outcome of funded research, doctoral research, sponsored projects, consultancy projects, student innovation projects, or Technology with commercialization potential.

7. PATENT FILING PROCEDURE

Invention Disclosure: Inventor(s) shall submit Invention Disclosure Form (IDF) to the IPR Cell.

Preliminary Screening: The Patent Support Committee shall evaluate based on Novelty, Prior Art Search, Patentability, Technical merit and Commercial potential

Recommendation: The Committee shall recommend i) Filing of patent or ii) Revision of invention or iii) Rejection with justification

Filing: The University-approved Patent Attorney/Patent Agent shall prepare and file the patent application.

Prosecution: The inventors shall cooperate in Examination requests, FER responses, Technical clarifications and Hearings until final disposal.

8. FINANCIAL SUPPORT FOR PATENT FILING

For Indian Patent Applications, The University shall support for Filing fees, Examination fees, FER response charges, Hearing charges & Grant-related expenses subject to approval. Support for Prior-art search charges and Patent drafting charges may be given **For International Patent Applications**, The University shall consider support for PCT Filing, International Search and National Phase Entry on a case-by-case basis based on Technology readiness level, Commercial potential, Industry interest and Availability of funding.

Approval shall be obtained from the Vice Chancellor based on the recommendation of the Patent Support Committee.

9. PATENT INCENTIVE PRINCIPLES

The University shall encourage Quality granted patents that are Industry-relevant and Commercializable. The emphasis is on patent quality and technology translation rather than merely increasing the number of patent filings counts.

9.1 Incentive Structure for Indian Patent Publication

National / International	Stage	Incentive (Teaching & Research Faculty)	Incentive (Students)
Indian	Published Product Patent Application	₹10,000	₹10,000
	Granted Product Patent	₹25,000	₹15,000
	Granted Design Patent	₹10,000	₹5,000
International	Granted Product Patent (US/EPO/JPO/UKIPO etc.)	₹50,000	₹20,000
	Granted Design Patent	₹10,000	₹5,000
Patent Filing		No Incentives	

Additional incentive may be awarded for patents that i) Receive technology transfer, ii) are licensed , iii) Generate revenue, iv) are adopted by industry v) lead to startup creation and amount shall be determined by the Research Advisory Committee.

10. INCENTIVE ELIGIBILITY CONDITIONS

Incentives shall be admissible only when:

1. The University is listed as Applicant/Assignee in the patent
2. Inventor affiliation clearly indicates Sathyabama Institute of Science and Technology.
3. Patent filing has been approved by the University.
4. Patent grant is officially issued by the patent office.
5. Necessary documentary evidence is submitted.

11. DISTRIBUTION OF INCENTIVES

Where multiple inventors are involved:

Internal Inventors: The incentive amount shall be distributed equally among all eligible inventors.

External Collaborators: External inventors shall not be eligible unless specifically approved through collaborative agreements.

The University shall recognize patent inventors and award them with the specified incentives on 5th of September every year marking the Teachers day.

12. EXCLUSIONS

No incentive shall be provided for Withdrawn applications, Abandoned applications, Patents filed without university approval, Applications lacking patentability, Duplicate

filings of substantially similar inventions, and Design registrations. Trademarks and copyrights are covered under IPR policy and are excluded in this policy.

13. POLICY REVIEW

This policy shall be reviewed once every three years by the Research Program & Policy Development Committee and approved by the Academic Council and Executive Council Meeting.


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