

SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY

(DEEMED TO BE UNIVERSITY)

CATEGORY- I UNIVERSITY BY UGC

STUDENT HANDBOOK

2025 - 26







Dr. JEPPIAAR M.A., B.L., Ph.D., **FOUNDER CHANCELLOR**



Dr. Mariazeena Johnson B.E., MBA., M.Phil, Ph.D., CHANCELLOR



Contents

| | Page N |
|--|--------|
| 1. Institutional Information | 6 |
| About the Institution | |
| Evolution | |
| Rankings | |
| Vision | |
| Mission | |
| Core Values | |
| Programmes Offered | |
| 2. Academics | 11 |
| Student Induction Programme | |
| Class Timings | |
| Attendance / Leave / On Duty | |
| Identity Card | |
| Mentor | |
| Student Ambassadors | |
| Awards | |
| Re-examination | |
| Re-evaluation | |
| Value Added Courses | |
| o CBCS | |
| 3. Resources | 14 |
| Enterprise Resource Planning (ERP) | |
| Learning Management System (LMS) | |
| Central Library | |
| Video Lectures | |
| Wi-Fi Connectivity | |
| 4. Associations | 15 |
| National Cadet Corps (NCC) | |
| National Service Scheme (NSS) | |
| Youth Red Cross (YRC) | |
| Student Development Cell (SDC) | |
| Professional Bodies | |
| Student Council | |
| Alumni Association / Chapters | |



About the Institution







Sathyabama Institute of Science and Technology is a prestigious Institution which excels in the fields of Engineering, Science and Technology for more than three and half successful decades. It offers multi-disciplinary academic programmes in various fields of Engineering and Technology, Architecture, Management, Law, Dental Science, Pharmacy, Physiotherapy, Nursing, Arts and Science and Allied Health Sciences. It was established under Sec.3 of UGC Act, 1956 and is been Accredited with 'A++' Grade by the National Accreditation and Assessment council. The Institution has been Graded as Category I University by UGC under the UGC (Categorization of Universities (only) for Grant of Graded Autonomy) Regulations, 2018. The programs of the Institution are accredited with ABET and NBA.The Institution persistently seeks and adopts innovative methods to improve the quality of higher education and is responsive to the changes taking place in the field of education on a global scale. The Institution has a team of dynamic and outstanding faculty, innovative pedagogical practices, state of the art infrastructure and world class Research Facilities.

Evolution

| Sathyabam Engineering College | | Sathyabama Dental College | 2012 | Satellite Launch in association with ISRO | 2021 | NAAC A++ Grade | ABET Accreditated 2024 | I |
|-------------------------------------|--|---------------------------------|--|---|--|-------------------|------------------------------|---|
| 1988 | Sathyabama Deemed to be University | 2009 | Declared as Category "A" University by MHRD | 2016 | NBA Accreditation for 11 programmes | | | 2025 Sathyabama offcampus, Sriperumbudur |

Cathuahama

Rankings





Ranked 51st position among Universities in India, 2024



12B STATUS IS CONFERRED TO OUR Institution by University Grants Commission (UGC) for its Academic and Research Excellence Universities in India, 2024



10 UG Engineering programmes and 1 PG (MBA) Programme is accredited by the National Board of Accreditation



Accredited with the highest grade of A++ with a score of 3.73 by National Accreditation and Assessment Council (NAAC)



Accreditation **Board for Engineering and** Technology

Internationally Accredited by the Accreditation Board for Engineering and Technology (ABET) for B.E (Computer Science and Engineering), B.Tech (Biotechnology), (Electrical and Electronics Engineering) Programmes.







Ranked in the 1201–1500 band in the Times Higher Education World University Rankings 2025



Ranked in the 401–500 band in the Times Higher Education Young University Rankings for the year 2024



Ranked in the 501–600 band in the Times Higher Education Asia University Rankings 2025



Sathyabama is ranked in the 601–800 band in the overall Times Higher Education Impact Rankings, 2024

With respect to SDGs individually following are the ranks secured by the institution in the Times Higher Education Impact Rankings, 2024























- Sathyabama is ranked in the 601–800 band in the Times Higher Education Subject Rankings, 2024 for Clinical and Health
- Sathyabama is ranked in the 801–1000 band in the Times Higher Education Subject Rankings, 2024 for Computer Science, Engineering, Life Sciences and Physical Sciences



 Sathyabama is ranked in the 1201–1400 position by the QS World University Rankings, 2025



 Sathyabama is positioned in the 373rd rank by the QS Asia University Rankings 2025



The Institution has received a Five-Star rating from QS Stars



 Sathyabama is ranked in 706th position in the world in QS Sustainability Rankings, 2025.



- Ranked in 187th position in the QS Sustainability Rankings,2025 among the universities in Asia.
- Ranked in 20th position in the QS Sustainability Rankings, 2025 among the universities in India





Vision

Be a leading multidisciplinary University, producing world class talents to address global challenges

Mission

- To attain excellence in Education and Research through effective collaboration with Industries and other International/National organisations
- To consistently remain an attractive ecosystem for students and employees, a hub of innovation for researchers and an incubating platform for entrepreneurs
- To create an inclusive environment that caters to all forms of diversity
- To engage in outreach and community development activities, creating an impact on the society

Core Values

- Integrity We emphasise on high ethical standards in our actions and are committed in being transparent, responsible and accountable
- Nobility We inculcate ethical values parallel to the curriculum enrichment to the student community, so that they outstand amongst their peers irrespective of the environment in which they are placed
- Sustainability We develop, practise and emphasize protocols in academics and research enabling ourselves to be competitive, ensuring environmental and social sustainability
- Partnership and Collaboration We encourage academic and research partnerships with organisations and Universities at National and International level. We value and applaud the relationships we have with our partners
- Inclusion and Diversity We are committed to facilitate diverse student and Faculty culture and encourage multi-cultural learning in the University. We provide opportunity to work, learn and embrace the diversity of every individual irrespective of race, gender, religion, nationality, age, social background, physical ability and mental competence
- Responsibility We believe in Education for all. We take pride in owning responsibility and commitment towards society by supporting the education of students from rural, economically backward communities, differently abled and acid attack victims with full Financial Assistance
- Excellence We focus on excelling in all our academic and research activities, ensure best academic quality in our programmes, encourage innovations and receptive to the ever-changing needs of our stake holders



Programmes Offered



School of Computing

- B.E. Computer Science and Engineering
- B.E. Computer Science and Engineering with Specialization in Al
- B.E. Computer Science and Engineering with Specialization in Data Science
- B.E. Computer Science and Engineering with
- Specialization in Al & Robotics
- B.E. Computer Science and Engineering with Specialization in Al & ML
- B.E. Computer Science and Engineering with Specialization in Cyber Security
- B.E. Computer Science and Business Systems
- B.Tech. Artificial Intelligence & Data Science
- B.Tech. Information Technology
- M.E. Computer Science and Engineering

School of Electrical and Electronics

- B.E. Electrical and Electronics Engineering
- B.E. Electronics and Communication Engineering
- B.E. Electronics and Communication Engineering with Specialization in Data Science
- M.E. Applied Electronics
- M.E. Power Electronics and Industrial Drives
- M.E. Embedded Systems and IoT

School of Mechanical

- B.E. Aeronautical Engineering
- B.E. Mechanical Engineering
- B.E. Mechatronics
- M.E. Computer Aided Design

School of Bio and Chemical

- B.Tech. Biomedical Engineering
- B.Tech. Biotechnology
- B.Tech. Chemical Engineering
- M.Tech. Biotechnology
- M.Tech. Medical Instrumentation

School of Building and Environment

- B.E. Civil Engineering
- B.Arch. Bachelor of Architecture (5 Years)
- B.Des. Bachelor of Design (Interior Design)
- M.E. Structural Engineering
- M.Arch. Building Management
- M.Arch. Sustainable Architecture

School of Law

- L.L.B. Bachelor of Law (3 Years)
- B.Com. L.L.B. (Hons) (5 Years)

- B.A. L.L.B. (Hons) (5 Years)
 B.B.A. L.L.B. (Hons) (5 Years)
 L.L.M. Intellectual Property Laws
- L.L.M. Constitutional Law and Legal Order
- L.L.M. Criminal Law

School of Management Studies

- B.Com. Bachelor of Commerce*
- B.B.A. Bachelor of Business Administration*
- M.Com. Master of Commerce
- M.B.A. Master of Business Administration

School of Physiotherapy

• B.P.T - Bachelor of Physiotherapy (4.5 Years)

School of Science and Humanities

- B.A. English*
- B.S.W. Bachelor of Social Work
- B.Sc. Physics*
- B.Sc. Chemistry* B.Sc. Mathematics*
- B.Sc. Computer Science
- B.Sc. Computer Science with Specialization in Al
- B.Sc. Visual Communication
- B.Sc. Psychology
- B.Sc. Fashion Design
- B.Sc. Data Science
- B.Sc. Information Technology
- B.Sc. Biotechnology
- B.Sc. Microbiology
- B.Sc. Biochemistry
- B.Sc. Bioinformatics and Data Science
- B.Sc. Forensic Sciences
- BCA Bachelor of Computer Applications
- M.A. English
- M.S.W. Master of Social Work M.Sc. Physics M.Sc. Chemistry

- M.Sc. Mathemátics M.Sc. - Computer Science
- M.Sc. Visual Communication
- M.Sc. Bioinformatics and Data Science
- M.Sc. Medical Biotechnology and Clinical Research
- M.Sc. Computer Science (Integrated Course)
- M.Sc. Software Engineering
- M.Sc. Psychology
- M.C.A. Master of Computer Applications

School of Dental Sciences

- B.D.S. Bachelor of Dental Surgery
- M.D.S. Paedodontics and Preventive Dentistry
- M.D.S. Conservative Dentistry and Endodontics
- M.D.S. Orthodontics and Dentofacial Orthopedics

School of Pharmacy

- B.Pharm Bachelor of Pharmacy (4 Years)
- D.Pharm Diploma in Pharmacy (2 Years)
- Pharm.D Doctor of Pharmacy (6 Years)
- M.Pharm Pharmaceutics (2 Years)

School of Nursing

B.Sc. Nursing (4 Years)

School of Allied Health Sciences

- B.Sc. Clinical Nutrition and Dietetics
- B.Sc. Medical Lab Technology
- B.Sc. Radiology

Research Programmes (In all disciplines of Engineering/Technology, Management and Science)

- Ph.D. Doctor of Philosophy
- * Honors Degree (4 years) are also offered as per NEP 2020



Programs offered in Sathyabama Sriperumbudur campus



School of Computing

- B.E. Computer Science and Engineering
- B.E. Computer Science and Engineering with Specialization in Artificial Intelligence & Machine Learning
- B. Tech. Information Technology

School of Electrical and Electronics

• B.E. - Electronics and Communication Engineering

School of Management Studies

- B.Com. General
- B.B.A. Bachelor of Business Administration
- M.Com. Master of Commerce
- M.B.A. Master of Business Administration

School of Allied Health Sciences

- B.Sc. Clinical Nutrition and Dietetics
- B.Sc. Medical Lab Technology

School of Science and **Humanities**

- B.A. English B.Sc. Physics B.Sc. Chemistry
- B.Sc.- Mathemátics
- B.Sc. Computer Science
- B.Sc. Computer Science with Specialization in Al
- B.Sc. Visual Communication B.Sc. Psychology B.Sc. Fashion Design

- B.Sc. Information Technology
- B.Sc. Biotechnology
- B.Sc. Microbiology
- B.Sc. Microbiology
 B.Sc. Biochemistry
 BCA Bachelor of Computer Applications
 M.A. English
 M.Sc. Physics
 M.Sc. Abelians of the second of the secon

- M.Sc. Mathematics
- M.Sc. Computer Science
- M.Sc. Visual Communication





Academics

• Each school is headed by a Dean of the school and each department is headed by Head of the Department

Student Induction programme:

- This will be conducted for all first year students by every departments
- This programme will make the students to equip with the information about the department, facilities, curriculum, student support system and visit to the institutions facilities
- Students are advised to attend all the sessions of student induction programme

| School Dean | | Email ID |
|--------------------------|-----------------------------------|---|
| Computing | Dr.L Lakshmanan | dean.computinge sathyabama.ac.in |
| Electrical & Electronics | Dr. N. M. Nandhitha | dean.electronicse sathyabama.ac.in |
| Mechanical | Dr. S. Ganesan | dean.mechanicale sathyabama.ac.in |
| Bio & Chemical | Dr. V. Ramesh Kumar | dean.biochemicale sathyabama.ac.in |
| Building & Environment | Dr. Devyani Gangopadhyay | dean.buildingenvironment esathyabama.ac.in |
| Science & Humanities | Dr. Rekha Chakravarthi | dean.artsandsciences@ sathyabama.ac.in |
| Management Studies | Dr. Uzma Tanveer Momin | dean.managementstudies esathyabama.ac.in |
| Law | Dr.Dilshad Shaik | deanlawe sathyabama.ac.in |
| Dental Sciences | Dr. K. M. Shahul Hameed Faizee | dean.dentale sathyabama.ac.in |
| Pharmacy | Dr. P. Shanmuga Pandian | dean.pharmacye sathyabama.ac.in |
| Nursing | Dr.L.Lakshmi | dean.nursinge sathyabama.ac.in |





Class Timings:

9.00 A.M. to 3.15 P.M. for all UG and PG programmes

Attendance / Leave / On Duty:

- Attendance will be taken for every class hour and the semester attendance percentage is calculated automatically from the class attendance
- Students should maintain 80% attendance for all theory courses and 100% attendance for all laboratory courses in a semester to appear for the End Semester Examinations
- Attendance is compulsory for both the Continuous Assessment Examinations
- Leave may be availed for genuine reasons with prior permission from mentor
- Half day leave or permission is not permitted, however, in the case of emergencies, if the parent accompanies the student to leave the campus on a genuine health related problems, students shall be allowed to leave. In the case of any other unfortunate incidents such as loss of blood relation, such request will be considered upon the verification from the parent over phone
- Permission will be given for the student to enter the campus one hour before the commencement of the afternoon session End Semester Examinations
- On duty may be availed for attending seminars, workshops, symposium, etc. after getting the approval from the Head of the Department
- On duty will be considered only after submitting the certificate/proof for attendance
- Maximum of 6 days per semester may be availed as ON DUTY
- Attendance report will be sent to parents via SMS

Identity Card:

- Each student will be provided with an Identity Card with his / her photo and name on it
- It is mandatory to wear the ID card inside the Campus and also while representing our institution in other College / University events such as sports, cultural and other academic activities
- Day scholars are not allowed to get into the bus for a destination other than mentioned as the boarding point in the ID Card and also not permitted to enter the hostel premises
- In case of loss or damage of ID card, duplicate identity card may be issued on submitting an application and payment of ₹ 500 in the Student Help Desk

Mentor:

- Each student is allotted with a faculty adviser called as mentor for academic & non-academic guidance after enrolment
- In case of any queries/issues, student shall contact his / her mentor







Student Ambassadors:

- Student ambassador (topper of the class) representing the voice of students from each class
- The views of the fellow classmates are raised by the student ambassadors in the meeting, which will be conducted once in a semester

Awards:

- Students who carry 100 % attendance during their period of study will be awarded
- Best outgoing student with exemplary academic and overall performance will be appreciated and rewarded

Re-examination:

 For genuine reasons, student shall apply for Re-examination of Continuous Assessment Examinations to the Director Administration through Head of the Department in case they couldn't write the examination on the scheduled date

Re-evaluation:

• In case the student is not satisfied with the end semester result, they can apply for revaluation within the stipulated time mentioned in the website after the revaluation results announcement

Value Added Courses:

- Value Added Courses are conducted by every school / department to make the notable addition to the students academic learning
- These courses also enable about current industry challenges
- Students develop skills through a diverse range of courses

CBCS:

 Curriculum is designed to facilitate Choice Based Credit System (CBCS). In this regard, course and faculty selection shall be done by a student within the mentioned dates announced in the LMS/ERP before semester begins. Students have to select the choices with utmost care and the selected choices cannot be modified







- Students shall login to ERP, https://erp.sathyabama.ac.in/ to access their details after enrollment through their register number
- In case of any login issue student shall communicate to erpsupport@sathyabama.ac.in
- Student shall contact their mentor (class counsellor) for any data update

Learning Management System (LMS):

- Student shall login LMS, https://sathyabama.cognibot.in/ to access the course syllabus, timetable, course materials, assignments, quizzes, etc.
- In case of any login issue student shall communicate to lmssupportesathyabama.ac.in
- Student shall contact the respective course teacher for the course related issues

Central Library:

- The collection in the library encompasses 319184 books of 54039 titles varying in subjects like Engineering, Management, Architecture & Design, Law, Pharmacy, Physiotherapy, Nursing, Dental, Basic Science & Humanities and also includes reference books, 3179 CDs/DVDs and subscribed to 148 print journals and 102 magazines in print and e-resources. Major e-resources such as IEEE Journals and Proceedings, Science Direct, ASME, ASCE, ACM Digital Library, Web of Science, Derwent Innovation Patent Database, ProQuest Central e-Journal package and ProQuest Academic Complete e-Book collection are accessible to the user community
- Students shall avail the facility (in campus) from 8 am to 8 pm on all working days
- Central Library is providing 24x7 services through Knimbus Remote Access and mLibrary mobile app
- Remote Access (Off Campus) to e-Resources of the Central Library url: https://sist.knimbus.com/
- Student shall install mLibrary app from Google Play or App store to access our subscribed e-resources with federated search and also to access academic content including eLearning and multimedia.

Username : student mail ID Password : user@knimbus

Video Lectures:

• Student shall make use of the video lectures available in the official YouTube channel at https://www.youtube.com/@sathyabamaofficial/videos

Wi-Fi Connectivity:

• Student shall access Wi-Fi facility inside the campus using the ERP credentials





National Cadet Crops (NCC):

- NCC Army wing, Sathyabama Institute of Science and Technology, belongs to 1 (TN) Medical Unit NCC
- NCC Air wing, Sathyabama Institute of Science and Technology, belongs to 1 (TN) Air Squadron NCC
- NCC Naval wing, Sathyabama Institute of Science and Technology, belongs to 4 (TN) Naval Technical Unit NCC
- Student shall contact nccesathyabama.ac.in or Associate NCC officers to join and participate in NCC activities
- Army wing Lieutenant P. Chandrasekar, Chandru.maths@sathyabama.ac.in
- Flying Officer V. Jayaprakash, Air wing jayaprakash.aero@sathyabama.ac.in
- Naval wing Sub Lieutenant M. Anish, anish.mechesathyabama.ac.in

National Service Scheme (NSS):

- NSS students undertake various on and off campus activities during weekends / after class timings
- The interested students shall contact Dr. M. John Paul, NSS coordinator to enroll themselves in NSS activities at nss@sathyabama.ac.in

Youth Red Cross (YRC):

- Young volunteers can make a significant contribution to meet the needs of the most vulnerable people within their local communities through Red Cross youth programme
- Coordinator Students shall contact Dr. Μ. John Paul, YRC yrc@sathyabama.ac.in to participate in the YRC activities

Student Development Cell (SDC):

- The main objective of the Student Development Cell is to identify the potential of the student and to facilitate them in achieving their academic goals through various clubs
- Each club is headed by a club president (student) and a club coordinator (faculty) which holds a significant part of every student life in the campus
- The club plan events and activities throughout the year and is open to all students
- These clubs enrich the social, cultural and academic experience of students
- SDC provides an exclusive platform for different dimensions of learning, networking and socializing outside of the classroom
- SDC organizes a variety of events such as workshops, skill development programme, seminars and peer-to-peer learning sessions













| | SI. No. | Name of the Club | Faculty Co-ordinator | Email ID |
|--|-------------------------------|-----------------------|--|---|
| | 39 | NDLI SIST CLUB | Dr.BOOPALAN E | librarian@sathyabama.ac.in |
| | 40 | POETRY CLUB | Ms.KAVIPRIYA M | kavipriya.m.english@sathyabama.ac.in |
| | 41 | PHARMACY JOURNAL CLUB | Dr.MURALIKRISHNA K Dr.SHANMUGA PANDIYAN | muralikrishna.kandukuri.pharmacy@ sathyabama.ac.in dean.pharmacy@sathyabama.ac.in |
| | 42 | PHILOSOPHY CLUB | Dr.PARAMESHWARI Ms.YOGITHA | params.maths@sathyabama.ac.in yogitha.cse@sathyabama.ac.in |
| | 43 | ROBOTICS CLUB | Dr.RAMYA.D Dr.SANGEETHA M Dr.SOMASEKAR M | ramya.eee@sathyabama.ac.in sangeetha.prod@sathyabama.ac.in somasekar.m.ece@sathyabama.ac.in |
| | 44 | ROTARACT CLUB | Dr.JAYAPRIYA .J | jayapriya.maths@sathyabama.ac.in |
| | 45 | SCIENCE CLUB | Dr. RAMESHKUMAR C. | rameshkumar.physics@sathyabma.ac.in |
| | 47 SPORTS CLUB | | Dr.MEGALAN LEO | megalanleo.etc@sathyabama.ac.in |
| | | | Mr.RAVI KUMAR Ms.SHAKEELA P | raveesports@gmail.com shaki.indira@gmail.com |
| | | | Dr. MATHIVANAN.G Ms.AISHWARYA R | mathivanan.it@sathyabama.ac.in aishwarya.cse@sathyabama.ac.in |
| | 49 | TOURISM CLUB | Ms.HARITHA B Ms.PRASANNA LAKSHMI S | haritha.b.viscom@sathyabama.ac.in prasannalakshmi.s.viscom@sathyabama.ac .in |
| | 50 | TEDX SIST | INSTITUTIONAL EVENT | |
| | TECHNICAL CLUB COORDINATOR | | Dr.M D KAMALESH | kamalesh.cse@sathyabama.ac.in |
| NON-TECHNICAL CLUBS COORDINATOR SDC COORDINATOR | | | Ms.SINDU DIVAKARAN | sindudivakaran.biomed@ sathyabama.ac.in |
| | | SDC COORDINATOR | Dr.V.J.K.KISHOR SONTI | sdc@sathyabama.ac.in |



Professional Bodies:

- o Institution of Electrical and Electronics Engineers (IEEE) is the world's largest technical professional organization dedicated to advancing technology for the benefit of humanity. IEEE and its members inspire a global community to innovate for a better tomorrow through highly cited publications, conferences, technology standards, and professional and educational activities. IEEE is the trusted "voice" for engineering, computing, and technology information around the globe. Student shall contact Dr.N. Mathan, IEEE Student Branch Counsellor at ieeesathyabama@sathyabama.ac.in to explore more about IEEE and to involve in the student branch activities
- Indian Society for Technical Education (ISTE) is the leading National Professional non-profit making Society for the Technical Education System in our country with the motto of Career Development of Teachers and Personality Development of Students and overall development of our Technical Education System. Student shall contact Dr. M. Sumathi at sumathi.ece@sathyabama.ac.in
- Institution of Engineers [India] (IEI) is the largest multi-disciplinary professional body of engineers. IEI has been recognized as Scientific and Industrial Research Organization (SIRO) by the Ministry of Science & Technology, Govt. of India. Student shall approach Dr. S. Karthikeyan, Head, IEI Student Chapter at iei.studentchapter@sathyabama.ac.in
- Association for Computing Machinery (ACM) is the world's largest educational and scientific computing society, delivers resources that advance computing as a science and a profession. Student shall contact Dr. J. Albert Mayan at albertmayan.cse@sathyabama.ac.in for further details
- Association for Computing Machinery Women (ACM-W) advocates internationally for the full engagement of women in all aspects of the computing field, providing a wide range of programs and services to ACM members and working in the larger community to advance the contributions of technical women. Student shall contact Dr. R. Sathyabama Krishna at sathyabama.cse@sathyabama.ac.in for more details
- Indian Concrete Institute (ICI) is one of the prominent professional bodies in India, catering to the professional needs of individuals and organisations involved in Concrete. Student shall contact Dr. R. Padmapriya at padmapriya.civil@sathyabama.ac.in for further details





Student Council:

- The Student Council is a dynamic representative body where the students involve themselves in the Institutional activities
- This facilitates the sharing of information between administrative officials and the students and serves as a communication bridge
- This comprises a President, Vice President, Secretary, Joint Secretary, Sports Secretary, Cultural Secretary, one student representative from each School, and a senior faculty member
- The Student Council meets twice a year to discuss various student-related issues and suggestions
- Student Council is highly supported by the Institution and recognized as the top student representative body
- Students are properly guided and mentored by the faculty to act responsibly for the mutual benefit of students and the Institution

Alumni Association / Chapters:

- Alumni Association was established by the Founder Chancellor, Dr. Jeppiaar, in the year 1993
- Our alumni are the representatives and brand ambassadors of the Institution at the national and international levels
- The Alumni Association has over 55,000 members and it assists the Institution in organising and coordinating alumni gatherings or reunions
- The Institution invites nominations from prospective alumni for the "Distinguished Alumni Award" to recognise their professional accomplishments

Student Help Desk:

- Student Help Desk acts as the primary level of support for the students and function in the campus
- All Bonafide certificates, fee receipts, arranging medical assistance for needy students, and any other student related issues are taken care at the Student Help Desk
- If there is any change of address or change in the mobile number of the parent, student is advised to approach "Student Help Desk" for the necessary update in the data
- Student shall contact the help desk at studenthelpdesk@sathyabama.ac.in

Medical Emergency:

- In case of any medical emergency, student shall contact the Student Help Desk to reach the Dental / General Hospital
- Battery car / transport services will be provided by the help desk







| Cell / Department | Chair Person / Coordinator | Email ID |
|-------------------------------------|-----------------------------|------------------------------------|
| Anti Ragging Cell | Dr. P. Prakash | arc@sathyabama.ac.in |
| Student Grievance Redressal Cell | Dr.S Barani | student_grievance@sathyabama.ac.in |
| Anti Discrimination Cell | Dr. S. Lalithakumari | adcesathyabama.ac.in |
| Internal Complaint Committee | Dr. L. Lakshmi | iccesathyabama.ac.in |
| Internal Examinations Cell | Dr. V. Sivachidambaranathan | internalexams@sathyabama.ac.in |
| Examinations & Evaluation | Dr. S. Igni Sabasti Prabu | coeesathyabama.ac.in |
| Transport | Mr. R. Sathish | transport@sathyabama.ac.in |

| Nature of Grievance | Initial Complaint shall be filed at | First Level of Escalation (Grievance shall be filed at) | Second Level of Escalation | Third Level of Escalation |
|--------------------------|--|--|-------------------------------|------------------------------|
| Academics | Mentor / HoD / Dean (School) | | | |
| Examination & Evaluation | Controller of Examinations | | | |
| Discrimination | Anti Discrimination Cell | | | |
| Ragging | Anti Ragging Cell | Student Grievance Redressal Cell | Director Administration | Ombudsperson |
| Sexual Harassment | Internal Complaint Committee | | | |
| Mess | Mess Incharge | | | |
| Transport | Transport Incharge | | | |
| Hostel | Warden | | | |

| GIRLS HOSTEL | | BOYS HOSTEL | | |
|---------------|---------------|-----------------------|----------------|--|
| Hostel Name | Contact No. | Hostel Name | Contact No. | |
| Mother Teresa | 044-24502205 | MGR Illam | +9144 24501055 | |
| Janaki illam | 044-24502202 | Appa Hostel | +9144 24501272 | |
| Immaculate | 044 - 2450343 | Gopala Krishnan Illam | +9144 24501179 | |
| Panimalar | 044- 24502201 | Antony Illam | +9144 24503156 | |
| Rosary illam | 044-24502204 | | | |







- Students Grievance Redressal Cell is functioning to address the grievances of the students in the campus
 - o Grievance will be redressed as earlier as possible based on the nature of the issue
- Anti Ragging Cell (ARC) is constituted to offer protection to the new entrants from the menace of ragging
 - The cell is headed by Registrar, along with committee members comprising of senior faculties and hostel wardens
 - Anti Ragging Squad members and Anti Ragging bus in-charges have been deputed from all departments to monitor students discipline both inside the campus and on board
 - ARC in-charges have been allotted in order to maintain the discipline in boys and girls hostels.

Anti - Ragging Helpline: 9445992644

- Internal Complaints Committee (ICC) is functioning in order to deal with the issues of Sexual harassment, Gender based violence and also to conduct gender sensitization programmes
 - o ICC takes up the complaints related to aforementioned cases, investigates, counsels and recommends disciplinary action as per the relevance of the seriousness of the complaint
- Anti-Discrimination Cell (ADC) provides everybody with opportunity into its fold irrespective of caste, religion, language or based on gender
 - Any act, speech or intentions that perturb the harmony among the people is seriously regarded and dealt on immediate basis to restore the peace

Minority Scholarship:

• Students shall approach Mr. M. Balamurugan, Scholarship office in-charge at scholarshipesathyabama.ac.in for knowing the procedure related to avail Minority Scholarships given by the Government and also the guidelines related to avail train ticket concession

Merit Scholarship:

- Scholarships are offered for meritorious students (Top 3 Rank holders) through "Chancellor's Scholarship" based on the consistent performance of the students in End Semester Examinations
- Scholarships can be availed by students who have secured good rank in Sathyabama All India Engineering Entrance Examination (SAEEE) conducted for engineering aspirants every year

Semester Abroad / Student Exchange:

 Centre for Academic Partnership and International Relations facilitate and guide the students in choosing the Universities and supporting in the process of Semester Abroad Programme





- Semester Abroad Programme gives an experience beyond the conventional classroom learning
- The Institution have tied up with more than 150 Top Universities worldwide student shall contact Dr.P.Sarasu and know more, internationalrelations@sathyabama.ac.in or sap@sathyabama.ac.in

Placement & Training

- Placement Cell acts as a bridge for our students and recruiters
- This cell monitors the employment opportunities in various domains and invites the recruiters for campus recruitment of final year students
- Placement training is offered to students at different stages of their academics
- Industrial training requirements are identified, training programs are designed and facilitated to students effectively
- The training modules are regularly upgraded based on the current industry expectations and interactions with the recruiters
- Student shall contact Dr. E. John Bruce, Director (Placement & Corporate Affairs) at placements@sathyabama.ac.in or placement office for further details

Higher Studies:

- Advisory Bureau for Higher Studies drives various career building, counselling, foreign language classes, workshops, awareness sessions and lecture series on versatile higher education opportunities
- Supports the students by preparing them to face various competitive examinations like UPSC, GATE, CAT, GMAT, GRE, TOEFL and IELTS
- In case of any queries/ issues related to higher studies, student shall contact to Dr. Y. Swarnalatha, Dean-Higher Studies or mail at dean.higherstudies@sathyabama.ac.in

Counselling:

- Exclusive counselling and psychological centre is available with male and female counsellors for the students to enhance the positivity, wellness, and unleash their fullest potentials and to be consistent in their aspirations and in achieving them with a plan of action
- Student shall approach Dr. R. Parveen Banu at scps@sathyabama.ac.in whenever necessary for the services
- Needy students will be counselled with the advise of mentor in a confidential manner

Transport:

- Day-scholars shall avail the Institutional transport facilities
- Bus Timings for Day-scholars:
 - Arrival at the Campus 8:45 A.M.
 - Departure from the Campus 3:30 P.M.





- Students are provided with Lunch (dedicated Mess Halls for Boys and Girls with separate Vegetarian and Non-Vegetarian Menu sections) every day
- Students should wear the ID card and is mandatory to enter the mess hall

Skill Development:

- Centre for Skill Development in collaboration with NSTI (MSDE), NSIC (MSME) and RSDC is established to upgrade skills to International standards through significant industry participation
- Student shall contact Dr.Y.Swarnalatha, Dean-Higher Studies or mail at dean.higherstudies@sathyabama.ac.in to know about skill development activities and programmes

Intellectual Property Rights (IPR):

- IPR cell provides guidance regarding the ownership, protection, and commercialization of intellectual property
- Student shall contact Dr. S. Johnson Retnaraj or Dr. D. Dinesh Kumar, IPR
 Cell Coordinators at johnnbt@sathyabama.ac.in or
 ddinesh.tribology@sathyabama.ac.in for queries related to filing design
 patents, product patents and copyrights

Start-up:

- Start-up cell provides mentorship, connect to investors, connect to mentors, seed funding, space and basic infrastructural facilities
- For any queries, student shall contact to startup@sathyabama.ac.in
- Institution Innovation Council (IIC), established in 2018, is functioning as per the guidelines of the Ministry of Education Innovation Cell (MIC)
- The innovation ecosystem is further strengthened with the coordinated efforts of IIC, Technology Business Incubator and Centre for Technology Transfer

Industry Institute Interaction:

- Industry Institute Interaction Cell (IIIC) provides an excellent platform for both the students as well as the faculty members to be aware of industry expectations from the graduates
- Sathyabama IIIC serves as a podium to showcase the best practices, latest technologies in industry stand point and their implementation
- Student shall contact Dr. E. John Bruce, Coordinator, IIIC, for any queries at johnbruce@sathyabama.ac.in

Sathyabama IAS Academy:

- Coaching for Civil Services Examinations are conducted by Sathyabma IAS Academy after the regular class hours
- Interested students shall write the entrance exam and should score the minimum eligibility marks
- Student shall contact Dr. V. J. K. Kishor Sonti, Coordinator, for any queries related to Civil Service coaching classes at kishoresonti.ece@sathyabama.ac.in



Research:



- The International Research Centre and Sathyabama Research Park are the two major wings of the research
- 16 Research Centres are established with world-class research facilities to foster a research culture and provide an environment that supports research
- Student can utilize the research facilities for their projects /innovations/ studies with prior permission from the centre head

| SI. No. | Name of the Research Centre | Centre Head /Incharge | Email ID |
|------------|---|-----------------------------------|---|
| | En | gineering Sciences | |
| 1 | Centre for Nanoscience and Nanotechnology | Dr.Dinesh kumar | ddkumar86@gmail.com |
| 2 | Centre for Space Technology | Dr. B. Sheela Rani | directorresearchesathyabama. ac.in |
| 3 | Centre for Quality Assurance & Non-Destructive Evaluation | Dr. S. Kumar | kumar.s.cqnde@sathyabama. ac.in |
| 4 | Centre of Excellence for Additive Manufacturing | Dr. Gobisaravanan | gobisaravananesathyabama. ac.in |
| 5 | Centre for Innovation & Technology Transfer | Ms. Hepsibah Sharon | startup@sathyabama.ac.in |
| 6 | Sathyabama – Technology Business Incubator | Mr.Brabasuthan Murugesan | sathyabama.tbi@sathyabama. ac.in |
| | Env | ironmental Sciences | |
| 7 | Centre for Climate Change Studies | Dr. S. Prakash | prakash.cccs@sathyabama. ac.in |
| 8 | Centre for Remote Sensing and Geoinformatics | Dr. K. Nagamani | nagamani@sathyabama .ac.in |
| 9 | Centre of Excellence for Energy Research | Dr. T. Shyju | shyju@sathyabama.ac.in |
| 10 | Centre for Earth and Atmospheric Sciences | Dr. P. M. Velmurugan | velmurugan.ceas@sathyabama. ac.in |
| 11 | Centre for Waste Management | Dr. S. S. Dawn | dawnesathyabama.ac.in |
| | В | iological Sciences | |
| 12 | Centre for Ocean Research | Dr. D. Inbakandan | inbakandanesathyabama.ac.in |
| 13 | Centre for Laboratory Animal Technology and Research | Dr. D. Saravanan | saravanan.clatresathyabama. ac.in |
| 14 | Centre for Drug Discovery and Development | Dr. M. Radhakrishnan | radhakrishnan.cddde sathyabama.ac.in |
| 15 | Centre for Aquaculture | Dr. M. V. Rajeswari | aquaculture@sathyabama.ac.in |
| 16 | Centre for Molecular and Nanomedical Sciences | Dr. S. Johnson Retnaraj Samuel | johnnbtesathyabama.ac.in |



Sports:



- Students shall avail the sports facilities after class timings
- Prior permission from sports director is required to avail the sports facilities
- Student shall contact Mr. K. Ravikumar Sports Director for accessing the facilities and for any queries related to sports at sports@sathyabama.ac.in

Cultural:

- Student shall contact the cultural coordinator to participate in the cultural event / programmes / fest
- Student shall contact Dr. J. Refonaa, Cultural Coordinator culturals@sathyabama.ac.in in case of any queries related to cultural

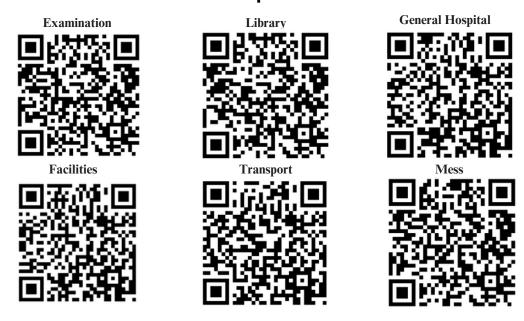
Fitness/Wellness:

- Student shall access the yoga centre / gymnasium facilities after class timings
- Separate facilities are available for boys and girls
- Prior permission from hostel warden is required to avail the facilities

Feedback:

- The feedback from students is periodically collected by Internal Quality Assurance Cell (IQAC)
- Online feedback system is in place to take the feedback on academic support and other facilities of the campus
- Every student should submit the feedback about the curriculum and teaching-learning through their LMS / ERP at the end of every semester
- Feedback link will be opened only for the days mentioned in the website announcement
- Students/Parents/Alumni can share their feedback and suggestions anytime at feedbackesathyabama.ac.in or dean.iqacesathyabama.ac.in

Scan QR code to provide feedback







Ragging:

- Ragging is strictly prohibited inside and outside the institution
- Severe action will be taken against those who indulge in such activities as per the Tamil Nadu Prohibition of Ragging Act No.7 of 1997
- Online anti ragging undertaking to be submitted by the student/parent through the link https://sist.sathyabama.ac.in/arc/ within 15 days from date of commencement of first year classes
- Students and parents are requested to submit an affidavit on a non-judicial stamp paper of ₹ 100 duly signed by student and parent and thereafter it should be notarized

Malpractice:

 Punitive actions will be taken if the student is found for malpractice during examinations and it may lead to termination of studies

Dress Code:

- Boys shall wear Formals /Jeans & decent T-shirt with collar / Formal or sports shoes
- Girls shall wear Churidar/Salwar Kameez / Jeans and Kurtas
- Skirts / Sleeveless Tops / Torn Jeans are not allowed
- Students should come in formals during placement sessions

General Discipline:

- Students are not allowed to use the mobile phone in classrooms, laboratories, library and auditoriums
- Students should support to maintain the campus as plastic free
- Smoking and usage of tobacco, alcohol, drug abuse is strictly prohibited
- Students should respect other students and staff
- Students are not recommended to wear Torn attire/ Sleeveless T-Shirts / Tops / T-Shirts with obscene words or language, Trousers with more pockets
- Students should wear ID card whenever they board the bus or in the Institution premises





Contact us

Chennai Campus 044 - 24503155 044 - 24500813 info@sathyabama.ac.in Sriperumbudur Campus 044 - 46824222 044 - 46824333 info.spdesathyabama.ac.in

For more information, visit: www.sathyabama.ac.in