



Total eBiz Solutions Pte Ltd

Automate • Engage • Transform

Letter of Employment

Date: 5th May 2021

Ms. Manimaran Deepika

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Dear Ms Deepika,

We are pleased to offer you the permanent position of **Junior Developer** in our Company. This offer is subject to the following terms and conditions.

1. LOCATION

You will be based in Singapore. You are required to work at our location as per the project requirements.

2. DUTIES

You shall use your best energies and abilities on a full-time basis to perform your duties. You will render all reasonable duties mentioned below expected of a **Junior Developer**, below are the detail job duties:

- Development in UI Paths/ Prism OR any RPA tool
- Should be able to work on other technologies like Microsoft Dynamics, SharePoint & Microsoft .NET frameworks.
- Create and document test procedures and scenarios for the pre-UAT phases.
- Support the Operational Teams during the UAT and rollout phases.
- Should be able learn and do the development of new technology.
- Must be open to learn new technologies.

You will be reporting to Project Manager. During the term of this agreement, you will agree to comply with TEBS's policies and standards. Any other duties assigned from time to time during your tenure, should be executed with favorable results.

3. DATE OF COMMENCEMENT

- The date of appointment is effective from the date of joining (**17th May 2021**) subject to security clearance.
- Probation Period will be a period of three (3) months from the date of commencement. In case of any resignation/Termination during this period your notice period will be one (01) month from both the parties.