

1st June, 2021

Ms. Manju R,
Plot:No:6,Door:No:4,Alex Street,Thangai Nagar,
Chitlapakkam, Chennai

Subject: Appointment letter

Dear Ms. Manju R,

We are pleased to offer you the position of 'Project Associate' at The Urban Lab, Ahmedabad.

This appointment extends to twelve months starting from Tuesday, 1st June, 2021. It includes a probation period of three months. As discussed, you will receive a consolidated remuneration of Rs. 20,000 per month. The work responsibility includes design inputs on urban design and transport related projects.

Please find attached the office policy, which gives information about entry and exit, leave, and travel.

We look forward to your fruitful association with The Urban Lab.

Regards,



Shelly Kulshrestha
Partner