

September 06, 2021

Offer No: SG21113
Ms. Dhanalakshmi. B
Chennai

Dear Dhanalakshmi,

Sub: Offer Letter

Further to the interviews you have had with us, we are pleased to offer you a position as "Analyst" in Société Générale Global Solution Centre Private Limited ("Company" or "SG GSC"), Chennai.

Your annual basic salary will be Rs.137,500/- (One Lakh Thirty Seven Thousand Five Hundred Only). In addition, you will be entitled to other benefits as per the Company's compensation policy as detailed under this employment agreement ("Agreement").

This offer of employment is contingent upon successful completion of your background check. The background verification would take approximately a minimum of four (4) weeks from the day all documents asked by SG GSC team are submitted. Your prospective date of joining the Company, post successful completion of the background check, has been calculated as September 13, 2021, therefore you should plan to report for duty on September 13, 2021, at 9:30 am. However, please note that the actual date of joining will be confirmed to you by your respective recruiter through a separate mail, and your failure to join on the date confirmed will render this offer of employment withdrawn.

Please arrange to produce the following documents for our records at the time of joining: (In case you do not have any of the below document, please discuss this with your recruiter).

1. Relieving letter or Resignation acceptance with last working date and employee code (Hardcopy or email) is mandatory
2. Service certificates and last three (3) months salary slips from your current employer
3. 10 Passport Photographs

Kindly send your e-mail acceptance of our offer for our records.

Looking forward to a long and fruitful association with you.

Yours faithfully,
For **Societe Generale Global Solution Centre Pvt Ltd**,



Mohit Sharma
Head - Talent Acquisition

D-SR/C-SJ