

Offer letter from K7computing pvt ltd

Inbox x



Madhanagopal P <madhan.p@k7computing.com>
to me, Mahendra, Saipriya, david.hosea

Apr 27, 2021, 2:42 PM

Dear Ms. Chigicherla Bhavyasree

We are pleased to make an offer to you with K7 Computing Pvt Ltd as “Trainee – Software Test Engineer”. Your base location will be Chennai. The annual package we have worked out is INR. 3,00,000/- per annum.

We would like you to have on board at the earliest, so may we request you to join us on or before 17/05/2021.

We request you to kindly confirm your DOJ at the earliest.

Please find your below CTC breakup:

Compensation Package

Particulars	Gross CTC	
	300000	
Pay Components	Annual	Monthly
Basic	135,000	11,250
HRA	67,500	5,625
Conveyance Allowance	19,200	1,600
Medical Reimbursement	15,000	1,250
Special Allowance	31,768	2,647
Gross Salary	268,468	22,372
Provident Fund as per Act (Employer's Contribution)	21,600	1,800
Medical Insurance for self+spouse+2 children+parents,	9,932	828
Total Cost to Company (CTC)	300,000	25,000

You will be on probation for a period of 6 months from the date of joining.

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Payback clause: If you quit the company within 2 years from the date of joining, you need to pay Rs. 1,50,000/- to the company.

Your **offer** has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as proof, we retain the right to rescind our **offer** of employment.

Employment as per this **offer** is subject to verification of the facts mentioned and reference check outcome.

Please feel free to contact us for any clarifications on the same.

Please bring the following documents on the joining date:

- Relieving **letter** from the previous employer
- Passport size photograph -2 nos.
- Photo copies - Educational Certificates
- Photocopy – Aadhar Card
- Photocopy - PAN Card
- Photocopy – Passport
- Photocopy - Driving License
- UAN (Universal Account Number – PF) – From Previous office
- Medical Fitness Certificate
- Form 16 or 12BA or 26AS; (must)

Best Regards

Madhanagopal P
Assistant Manager -HR

K7 Computing Pvt Ltd
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