



Dear Hari Swetha Sunke

Following on from our recent discussion, I am delighted to confirm our offer to you with ICON Clinical Research Ltd.

Position Offered: Assistant Clinical Data Coord

Manager: Kavitha Masilamani

Based: India, Chennai

Salary: 225,000.00

Start Date: 02/04/2021

Benefits:

- 36 days (12 Personal Leave + 12 Vacation Leave + 12 Sick leave) + 14 statutory holidays
- Target Bonus 5%
- Medical Insurance - Personal Accident cover: 2 x the employees CTC
- Life Insurance Cover: 2 x employees CTC
- Transport allowance - Commute provided to all staff to and from office, from designated pick up points
- 40 hours working week.

In your new role with us, you will have the opportunity to help our customers accelerate the development of drugs and devices that help save lives and improve the quality of lives around the world. Our ICON culture and core values, Accountability and Delivery, Collaboration, Partnership and Integrity are shared across the company.

Upon acceptance, you will receive an email from our third party background verification company, HireRight, asking you to follow a link to enter your information to start your debarment and background check. Please complete this request within 24 hours of receipt, delay completing this may affect your start date.

We hope that you are pleased to receive our offer of employment, please confirm by accepting the check box in Workday to formally accept and complete your personal information. As soon as I receive this, a formal contract of employment/ offer letter will be sent to you.

We look forward to welcoming you aboard and in the meantime, if you have any questions, please do not hesitate to contact me via email or by phone.

Congratulations!

Gopinath M S