

8-Oct-20

Vutla Shivani
2-62/A, Anigandlapadu
Penuganchiprolu, Krishna
Andhra Pradesh - 521190

Internship Offer Letter

Dear **Ms. Shivani**,

With reference to your interview and subsequent discussions you had with us, we are pleased to appoint you, as **Intern** in **AciesInd Private Limited** (the 'Company').

Your Internship is scheduled to start on **Oct 9, 2020** effective for a period of 7 months.

Your internship will focus primarily on learning and developing the latest technology and skills aiming to give you a deeper understanding of software development concepts. You will be engaged in hands-on application development to apply the knowledge you will acquire with us. The internship will also include professional training and orientation courses which will help you adapt to Acies working environment.

Considering the current pandemic Acies is fully supportive of their staff working from home to ensure their safety. This applies to you to as an Intern. In order to successfully implement this, please ensure the following:

1. Must have stable high speed wired internet connection with a backup internet connection.
2. Must have Inverter with 8 hours of battery backup as a power back up.

Acies will provide an email ID, Laptop and access to project related database, folders. You must always maintain the highest degree of confidentiality. You are required to maintain the records, documents and other confidential information relating to the business of the Company which may be known to you or confided in you by any means strictly confidential. You will use such records, documents and information only in a duly authorized manner in the interest of the Company.

You will be provided stipend as follows:

Period	Stipend per month
Oct'20 - Dec'20	Rs.10,000/-
Jan'21 - Mar'21	Rs.14,000/-
Apr'21	Rs.21,000/-

During your Internship tenure your performance will be assessed quarterly, and the continuation of the internship will be contingent of your consistent performance.

Upon successful completion of all the requirements during your Internship period, Acies will extend your employment with the company. Your Appointment letter will be shared at the time of successful completion of Internship.

Leave:

You will be entitled to 9 days leave during the Internship period.

Hours of Work:

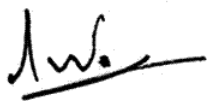
You will observe the working hours as observed at our Chennai office

Holidays:

You will be entitled to holidays as followed in Chennai office

We welcome you and look forward to working with you.

Yours Sincerely,



Nandakumar Rajasekheren
Chief Delivery Officer