



Date : 09-September-2021

Dear Ms.Jyothsna Thota

OFFER LETTER

It is our pleasure to extend an Offer of Employment to you to join **Archents IT India Pvt. Ltd.** as **“Trainee Engineer “**. You will be based in Hyderabad and will be reporting to the Manager/CTO.

A detailed appointment letter with all the service terms and conditions will be given to you at the time of joining. This offer is based on understanding that all the information provided by you is correct, true and complete. If subsequently, any information is found incorrect, untrue or incomplete your services will be terminated forthwith. Your appointment is contingent upon your executing Archents’s standard “Intellectual Property Agreement/Non-Disclosure Agreement”.

Your total emoluments and other benefits will be **Rs. 3,00,000/-** (Rupees Three Lacs only) per annum, no variable pay and a detailed breakup of the Salary will be provided at the time of joining.

You are required to join on or before 13th September 2021, failing which this offer letter stands cancelled.

On the date of joining, please bring the following documents for verification /submission.

1. Original and copies of educational certificates and mark sheets.
2. Appointment letter and latest salary certificate/ pay slips from current employer.
3. PAN and Aadhaar copy.
4. Three passport size color photographs.

Please confirm your token of acceptance by returning a signed original of this letter for our records.

Thanks & Regards,
For Archents IT India Private Limited,

Sd/-

HR Manager

ACCEPTED
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Date: _____