



Offer letter from K7computing pvt ltd

3 messages

Madhanagopal P <madhan.p@k7computing.com>

Tue, Apr 27, 2021 at 2:48 PM

To: sarathkumar1972000@gmail.com

Cc: Mahendra Prasad <mahendra.d@k7computing.com>, Saipriya Guhan <saipriya@k7computing.com>, david.hosea@k7computing.com

Dear MR.MADDALI THANUJA

We are pleased to make an offer to you with K7 Computing Pvt Ltd as “**Trainee – Software Test Engineer**”. Your base location will be **Chennai**. The annual package we have worked out is INR. **3,00,000/-** per annum.

We would like you to have on board at the earliest, so may we request you to join us on or before **17/05/2021**.

We request you to kindly confirm your DOJ at the earliest.

Please find your below CTC breakup:

Compensation Package

Particulars	Gross CTC	
	300000	
Pay Components	Annual	Monthly
Basic	135,000	11,250
HRA	67,500	5,625
Conveyance Allowance	19,200	1,600
Medical Reimbursement	15,000	1,250
Special Allowance	31,768	2,647
Gross Salary	268,468	22,372
Provident Fund as per Act (Employer's Contribution)	21,600	1,800
Medical Insurance for self+spouse+2 children+parents,	9,932	828

Total Cost to Company (CTC)	300,000	25,000
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You will be on probation for a period of 6 months from the date of joining.

Payback clause: If you quit the company within 2 years from the date of joining, you need to pay Rs. 1,50,000/- to the company.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as proof, we retain the right to rescind our offer of employment.

Employment as per this offer is subject to verification of the facts mentioned and reference check outcome.

Please feel free to contact us for any clarifications on the same.

Please bring the following documents on the joining date:

Relieving letter from the previous employer
 Passport size photograph -2 nos.
 Photo copies - Educational Certificates Photocopy –
 Aadhar Card
 Photocopy - PAN Card
 Photocopy – Passport
 Photocopy - Driving License
 UAN (Universal Account Number – PF) – From Previous office Medical
 Fitness Certificate
 Form 16 or 12BA or 26AS; (must)

Best Regards

Madhanagopal P
Assistant Manager -HR

K7 Computing Pvt Ltd
4th Floor, Tower – B,
Tek Meadows, 51, Rajiv Gandhi Salai,
Sholinganallur,