



HR

Ingram Micro India SSC Private Limited  
CIN: U5110MH2012PTC237694  
**Registered Office:**  
Unit No. 202, 2nd Floor, Akruti Corporate Park  
L.B.S Marg, Next G.E. Gardens,  
Kanjurmarg (West), Mumbai 400078

Tel + 91-22-6687 2100  
+ 91-22-6687 2200

Date: 24<sup>th</sup> March 2021

### Letter of Intent

Dear **Muthumula Sreelatha,**

We are pleased to confirm your selection for the **Trainee Software Developer** position in our organization. This offer is contingent upon you providing valid documentation as per the Company's requirements.

You will be on probation for a period of one year and your confirmation is subject to satisfactory completion of the probation period.

Your Total Cost to Company, inclusive of all allowances, benefits and perquisites, will be approximately **Rs. 4.00 Lacs per annum** which is subject to deduction of tax and other statutory payments as may be applicable.

Please note that the Company believes in 'Re-engineering' as a continuous process, and therefore, designations, responsibilities and location are subject to modifications in line with the business objectives. You shall also be required to comply with the Company's Policies with regards to your terms of employment.

If the above confirms your understanding of the position and the details given, please sign a copy of this letter and return the same to us. A detailed offer letter will be provided on completion of the required documentations and on being eligible in the process of employment with us.

We look forward to you joining our team and are confident that you will make significant contributions to the continued growth and financial success of our Company.

Yours truly,

**For Ingram Micro India SSC Pvt Ltd,**

DocuSigned by:  
*Suman Chakraborty*  
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Suman Chakraborty  
Deputy General Manager, HR

I have received a copy of this letter and accept the terms of employment as outlined above

DocuSigned by:  
*M. Sreelatha*  
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(Signature)

3/25/2021

Date

DocuSigned by:  
*M. Sreelatha*  
77337501F06F498...