

Dear Santhosh Ravi

This is with Reference to your Application and the Subsequent Interview you had with us:

We are pleased to Offer you the Position with us a **Consultant** and duly **Designated** as “**Trainee - Technical Recruiter**”.

You will **join** our firm on **7th September, 2021** as per our discussion, failing to report on a specified Date leads to consideration of the Offer as Void.

Your Remuneration at the Commencement of your Services would be **Net Pay of INR 18,000/-** (Rupees Seventeen Thousand Only) **Per Month**, (Taxation is based on Prevailing Tax Laws and based upon which **Tax** will be **Deducted at Source**). Pls. find below the Details of Remuneration in the appended Letter.

You will be Located at Chennai, **Tamil Nadu**. You will be required to work in with our Client(s) in Different Place(s)/ Project(s)/ Department(s)/ Assignment(s)/ with our Associate(s)/ Subsidiary Company(ies) for the purpose of discharging your duties as situation demands. Failing to do so during the course of time leads to leave without Pay (LWP) till the time you resume Position/ Execute Specified Activity(ies).

You are required to Serve Thirty (30) Day(s) Notice Period during your separation from Services, failing which leads to Deduction for Shortfall of Notice Period/ Forfeiture of accrued Compensation and Benefits. This offer will be valid till the Completion of Your Assignment in the Project or Completion of this Project or Expiry of Purchase Order.

During the Tenure of your Service, you are bound by Rules, Regulations & Policies of the Company. This is offer is Valid Subject to the Authenticity of the Document(s)/ Information provided to us.

A Detailed Appointment Letter would be issued to you on the Date of Joining with the Company/ on Receipt of Copies of your Document(s)/ Certificate(s) and complete Joining Formality within Five Working Day(s) from the Date of Joining until which you will not be included in the Payroll Cycle.

We are sure you will make best use of the Offer and Contribute Substantially to the success of our organization and fully justify the confidence placed in you by our management. Wishing you all the Best!

Gross Pay		20,000
Mediclaime Insurance (Employer's Contribution)		100
Cost to Company (CTC)		20,100
Deductions:		
TDS*	1,900	
Mediclaime Insurance (Individual's Contribution)	100	
Total Deductions (-)		2,000
Net Pay		18,000

Note: Taxation is based on Prevailing Tax Laws and based upon which Tax will be deducted at Source

The above is a Confidential Letter, so should not be revealed to any unauthorized Person, failing which leads to disciplinary action inclusive of Termination of Services.

Regards,

Ms. Madhumitha Gomathinayagam

Manager - HR & Operations

Avacend Solutions Pvt. Ltd.