

SATHYABAMA UNIVERSITY
FACULTY OF SCIENCE AND HUMANITIES
DEPARTMENT OF CHEMISTRY

REPORT ON MOU

MEMORANDUM OF UNDERSTANDING BETWEEN DEPARTMENT OF CHEMISTRY, SATHYABAMA UNIVERSITY AND INTERNATIONAL INSTITUTE OF BIOTECHNOLOGY AND TOXICOLOGY, CHENNAI

DATE AND TIME: 2ND AUGUST 2017, 11.00 am – 12.00 Noon

PROGRAMME BROCHURE:

MEMORANDUM OF UNDERSTANDING

SATHYABAMA UNIVERSITY

with

INTERNATIONAL INSTITUTE OF BIOTECHNOLOGY AND TOXICOLOGY

Date: 2nd August 2017

Time: 11.00 am

Venue: Board Room, Admin Block

Program Schedule:

Programme		Timings
Welcome address	Dr. Sunitha Department of Chemistry	11.00 am – 11.10 am
About Sathyabama University	Ms. X. Janet Department of Chemistry	11.10 am – 11.15 am
Inaugural address of MOU	Dr. A. Ramesh, IIBAT Dr. T. Krithiga, Department of Chemistry	11.15 am – 11.30 am
Signing of MOU	Dr. Mariazeena Johnson, Pro Chancellor and Dr. Marie Johnson, Vice President Dr. A. Ramesh, IIBAT	11.30 am – 11.45 am
Vote of thanks	Dr. Sunitha, Department of Chemistry	11.45 – 11.50 am

ACTIVITY REPORT ON MOU:

MOU was signed with International Institute of Biotechnology and Toxicology (IIBAT) on 2nd August 2017 to foster opportunities for collaborative research, research consultancy, joint publications, guest lecture, industrial visits and to develop interdisciplinary project.



PARTICIPATION IN NATIONAL CONFERENCE CONDUCTED BY IIBAT:

ACTIVITY REPORT:

IIBAT organized a National Conference on "GLP and ISO/IEC 17025 Emphasis on Regulatory Affairs and Application in Academic Research" during 15th and 16th of December 2017 at Chennai. As part of MOU, IIBAT has invited the Department of Chemistry staff members to participate in the two days conference conducted in Radisson Blue, Chennai. Three staff members, Dr. T. Krithiga, Dr. S. Supriya and Dr. S. Sunitha from Department of Chemistry registered and participated in the conference and gained knowledge about the GLP and ISO/IEC procedures followed in industries. Eminent speakers gave invited talk followed by paper presentation and poster presentation. We received the participation certificate

PHOTOS:



MODEL CERTIFICATE:



REGISTRATION FORM:

National Conference on "GLP and ISO/IEC 17025 – Emphasis on Regulatory Affairs and Application in Academic Research" - 15th & 16th December, 2017

REGISTRATION FORM

Name (Dr) : T. KRITHIGA
Institution/Company : SATHYABAMA INSTITUTE OF SCIENCE AND TECHNOLOGY, DEEMED TO BE UNIVERSITY
Address for Correspondence : JEPPIAAR NAGAR, OLD MAHABALIPURAM ROAD, CHENNAI-600119
Mobile No. : 9176672094
Email : krithi_12001@yahoo.com
DD Number : _____ Bank: _____
DD in favour of IIBAT, payable at Chennai
I intend to participate in the conference and present a paper entitled _____

Preference of presentation : Oral / Poster
City tour (No additional charges) required : Yes / No
Food preference : Veg / Non-Veg
Intend to Visit IIBAT on 14th Dec, 2017 : Yes / No

Participants can make their payment through online mode using the following details

Name of the A/C Holder : International Institute of Biotechnology and Toxicology
Account Number : 0203073000000069
Name of Bank : South Indian Bank, Padappai
IFSC Code : SIBL0000203
MICR Code : 600059015

Place : Chennai
Date : 8/12/17
Signature of the Participant: _____

Please send the duly filled - in registration form (available at our website www.iibat.com) along with the demand draft to the Organizing Secretary on or before 30th November 2017. You may also send the scanned soft copy of the filled-in registration form via e-mail to conference@iibat.com

INTERNSHIP ACTIVITY FOR STUDENTS:

As part of academic activity of the MOU signed, our PG (M.Sc) Chemistry students has undergone in-house internship training for 15 days in IIBAT, padappai, Chennai. Five of our students were trained in analytical techniques such as GC-MS and various activities performed in IIBAT to test different pesticides in samples. The students also benefitted with the knowledge of ISO/GLP standard procedures that are followed in industries.

MODEL CERTIFICATE:



INTERNATIONAL INSTITUTE OF BIOTECHNOLOGY AND TOXICOLOGY (IIBAT)

PADAPPAL - 601 301, KANCHEEPURAM DISTRICT, TAMIL NADU, INDIA

Ph: 91 - 44 - 27174246 / 27174266, Fax: 91 - 44 - 27174455, E-mail: director@iibat.com

CERTIFICATE

This is to certify that **Ms. G. Yogalakshmi** student of the 1st Year M.Sc. Chemistry, Sathyabama Institute of Science and Technology, Chennai, has successfully undergone in-house internship training from 17/05/2018 to 06/06/2018 at the International Institute of Biotechnology and Toxicology (IIBAT), Padappai (Chennai), India.

During this period, he/she has been exposed to various activities in the Department of Analytical Chemistry related to testing of different pesticides and their formulations following standard procedures.

Ch. Rajasekharam, Ph.D.,
Mentor
Head In-charge

A. Ramesh, Ph.D., D.Sc., CChem., MRSC.,
Director

PERMISSION LETTER:

	SATHYABAMA INSTITUTE OF SCIENCE AND TECHNOLOGY (DEEMED TO BE UNIVERSITY) Accredited with 'A' grade by NAAC Jeppiaar Nagar, Rajiv Gandhi Salai, Chennai - 600 119.											
Phone: 044 - 2450 3150 / 3151 / 3152 / 3154 / 3155 Fax: 044 - 2450 2344 www.sathyabama.ac.in												
03.05.2018												
To The Director, IIBAT, Chennai. Respected Sir, Subj.: Requisition for Professional Training - reg Sathyabama is one of the most reputed Engineering Institutions in Tamil Nadu and known for its excellent record in academics and co-curricular activities. The PG courses include M.Sc. Chemistry and as part of the curriculum, the students are required to undertake industrial visits to a few industries of repute. We feel that it will be fruitful for the students to have a glimpse of the industry in order to have a better appreciation of practical applications of theory. With this view in mind, we would like to send five of our I Year M.Sc. Chemistry students for internship to your esteemed industrial R&D centre preferably from 17th May, 2018 to 6th June, 2018. <table border="1" style="margin-left: auto; margin-right: auto;"><tr><td>37910004</td><td>Ms.S. Nanthini</td></tr><tr><td>37910006</td><td>Mr.S.Ramachandran</td></tr><tr><td>37910007</td><td>Ms.R.Sangeetha</td></tr><tr><td>37910008</td><td>Ms.N.Subhapradha</td></tr><tr><td>37910009</td><td>Ms.G.Yogalakshmi</td></tr></table> Hence, I request you to kindly accord the necessary permission for the above visit and arrange for guiding the students. We assure you that our students will observe the rules and regulations that are prescribed by your company for the visitors and will in no way disturb the functioning of the company during their visit. Thanking You Yours sincerely, <i>J. Karthikeyan</i> (KARTHIKEYAN J) HEAD OF THE DEPARTMENT DEPARTMENT OF CHEMISTRY SATHYABAMA INSTITUTE OF SCIENCE AND TECHNOLOGY (DEEMED TO BE UNIVERSITY) Jeppiaar Nagar, Rajiv Gandhi Salai, Chennai - 600 119			37910004	Ms.S. Nanthini	37910006	Mr.S.Ramachandran	37910007	Ms.R.Sangeetha	37910008	Ms.N.Subhapradha	37910009	Ms.G.Yogalakshmi
37910004	Ms.S. Nanthini											
37910006	Mr.S.Ramachandran											
37910007	Ms.R.Sangeetha											
37910008	Ms.N.Subhapradha											
37910009	Ms.G.Yogalakshmi											



Application for Internship at IIBAT

(To be submitted at least one month before the Internship)

I GI. YOGALAKSHMI S/o or D/o D. GOKULAKRISHNAN
studying at Sathyabama Engineering College in CHEMISTRY department.
I have read and understood what is said in this document and I wish to apply for
Internship at IIBAT from 17.5.2018 to 6.6.2018. I have duly filled
up / annexed and signed in all areas of all that is needed for the Internship as
above said. I request IIBAT to process my Internship and intimate. I have
submitted this application on 12.5.2018 (date). I understand that Internship
at IIBAT is not automatic and that there is a due process and is subject to all
Force majeure.

GI. YOGALAKSHMI

Intern (Student) signature

J. K. K. K.

HEAD OF THE DEPARTMENT
DEPARTMENT OF CHEMISTRY
Principal / HOD's signature

For Official Use

SATHYABAMA
INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)
Jeppiyaar Nagar, Rajiv Gandhi Salai,
Chennai - 600 119

Received the Internship application on the date as above said along with
_____ no of Annexures.

Deputy Chairman SIC – The Head of Administration (Signature with date)

Internship is Granted / Rejected by SIC as per the terms and conditions
as above

- 1) Chairman SIC – The SAB Chairman (Granted / Rejected)
- 2) Deputy Chairman SIC – The HOD Administration. (Granted / Rejected)
- 3) Member SIC – The Test Facility Management. (Granted / Rejected)
- 4) Member SIC- The Test Facility Management, (Granted / Rejected)
- 5) Member SIC- One Member from the EC. (Granted / Rejected)



STUDENT (INTERN) INFORMATION SHEET

Sl. No.	Description	Details
1	Student /Intern's name :	G. YOGALAKSHMI
2	Internship duration	17.5.2018 to 6.6.2018
3	Student Contact Information Address:	PLOT. NO. 8 - III RD CROSS STREET PARASURAM AVENUE MEDAVAKKAM CHENNAI - 600 100
4	Phone (home) & (Cell)	9952048208 , 9790851053
5	Emergency contact Numbers	9500122586
6	Email	yogalakshmi833@gmail.com
7	Educational Qualification	M.Sc
8	Main Subject	CHEMISTRY
9	Any other information	-

G. Yogalakshmi / 12.5.2018

Intern (Student) signature with date



INTERNATIONAL INSTITUTE OF BIOTECHNOLOGY AND TOXICOLOGY

I accept the Internship, which has been awarded to me by IIBAT and understand the following:

1. To take care of my travel to and from IIBAT where the Internship will be performed by me.
2. To observe all applicable rules, regulations, instructions, procedures and directives of the IIBAT;
3. To refrain from any conduct that would adversely reflect on IIBAT or on the receiving department / office / Lab and will not engage in any activity which is incompatible with the aims and objectives of IIBAT.
4. To keep confidential any and all unpublished information made known to me by the accepting office or department during the course of my internship that I know or ought to have known has not been made public, and except with the explicit authorization of IIBAT, not to publish any reports or papers on the basis of information obtained during the Internship, both during and after the completion of my internship;
5. To provide the receiving department/office/Lab with a copy of all materials prepared during my internship;
6. To provide immediate written notice in case of illness or other circumstances which might prevent me from completing the internship;
7. To complete the internship evaluation questionnaire at the end of my internship and to submit it to the above said committee **SIC** of the internship programme;
8. The information provided to IIBAT by the Student (Intern) Information is true to the best of my knowledge

Agreed to the above / below (Please sign on every page)

G. Yogalakshmi

[G. Yogalakshmi, 12.5.2018, 9790851053]

Student / Intern / Signature with name date and mobile phone no

Agreed to the above / below (Please sign on every page)

J. Key...
HEAD OF THE DEPARTMENT
SATHYA
INSTITUTE OF SCIENCE & TECHNOLOGY
(DEEMED TO BE UNIVERSITY)
Joppur Nagar, Rajiv Gandhi Salai,
Chennai - 600 119

College Principal's signature with name date and mobile phone no



Student Internship Agreement

The purpose of this agreement which is part of IIBAT - Student Internship Policy and Procedure Manual is to ensure that the Internship experience is productive and beneficial to both parties. This agreement outlines the obligations of the intern and IIBAT hosting the interns.

This internship agreement is between (Name) G. YOGIALAKSHMI
(Address) No. 8, 11th CROSS STREET, PARURAM AVENUE
MEDAVAKKAM, CHENNAI - 600 100

a student of SATHYABAMA INSTITUTE OF SCIENCE & TECHNOLOGY
(School/College/ University), and IIBAT, who has agreed to serve as an intern in the IIBAT who is the student of Dr. T. KRITHIGA studying at CHEMISTRY department. This internship will begin on 17.5.2018 and will be completed on 6.6.2018. The internship may be terminated at any time by either party.

I, G. YOGIALAKSHMI, the Intern, acknowledge that I have been given a unique opportunity to gain valuable professional experience. I have reviewed the internship schedule and feel confident that I will be able to fulfil the internship responsibilities described in a timely and professional manner. I also acknowledge that this internship is to be considered as an academic experience and that my performance will be evaluated based upon the following criteria:

1. My ability to perform in a professional manner, as indicated by my ability to arrive on time,
2. My ability to meet deadlines, my ability to take initiative in learning, and my ability to interact with my supervisors / Guide, all concerned with IIBAT and colleagues;
3. My learning during the internship, as indicated by my ability to fulfil the scope of work and my development of the skills identified in the training plan;
4. The evaluation of my supervisor/s and /or Student Internship Committee;
5. A report to be completed within one week of the end of the internship describing my learning experience.