



Educational Partnership Agreement

BETWEEN

**Westminster
College London**

27 Old Gloucester St, London, WC1N 3AX, London, UK

And

Sathyabama Institute of Science and Technology

Jeppiaar Nagar, Rajiv Gandhi Salai, Chennai - 600 119. Tamilnadu

Westminster College London, A College Established under the section 1115 of the Companies Act 2006 UK, represented by **Seyed Reza Abedi, Principal** and **Sathyabama Institute of Science and Technology**, a Deemed to be University established under Section 3 of UGC Act, 1956, represented by **Dr. T. Sasipraba, Vice Chancellor**, recognizing the benefits to their respective institutions from the establishment of international link, conclude this Memorandum of Understanding (MOU).

The main objective envisioned by this collaborative partnership between Westminster College London (hereinafter referred to as WCL) and Sathyabama Institute of Science and Technology (hereinafter referred to as SATHYABAMA) is to assist students of SATHYABAMA in obtaining access to WCL Ofqual Regulated Qualifications and WCL non-regulated CPD accredited courses.

WCL is a Training Qualifications UK (TQUK) recognized centre and Focus Awards approved training provider entitled to offer their Ofqual regulated qualifications.

WCL non-regulated courses are accredited by the CPD Group in the UK. Accreditation with the CPD Group provides an assurance that WCL has satisfied a set of academic, ethical and operational standards.

Ofqual Qualifications are designed by the government and recognized as national qualifications for British market and offered and provided by British companies. Foreign companies should be affiliated with British companies to be able to offer these qualifications in their home country.

The parties hereby enter into this Educational Partnership Agreement (hereinafter referred to as EPA) subject to the terms and conditions set forth herein:

I. General Responsibilities:

1. WCL will offer the following qualifications and courses to the students at SATHYABAMA :

A. Ofqual Regulated Qualifications:

1. Level 6 Diploma in TESOL
2. Level 5 Certificate in TEFL
3. Level 5 Diploma in Education & Training
4. Level 4 Award in Internal Quality Assurance of Assessment Processes & Practice
5. Level 4 Certificate for Higher Level Teaching Assistant
6. Level 3 Certificate in Supporting Teaching & Learning in Schools
7. Level 3 Certificate in Assessing Vocational Achievement

B. WCL Courses accredited by the CPD

1. 150 Hour certificate in TESOL
2. Certificate in Teaching IELTS
3. Certificate in Teaching English to Young Learners
4. Training of Trainers
5. Entrepreneurship
6. Management Studies

Other qualifications and courses can be offered by mutual agreement between the two parties.

1. All the above mentioned qualifications are offered online by the WCL tutors
2. The above-mentioned qualifications and courses can also be offered at SATHYABAMA Campus on a classroom basis upon request.
3. Once a WCL course starts at SATHYABAMA campus, SATHYABAMA will do everything possible to provide the appropriate classroom throughout the life of the cohort
4. SATHYABAMA staff should be enrolling on the qualifications if it is required based on the qualification requirements should SATHYABAMA wish to offer the WCL qualifications at the campus on a classroom basis.
5. SATHYABAMA staff need to complete Ofqual qualifications should they wish to offer face-to-face courses at the SATHYABAMA campus.
6. SATHYABAMA can add 15% to the course fees as their commission. Discounted course fees for SATHYABAMA will be agreed in a separate contract after signing this EPA.

II. Programme Administration

1. The administrative responsibility for WCL programmes delivered at SATHYABAMA will be assumed by the SATHYABAMA Campus including advising students on the WCL courses, students enrollments and other students queries.
2. In the event it becomes necessary to amend this EPA, said amending documents are to be signed by the officers, or their successors, of the respective parties to this EPA.

III. Term and Termination

This EPA shall commence on the date hereinafter noted and continue five (5) years with an annual review until such time as either of the parties to this EPA gives notice to the other of its intention not to continue. Said notice shall be in writing and delivered not less than ninety (90) days prior to the date of termination and addressed to the counter signers, or their successors, by official email.

Should the effective date of the EPA termination occur during a scheduled course, the remaining class sessions of the course will continue to be offered at SATHYABAMA so as not to interfere with the students' educational progress and experience.

IV. Amendment(s) to Educational Partnership Agreement

It is expressly understood and agreed that there shall be an annual collaborative review of this EPA. Any amendments or revisions to this Agreement must be mutually agreed upon, prepared as an addendum to this EPA, and made a part of the document in its entirety.

V. Non-Discrimination

WCL and SATHYABAMA do not discriminate on the basis of race, color, religion, national origin, ancestry, sex, age, medical condition, mental or physical disability, marital status, sexual orientation or veteran status in its acceptance, assignment, treatment, or evaluation of students who participate in programmes.

VI. Entire Agreement

This EPA, including appendices and amendments duly countersigned, represents the entire agreement between the parties, and expressly replaces, supersedes, and cancels any prior oral or written agreement or communication on this subject matter and it may not be changed orally or by an agreement between the parties unless in writing, signed and acknowledged by both parties.

VII. Benefits to the Students

1. Level 6 Diploma in TESOL

The OFQUAL Regulated Diploma in Teaching English to Speakers of Other Languages is at LEVEL 6 and consists of 372 hours' study. This course is a flexible alternative to DELTA or Trinity College London Dip TESOL courses but enables you to study at your own pace and at times which suit you. It is equivalent to a Bachelor degree at a British University.

The qualification develops knowledge and skills in the key areas of Language theory, Language teaching methodology, Classroom planning and organization and Linguistics and language teaching.

The qualification is suitable for learners already teaching and those seeking to enter work in a job role which involves profound knowledge and skills in teaching English to speakers of other languages.

2. Level 5 Certificate in TEFL

The Ofqual Regulated Certificate in TEFL is at LEVEL 5 and is a flexible alternative to CELTA or Trinity College London Cert TESOL courses but enables you to study at your own pace and at times which suit you.

This course is regulated by Ofqual (The Office of Qualifications and Examinations Regulation) this means that the UK government has approved the qualification, considering it equivalent to the following: a diploma of higher education (DipHE), a foundation degree, 2 years at university and the CELTA and Trinity CertTESOL qualifications.

The 168 hour Level 5 Certificate in Teaching English as a Foreign Language (RQF) for those who wish to teach English to those who speak other languages. The qualification aims to develop knowledge and skills in a specialist area of teaching, allowing learners to teach English as a foreign language.

3. Level 5 Diploma in Education & Training

Ofqual Regulated Level 5 Diploma in Education & Training (RQF) course will provide students with a strong background in understanding the skills they need to progress in the workplace and earn a recognised qualification.

The Level 5 Diploma in Education and Training (RQF) course units combine proven-by-practice methods, including theories and research into practical teaching and learning,

helping you to develop the functional skills and knowledge required in a teaching profession.

Students can also go on and apply for the **QTLS (Qualified Teacher Learning and Skills Status)**. After doing this Level 5 teacher training course and once you get the **QTLS** from the SET, students can teach or train in any subject area you have competence in, across a wide variety of educational institutions.

4. Level 4 Award in Internal Quality Assurance of Assessment Processes & Practice

The Level 4 Award in **Internal Quality Assurance of Assessment Processes and Practice (RQF)** is intended for those who maintain quality of assessment from within an organisation or assessment centre.

Learners undertaking this qualification will be able to understand the principles and practices of internally assuring the quality of assessment and be able to internally assure the quality of assessment.

This qualification covers the following areas:

the underpinning knowledge and understanding of the principles of and practices of internal quality assurance, the planning of quality assurance, evaluation of the quality of assessment; maintenance and improvement of the quality of assessment; managing information relating to the quality of assessment and maintaining robust and legal quality assurance practice.

5. Level 4 Certificate for Higher Level Teaching Assistant

This qualification is designed to help teaching assistants to expand their skills. If you work in a school environment and want to take the next step in your career, then the Level 4 Certificate for Higher Level Teaching Assistants is for you.

Teaching assistants provide essential support and feedback in a classroom. With professional training, you can increase your responsibilities and salary by becoming a higher level teaching assistant. As you progress, you can take on the task of teaching lessons, setting learning objectives and managing a class.

What will I learn?

- Find out more about the day-to-day duties of a higher level teaching assistant and requirements for the role.
- Understand child development and the factors that can influence it.
- Support students who need extra help or have special educational needs (SEN).
- Develop the skills you need to react to challenging situations and promote positive behaviour.
- Plan effective learning activities, tailored to both groups and individuals.

- Encourage communication with children, teachers and parents.
 - Teach lessons to suit a range of different ability and language levels.
- All this and much, much more.

Level 3 certificate in Assessing Vocational Achievement

The Level 3 Certificate in **Assessing Vocational Achievement** (RQF) is the only assessor qualification that allows you to practise as a fully-qualified assessor. It is equally suitable to assessors in classrooms or professional training.

Sometimes known as the TAQA (Training, Assessment and Quality Assurance), this is a modern, recognised Level 3 assessing vocational achievement certification that came to replace the previous A1\2 and D32\33 assessor qualification.

By the end of this course, you will be ready for a career in evaluating vocational competencies for a range of qualifications, such as apprenticeships, functional skills, teaching certificates, NVQs, awards, certificates and diplomas.

As Certificate in Assessing Vocational Achievement (CAVA) is a **distance learning** course, you will study from home and therefore have the freedom to fit your studies around your family life and other commitments.

Level 3 Certificate in Supporting Teaching & Learning in Schools

This is the perfect course if you want to become a fully qualified Teaching Assistant. This course is listed on the government Regulated Qualifications Framework (RQF) and with OFQUAL meaning it's a fully recognised Level 3 qualification so you can work in both primary and secondary schools. There's no need to be working in a school for this course and you can enrol on it at any-time of the year.

How this course will empower you?

Completion of this qualification will equip you with the essential knowledge and skills required to work in an unsupervised support role within a school setting, for example:

- planning and preparing for learning activities.
- using assessment strategies to promote learning.
- responding to challenging behaviour
- managing risks to health, safety and security in a work setting and off- site visits.
- an ideal CPD recognition.

Westminster 150 Hour TESOL Course

The Westminster TESOL Course will discuss the key skills and knowledge related to Teaching English to Speakers of Other Languages. This course will introduce new topics and continue to build on important aspects related to Teaching English to Speakers of

Other Languages. Ideal for those wanting to learn the skills and confidence to support those learning English as a foreign language, with the use of practical examples.

Learning Outcomes of The TESOL (TEFL) Trainer Certification:

- Gain the fundamental knowledge of the principles of teaching English as a foreign language
- Discover a wide range of approaches and methods for teaching foreign students
- Develop the practical skills to deliver engaging, informative and inclusive lessons
- Explore the role and responsibilities of a TESOL teacher & understand the challenges teacher and students may face
- Receive an internationally recognised teacher education qualification on successful course completion
- Learn effective methods for teaching the 4 language skills: reading, writing, speaking and listening
- Understand the basics of classroom management to create dynamic lesson plans
- Get expert career guidance and understand your job opportunities & requirements for teaching roles

Certificate in Teaching IELTS

IELTS is one of the world's leading tests of English, with more than 2.5 million tests taken in 2014. Many teachers are simply thrust into their first IELTS teaching situation without much preparation, or it may come in the form of a request from a student. If that sounds like you, here are some useful steps that can bring you quickly up to professional speed. So follow this course to become an IELTS teacher.

Certificate in Teaching English to Young Learners

The purpose of this course is to improve your planning and management skills for teaching English to young children and teenagers.

This is a course that teaches you how to use practical strategies and activities to enable your young learners to learn English with confidence. By the end of the course, teachers will be able to reflect on their existing teaching methods and consider areas for development. Students should be preferably TESOL trained, experienced teachers or students with equivalent qualification.

Training of Trainers

The Certificate in Teacher Training is suited to experienced and qualified TEFL/TESOL teachers who plan to move into the field of teacher training and who wish to train.

The best teacher-preparation programs emphasize subject-matter mastery and provide many opportunities for student teachers to spend time in real classrooms under the

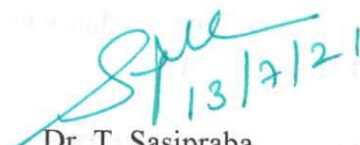
supervision of an experienced mentor. Just as professionals in medicine, architecture, and law have opportunities to learn through examining case studies, learning best practices, and participating in internships, exemplary teacher-preparation programs allow teacher candidates the time to apply their learning of theory in the context of teaching in a real classroom.

Many colleges and universities are revamping their education schools to include an emphasis on content knowledge, increased use of educational technologies, creation of professional-development schools, and innovative training programs aimed at career switchers and students who prefer to earn a degree online.



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