

24.9.2018
Chennai

From,
The Department of Biomedical Engineering,
Sathyabama,
Chennai.

To,
Dean - Student Affairs,
Sathyabama,
Chennai.

Respected Maam,

Sub: Request to use MBA computer lab
for GE training.

The third year Biomedical students
have to undergo the 1st module of their GE
training from Oct 6th - Oct 12th 2018. The
registered 75 students will have virtual
software training during the above mentioned
dates. We kindly request you to grant
us permission to utilise the MBA-Computer
lab for the training.

Thanking You

[Signature]

Yours sincerely,
[Signature]
24/9/18

HEAD OF THE DEPT. OF BIOMEDICAL ENGINEERING
SATHYABAMA
INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)
Jugathar Nagar Rajiv Gandhi Nagar
Chennai - 600 074

