



SATHYABAMA

**INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)**

Accredited "A" Grade by NAAC | 12B Status by UGC | Approved by AICTE

www.sathyabama.ac.in

**SCHOOL OF BUILDING AND ENVIRONMENT
DEPARTMENT OF ARCHITECTURE
M. Arch (Building management)**

**PROFESSIONAL TRAINING (S84APT)
DEC 2021 - JAN 2022**

Name of the Student : THARUN .S

Semester :III

Reg No. : 40840018

Batch :2020-2022



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DEPARTMENT OF ARCHITECTURE

M. Arch (Building management)

VIVA-VOCE EXAMINATION

This is to certify that the Professional Training Report(S84APT) is the work of **THARUN.S (40840018)** who had undergone training in **BUILTEC ENGINEERS AND CONSULTANT** and has been monitored by the continuous assessment during Dec 2021 to Jan 2022.

Dr. Devyani Gangopadhyay
HOD AND DEAN

Submitted for Viva voce Examination held on 01-02-2022

Internal Examiner
(Ar. Sukirtha Suresh)

External Examiner
(Ar. Hena Damodharan)



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DECLARATION

I **THARUN.S** hereby declare that this Professional Training Report (**30 days from 03rd Dec 2021 to 7th Jan 2022**) done by me under the guidance of **PM.VISWANATHAN** is submitted in partial fulfillment of the requirements for the completion of practical training session.

A handwritten signature in blue ink, consisting of a stylized 'S' followed by a series of loops and a long horizontal stroke.

DATE : 25.01.2022

PLACE : CHENNAI

SIGNATURE OF CANDIDATE

ACKNOWLEDGEMENT

I am pleased to acknowledge my sincere thanks to Board of Management of **SATHYABAMA INSTITUTE OF SCIENCE & TECHNOLOGY** for their kind encouragement in doing this project and for completing it successfully. I am grateful to them.

I convey my thanks to **Dr.DevyaniGangopadhyayDean, School of Building and Environment** for providing me necessary support and details at the right time during the progressive reviews.

I would like to express my sincere and deep sense of gratitude to **PM.VISWANATHAN** for his valuable guidance, suggestions and constant encouragement paved way for the successful completion of my Training.

I would also like to express my sincere thanks to Ar. Sukirtha Suresh (Internal Co-ordinator) for her valuable guidance, during the entire Professional Training period.

I wish to express my thanks to all Teaching and Non-teaching staff members of the Department of Architecture who were helpful in many ways for the completion of the project.

I take this moment to thank, **MR. VISWANATHAN (Project coordinator)** for all the support since the day I began work. I am profoundly grateful to him for his help, professionalism, his concern, passionate support and encouragement throughout my training.

I would also like to thank my parents for supporting me as always and helping me throughout my training.

JOINING LETTER



BUILTEC ENGINEERS AND CONSULTANTS
No. 12, Jawaharlal Nehru Street, VGN Nagar, Phase - 4,
(Mogappair West), Maduravoyal P.O., Nolambur,
Chennai - 600095, TN. Ph: 044 - 42693779 / 42151577
info@bultecpmc.com | www.bultecpmc.com

Date: 01.12.2021

Lr. No: Bultec /Practical Training/1-2021

To

The Head of the Department,
Department of Architecture,
M/s. Sathyabama University
Jeppiaar Nagar, Rajiv Gandhi Salai,
Chemmenchery,
Chennai – 600 119.

Sir,

Sub: Internship Programme for M.Arch student in Building Management – During
December, 2021– Acceptance – Reg.

With reference to the letter dated 01.12.2021, we are willing to give
Internship Programme training to Mr. S.THARUN (40840018) an M.Arch Building
Management Student during the month of December, 2021 in our Company.

Thanking you,

FOR BUILTEC ENGINEERS & CONSULTANTS


L.SENTHIL KUMAR
MANAGER ADMIN



EXPERIENCE CERTIFICATE



BUILTEC ENGINEERS AND CONSULTANTS
No. 12, Jawaharlal Nehru Street, VGN Nagar, Phase - 4,
(Mogappair West), Maduravoyal P.O., Nolambur,
Chennai - 600095, TN. Ph: 044 - 42693779 / 42151577
info@bultecpmc.com | www.bultecpmc.com

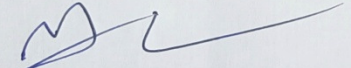
Date: 07.01.2022

TO WHOM –SO- EVER IT MAY CONCERN

This is to certify that Mr. S. Tharun (Reg. No-40840018), a
student of 2nd Year Master in Architecture in Building
Management (Batch 2020 -2022) at Sathyabama University,
Chennai, has successfully completed (From 03rd December, 2021
to 7th January, 2022) implant training at our Company. The
training was provided in the areas of construction planning,
Scheduling, Monitoring in our projects. During the period of his
implant training with us she was found punctual, hardworking
and inquisitive. We wish her all success in her future endeavour.

Thanking you,

FOR BUILTEC ENGINEERS & CONSULTANTS


T. HARINANDANAN

CEO

MONTHLY REPORT



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SCHOOL OF BUILDING & ENVIRONMENT, DEPARTMENT OF ARCHITECTURE
M. Arch (Building management) Batch 2020-2022
Continuous Assessment Report for Professional training

(Continuous progress report of the trainee architect/Project Manager for the period of 15 working days in the office to be submitted to HOD)

1. Name of the office / organization :	Builtec Engineers & consultant
2. Address & Contact Number :	044-42693779
3. Name of the student :	S. Tharun
4. Duration :	From 03/12/21 To 31/12/21
5. Total No. of days :	25 days
6. Evaluation of Performance criteria shall be on	

* Note: Kindly grade the student as per his/her overall performance in the office during the assessment month;

Description of works	Excellent	Good	Fair	Poor	NA
Understanding of office culture		✓			
Skillssets related to project management	✓				
Design Management	✓				
Understanding the Triple Constraints	✓				
Observation during Site Visits		✓			
Understanding of construction details	✓				
Understanding of Construction sequences	✓				
Site Supervision / Discussion with clients		✓			
Adherence to Time schedule		✓			
Quantitative aptitude		✓			
Documentation skills		✓			
Coordination with other consultants	✓				

Overall Grading*

(A - 8.0, B - 7.0, C - 6.0, D - 5.5, E - 5.0, F - <5)

7. Any other Remarks : _____

8. Signature of the
Head of the Office /
Organization (With Seal)






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1. Name of the office / organization :	Builtec Engineers & consultant
2. Address & Contact Number :	044-42693779
3. Name of the student :	S. Tharun
4. Duration :	From 03/12/21 To 07/01/22
5. Total No. of days :	5 days
6. Evaluation of Performance criteria shall be on	

* Note: Kindly grade the student as per his/her overall performance in the office during the assessment month;

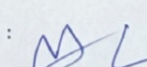
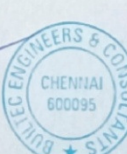
Description of works	Excellent	Good	Fair	Poor	NA
Understanding of office culture		✓			
Skillssets related to project management	✓				
Design Management	✓				
Understanding the Triple Constraints	✓				
Observation during Site Visits		✓			
Understanding of construction details	✓				
Understanding of Construction sequences	✓				
Site Supervision / Discussion with clients		✓			
Adherence to Time schedule		✓			
Quantitative aptitude		✓			
Documentation skills		✓			
Coordination with other consultants	✓				

Overall Grading*

(A - 8.0, B - 7.0, C - 6.0, D - 5.5, E - 5.0, F - <5)

7. Any other Remarks : _____

8. Signature of the
Head of the Office /
Organization (With Seal)

WORK DIARY

DAY	PROJECT NAME	WORK DONE	DAY	PROJECT NAME	WORK DONE
03/12/21	Celesta	Site observation - drawing analysis, PM introduction meeting	21/12/21	Celesta	Site observation - Site inspection , contract study analysis
04/12/21	Celesta	Site observation - Site study analysis	22/12/21	Celesta	Site observation - Contract study , security cabin column shuttering
06/12/21	Celesta	Site observation - Site meeting for upcoming week	23/12/21	Celesta	Site observation - Electrical inspection – block D
07/12/21	Celesta	Site observation - Contract documents study	24/12/21	Celesta	Site observation - OHT – block E, pergola shuttering in terrace floor Block-A
08/12/21	Celesta	Site observation - Electrical contract study, block-A 5 th floor slab reinforcement.	25/12/21	Celesta	Site observation - pergola reinforcement – block A
09/12/21	Celesta	Site observation - R.C.C pumping machine assembling and concreting	27/12/21	Celesta	Site observation - Site meeting for upcoming week , contract document study
10/12/21	Celesta	Site observation –Waterproofing D block terrace slab, contract document study	28/12/21	Celesta	Site observation - Multipurpose hall internal plastering
11/12/21	Celesta	Site observation - Brickbat coba completion D block.	29/12/21	Celesta	Site observation - Multipurpose hall painting , staircase granite flooring for 2nd floor
13/12/21	Celesta	Site observation - Site meeting for upcoming week , contract document study	30/12/21	Celesta	Site observation - OHT and side wall reinforcement and shuttering in block E
14/12/21	Celesta	Site observation - Block A – column casting, concrete block masonry work.	31/12/21	Celesta	Site observation - Sales office meeting with client handling
15/12/21	Celesta	Site observation - BOQ study analysis	03/12/22	Celesta	Site observation - Site meeting for upcoming week , contract document study

16/12/21	Celesta	Site observation - Cost sheet analysis – sales department meeting	04/12/22	Celesta	Site observation - External wall plastering in block E and B
17/12/21	Celesta	Site observation - Multipurpose hall - false ceiling paneling	05/12/22	Celesta	Office – contract analysis
18/12/21	Celesta	Site observation - Gym – plastering , staircase granite flooring	06/12/22	Celesta	Office – M.D meeting and checklist study analysis on site
20/12/21	Celesta	Site observation - Site meeting for upcoming week , contract document study	07/12/22	Celesta	Office – practical training official works.

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GENERAL



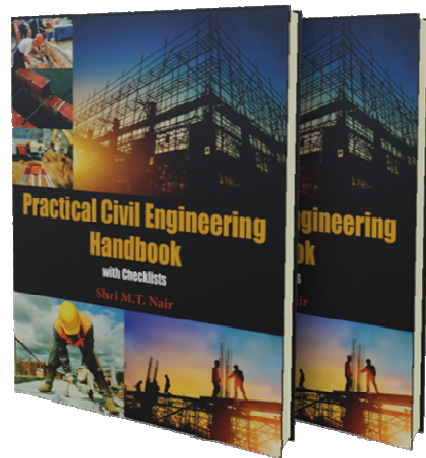
Builtec Engineers & Consultants

We are basically a construction company started in the year 1987 in the name of “BUILTEC ENGINEERS AND BUILDERS”. Nearly after two decades of experience in the construction field, in the year 2004 we had diversified our activity in to the field of project management consultancy services to provide better solutions to the industry.

FIRM HISTORY

Builtec Engineers and Consultants, started by T.Harinandanan and T.GopiMohan, is a division of “Builtec Engineers and Builders”, a construction company started in the year 1987. We diversified exclusively into Project Management and Consultancy Services since 2004.

As on date we have completed 7 million sq. ft. of Built-up area comprising of Residential, IT Park, Luxury Hotels, Hospitals and Factories.



The book is a legacy of our father Shri.M.T.Nair, founder of Builtec Engineers & Builders. Shri. M.T. Nair recorded his extensive experience as a Civil Engineer spanning fifty years to pass down to his sons. The writings relate mainly to a practical approach to a civil project. It is a goldmine of information that can be referred to refresh the memory whenever required. This information will give budding civil engineering graduates first-hand knowledge of handling a new project and the procedures to be followed during every phase of the project. A novice engineer would need five to ten years of hands-on

experience to acquire the information encapsulated into this easy-to-understand hand-book. A checklist of the most common civil work has been included as an additional bonus.

T. HARINANDANAN - CEO - BUILTEC ENGINEERS & CONSULTANTS

T. GOPIMOHAN - COO - BUILTEC ENGINEERS & CONSULTANTS

OBJECTIVES OF PROFESSIONAL TRAINING:

The main objectives of the professional training is ☐

- To understand the role of project management in construction industry
- Contributions of the firm to the project ☐
- To explore the core areas of Building services and management

ROLES AND RESPONSIBILITIES OF THE ORGANIZATION IN THE PROJECT

CONSTRUCTION:

The company ensure that all our projects meet the necessary guidelines for the structural of the building and are subjected to many quality tests, starting from selection of the site, architects, consultants, vendors, material procurement followed by structural design to meet the quality guidelines set forth by the prevailing norms and codes of the country

SCOPE OF WORK ☐

- Structural design of entire complex with appropriate foundation system as envisaged by Geotechnical consultants. ☐
- To assist in Geotechnical investigation in terms of technical guidance. ☐
- To prepare alternative structural system / suggest alternative light weight blocks to be cost effective and efficient. ☐
- Design of services structures such as Underground Sump / Sewage Treatment Plant / Cable Trenches / Storm Water Drains, Compound Wall etc.
- To submit design calculations / analytical models such as staad pro / etabs (a program designed for the structural analysis and design of buildings) model for performing peer review by third party engaged by us. ☐

- Design and detailing for landscape related structures such as water bodies / cascades etc. □
- Infrastructural related works such as roads, culverts, pavers / dg foundations etc. □
- Submission of bill of quantity / tender bill of quantities / steel bill of quantity for structural related works. □
- To recommend suitable mix designs. □

PROJECT DETAILS

CELESTA@PALLIKARANAI, CHENNAI

CLIENT NAME : KRISHNA GROUPS

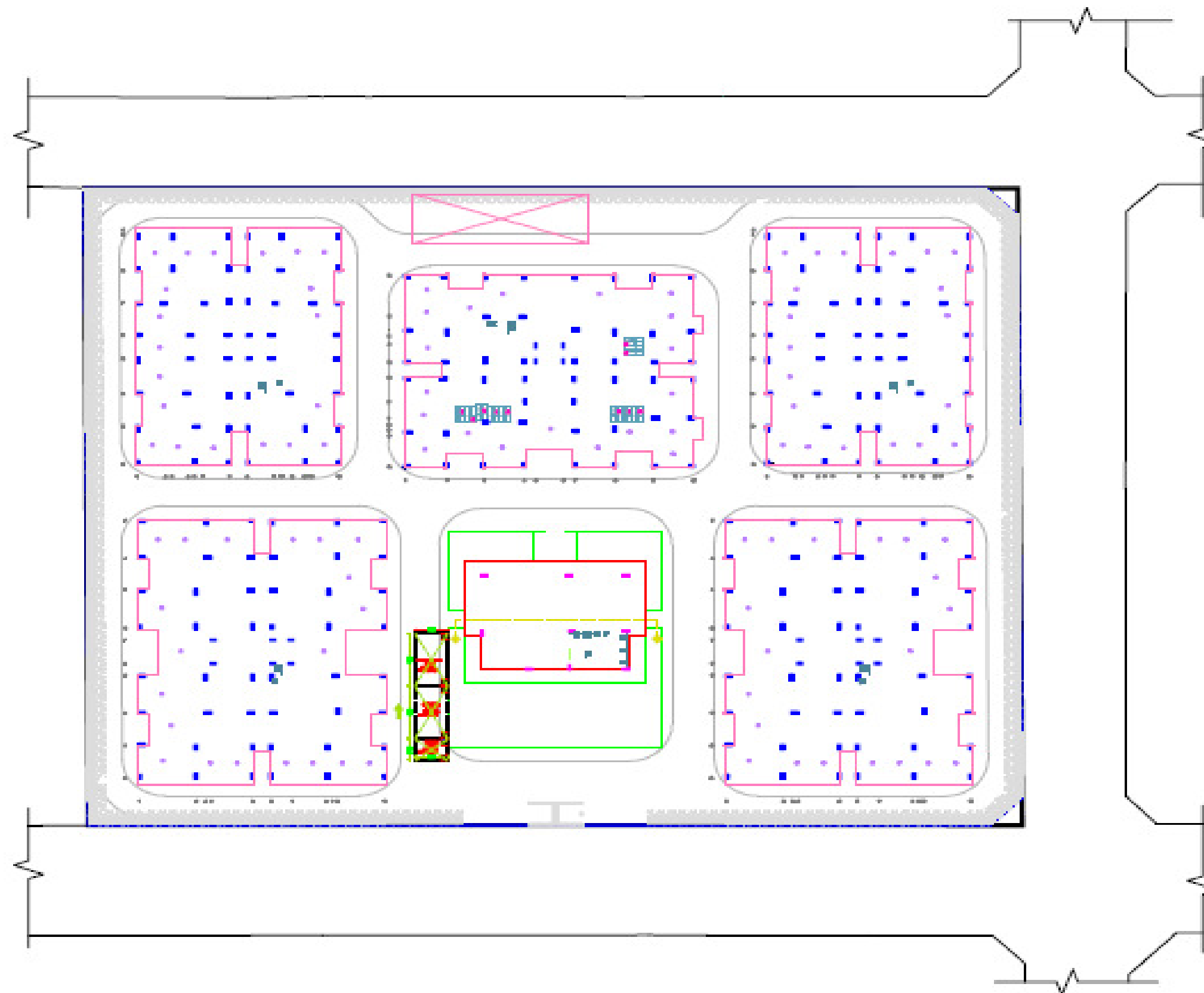
TPOLOGY : RESIDENTIAL



Location: Pallikaranai, Chennai
 Plot size: 55,440 sft
 Area of the project: 1,34,000 sft
 FSI : 2.4
 Status: Under construction

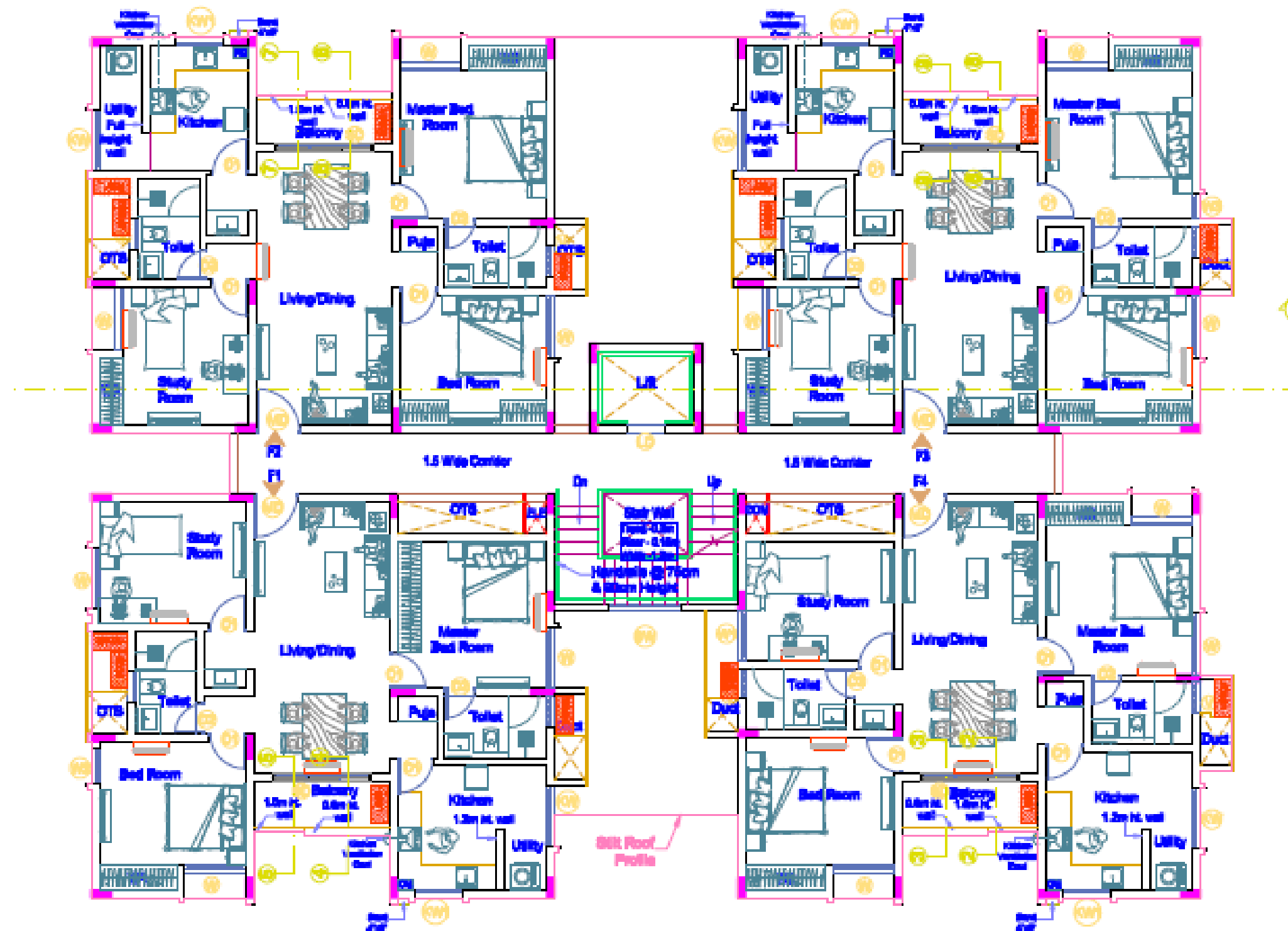
CONSULTANTS

PROJECT NAME	TIL CORPORATE OFFICE
LOCATION	JEYACHANDRA NAGAR, PALLIKARANAI
CLIENT	KRISHNA GROUPS
ARCHITECTURAL CONSULTANTS	KHARCHE & ASSOCIATES
PROJECT MANAGEMENT CONSULTANCY (PMC)	BUILTEC ENGINEERS & CONSULTANTS
CIVIL CONSULTANT	QUALTECH ENGINEERS PVT.LTD
STRUCTURAL CONSULTANT – FROM ARCHITECT’S	MR.JACOB’S CONSULTANT
MEP CONTRACTORS	SUMANAM.ORG HK ELECTRICAL ABI VIRAVAN PLUMBING



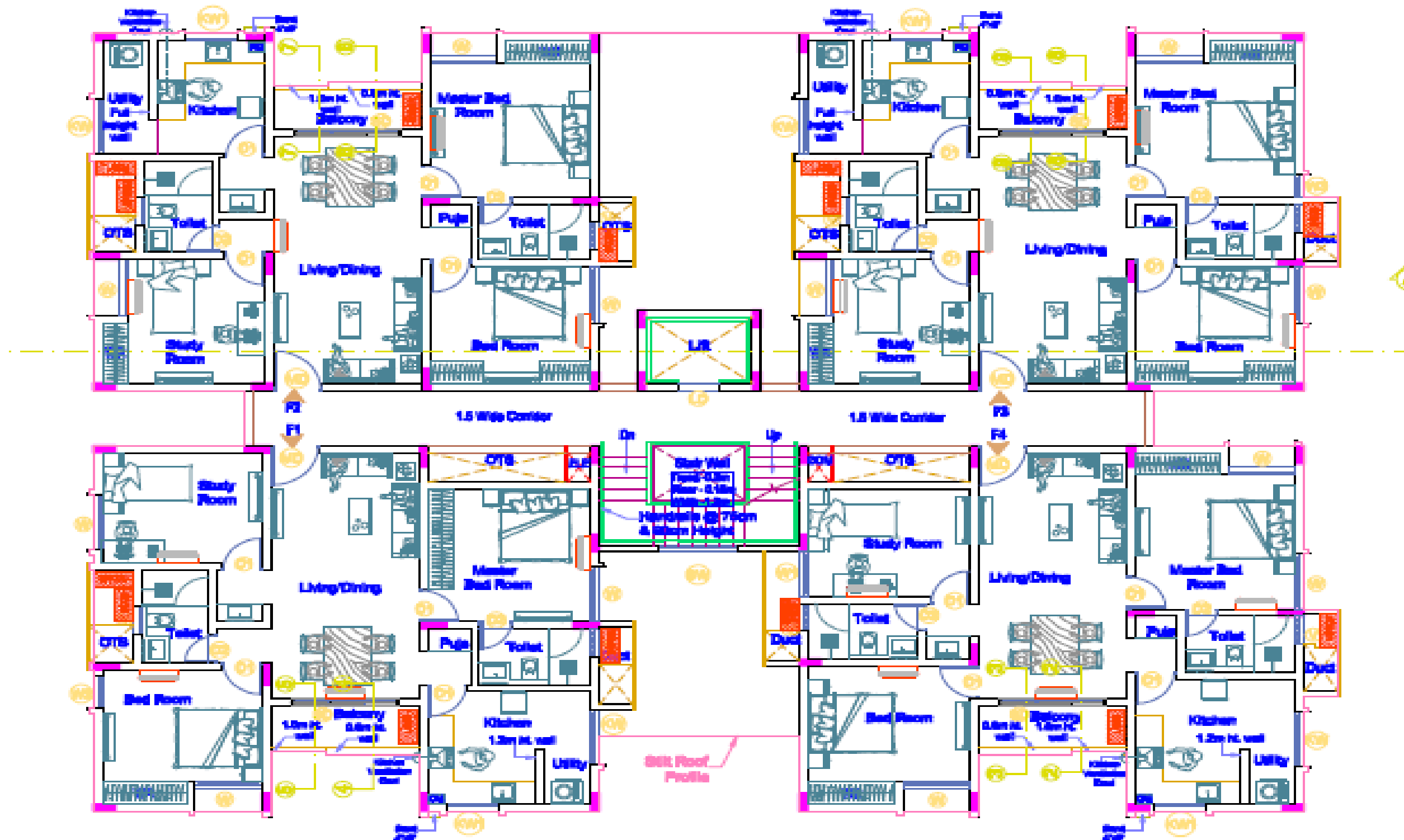
SITE PLAN

2 BHK FLOOR PLAN



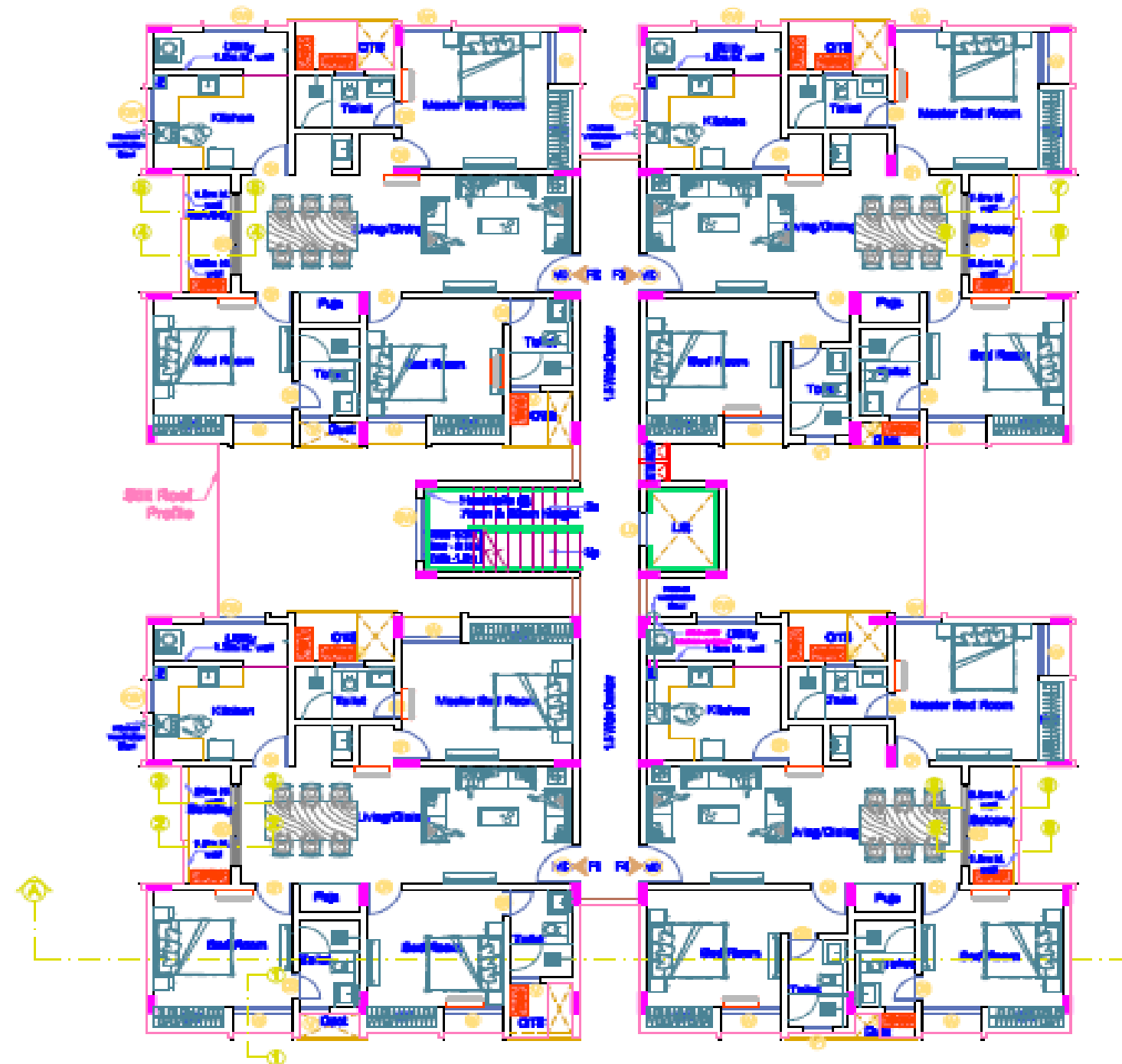
TYPICAL FLOOR PLAN (1st to 5th)

2.5 BHK FLOOR PLAN



TYPICAL FLOOR PLAN (1st to 5th)

3 BHK FLOOR PLAN



TYPICAL FLOOR PLAN (1st to 5th)

WORKS CARRIED OUT:-

- 1) BLOCK WORK
- 2) REINFORCEMENT & CONCRETING
- 3) BRICK BAT LAYING
- 4) TOILET PIPES INSTALLATION
- 5) COLUMN CASTING

1) BLOCK WORK



Standard Followed Is - IS:2572.

Internal Partitions Shall Be 10 Cm.

External Partitions Shall Be 20 Cm.

1. The blocks need not be wetted before or during laying in the walls. In case the climatic conditions so required, the top and the sides of the blocks may only be slightly moistened so as to prevent absorption of water from the mortar and ensure the development of the required bond with the mortar.

2. When two bearing walls meet or intersect and the courses are to be laid up at the same time, a true masonry bond between at least 50 percent of the units at the intersection is necessary.
3. Mild steel bar holdfasts should be so fastened to the doors or window frames that these occur at block course level and their ends are embedded in a hollow which shall be filled up with 1:3:6 cement concrete.

2. REINFORCEMENT & CONCRETING



- a. **IS:432** : Specification for mild steel and medium tensile steel bars and hard drawn steel wire for concrete reinforcement(Grade - I)
- b. **IS:1786**: Specification for high strength deformed steel bars and wires for concrete reinforcement
- c. **IS:2751**: Code of practice for welding of mild steel, plain and deformed in RC works
- d. **IS:2502**: Code of practice for bending and fixing of bars for reinforcement .

➤ **Scope of Work**

- Supplying straightening wherever necessary, bending, transporting, placing in position for all types of structures and tying with 20 gauge annealed binding wire with necessary cement mortar cover block of specified sizes.

- Before placing, reinforcement shall be thoroughly cleaned of rust, coatings, etc. which would result in reducing or destroying the bond. Oiling of bars to clean them is strictly prohibited. Operations like bending, straightening, cutting, etc. shall be carried out in a manner not injurious to material. All reinforcement shall be bent cold.
- Reinforcement shall be assembled in place with proper cement mortar cover blocks to suit the required cover. The Contractor shall prepare and submit to the consultant's representative at site bar bending schedule in a standard approved format at the time of inspection of reinforcement and incorporate the same along with his claims.
- No concreting shall commence until the Engineer has inspected and approved the reinforcement in position.



SLAB VOLUME – 108 Cu.m
 RMC - 18 No's
 Each RMC - 6 Cu.m



BUILTEC

Check list for Steel laying for roof beams and slabs including stairs

Mix :		Date:	
Location:			
Quantity:			
S.No	Description	Status	
		YES	NO
1.1.1	Column head is it clean		
1.1.2	Is Shuttering checking complete		
1.1.3	Diametre and spacing of reinforcement steel is it checked as per structural drawing		
1.1.4	Cover blocks is it placed and thickness of cover blocks is it checked		
1.1.5	Are the top levels of the concrete marked on the side shuttering		
1.1.6	Overlaps of steel reinforcements , if any to required lengths is it given		
1.1.7	Are the extra bars and second layer bars as per structural drawing.		
1.1.8	Has proper chair rods for slab top reinforcement bars been provided		
1.1.9	Dowels rod is it provided wherever required.		

BUILTEC

-

3) BRICK BAT COBA





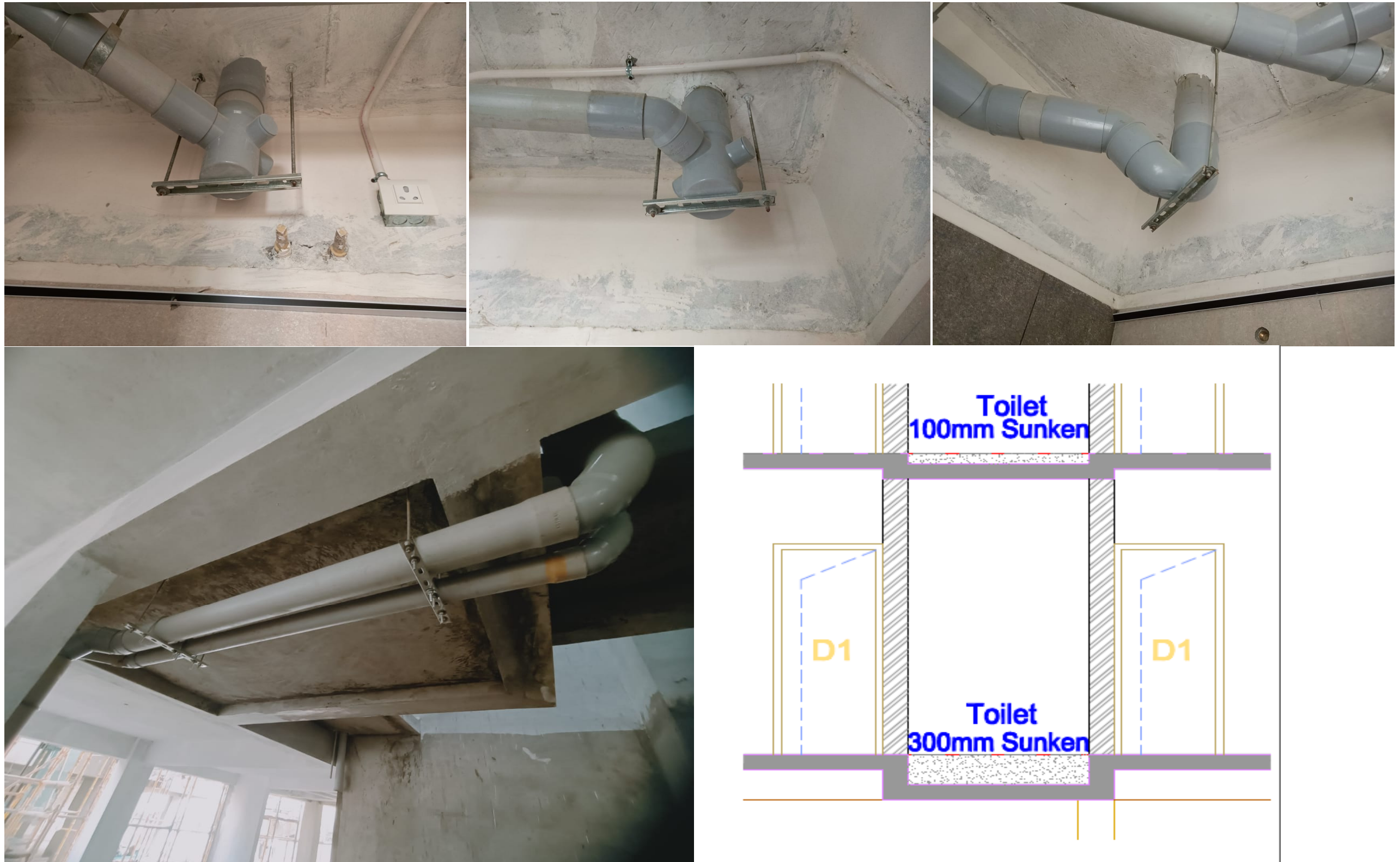
Scope of Work

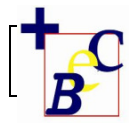
- Providing and laying to slope as shown on the drawing brickbat coba (Lime concrete) in the proportion 2.5:1 (2.5 parts of brickbats and 1.0 part of lime),beating the lime concrete for a specified period, finishing the surface with one course pressed clay tiles as specified.

Workmanship

- Lime concrete shall be mixed in a mixer machine or hand mixed as directed and laid to proper slope. After laying the same shall be beaten with wooden mallets for atleast 7 days until it rebounds when struck with wooden mallets. While beating, the surface shall be kept continuously wet with solution mixed with jaggery and kaduka.
- The surface shall then be finished with one course of pressed clay tiles laid over cement mortar 1:3 bedding of 20mm thick with crude oil mixed at the rate of 5% by weight of cement and pointed neatly with cement mortar 1:1.
- A minimum of ten years guarantee shall be given by the Contractor against bador faulty material and workmanship and shall rectify the defect during this guarantee period at no extra cost to the owner.

4) TOILET PIPES INSTALLATION



**CP & Sanitary ware Fixing**

Location:				Date:	
S.No	Description	Att.Toilet	Comm. Toilet	Kitchen/Dining	Remarks
1.1.1	Water Closet Floor Mounted with brass screws				
1.1.2	Seat Cover				
1.1.3	Exposed Flush Tank with screws				
1.1.4	Rectangular wash basin with GI rag bolt				
1.1.5	Corner wash basin with screws				
1.1.6	Single lever diverter flange & Lever only				
1.1.7	Shower Arm with Flange				
1.1.8	Shower Rose				
1.1.9	Spout with flange				
1.1.10	CP Pillar Cock				
1.1.11	15mm dia CP brass angle stop cock with wall flange				
1.1.12	15mm dia CP long body bib cock with CP wall flange				
1.1.13	Health faucet				
1.1.14	Two way bib cock with wall flange				

5) COLUMN CASTING



Workmanship:

- ☐ Shuttering for column are made of plywood sheets fabricated with battens and stiffeners.
- ☐ Water-based shuttering oil were applied on the shutters. It helps to get the good finished surface of the concrete.

MINUTES OF MEETING – 6th December



PROPOSED CONSTRUCTION OF APARTMENTS FOR KRISHNA GROUP MINUTES OF MEETING (MOM)

PROJECT	"Celesta- Pallikaranal"
MINUTES OF MEETING , DATE& TIME	MOM # 78-Services 06/12/2021& 9.30 A.M
PURPOSE OF MEETING	Project progress meeting
VENUE	Project site-Pallikaranal

Participants:

S.No	Name	Organization
1.	Mr. Gopi Mohan	Builttec Engineers and Consultants
2.	Mr.Vishwanathan	Builttec Engineers and Consultants
3.	Mr. Prabhakar.R	Builttec Engineers and Consultants
4.	Mr. Harikumar	HK Electrical
5.	Mr.Raja	Abi varavan Consultants.

Note: If the minutes of meeting does not reach within a day or in case of any clarification in the above MOM, Please contact the "Project Engineer"

Abbreviations:

MOM: MINUTES OF MEETING, IMM: IMMEDIATELY, INFO: INFORMATION, OG: ON – GOING, ASAP: AS SOON AS POSSIBLE, GFC: GOOD FOR CONSTRUCTION, V-IMP: VERY IMPORTANT

Sl. #	Description	Target	Previous Target	Action By
A	General Points :			HK ELECTRICAL /ABHI VAIRAVAN PLUMBING
1.	It was decided to apply to CC on 30.03.2022, Based on this date must be completed all related works.	INFO		
2.	After Builttec & Client enquiry ANCHOR-ROMA PLUS electrical switch & sockets available at market so finalized the material of ANCHOR-ROMA PLUS.	INFO		HK ELECTRICAL
3.	Revised GA drawing to be received on 06/12/2021 from HK Electricals.	06/12/2021		HK ELECTRICAL
B.	ELECTRICAL WORKS			
	H.K. Electrical committed to complete the following works as per the below committed dates.			
	<u>Main building Block - 4.</u>			
	1. Fifth floor to Stilt Floor - Electrical shaft and DG Power supply VDB box fixing to be completed on 11/12/2021.	11/12/2021	27/11/2021	
1.	2. All floor to Stilt Floor - Electrical shaft to Meter room cabling (EB and DG supply) work to be completed on or before 30/12/2021.	30/12/2021		
	3. Second Floor - Switch and socket fixing and testing including MCB, ELCB, ACCL and power cable (EB and DG) laying up to shaft to be completed on 08/12/2021.	08/12/2021	24/11/2021	HK Electrical
	4. Third Floor - Switch and socket fixing and testing including MCB, ELCB, ACCL and			

Sl. #	Description	Target	Previous Target	Action By
	power cable (EB and DG) laying up to shaft to be completed on 14/12/2021	14/12/2021	27/11/2021	HK ELECTRICAL
5.	Fourth Floor –Wiring, switch and socket fixing and testing including MCB, ELCB,ACCL and power cable (EB and DG) laying up to shaft to be completed on 16/12/2021.	16/12/2021	30/11/21	
6.	Fifth Floor –Wiring, switch and socket fixing and testing including MCB, ELCB,ACCL and power cable (EB and DG) laying up to shaft to be completed on 18/12/2021.	18/12/2021	30/11/21	
7.	Staircase - Stilt Floor to Terrace Floor - Wiring, switch and socket fixing and testing including MCB, ELCB,ACCL and power cable (EB and DG) laying up to shaft to be completed on 21/12/2021.	21/12/2021	30/11/21	
8.	Stilt Floor – Earth strip laying & Earth pit work to be completed on 11/12/2021.	11/12/2021	27/11/2021	
9.	Stilt Floor – External Hume pipe laying and chamber work to be completed on 17/12/2021.	17/12/2021		
<u>Main building Block - 5.</u>				
1.	Third Floor – Flat 303, 301,302 Electrical box fixing and conduit laying work to be completed on or before 11/12/2021.	11/12/2021		
2.	Fourth Floor – Flat 403, 402 Electrical wall chasing work to be completed on or before 11/12/2021.	11/12/21		

Sl. #	Description	Target	Previous Target	Action By
	<u>Main building Block - 1.</u> 1. Second Floor – Flat 203, 202 Electrical wall chasing work to be completed on or before 11/12/2021.	11/12/21		
2	H.K Electrical committed to Switch & Socket supply works as per the below committed dates. Block 4 – Second Floor – 06/12/21 Block 4 – Third to Fifth Floor – 10/12/21 Block 3 – First to Fifth Floor – 18/12/21	INFO		HK Electricals.
C	PLUMBING WORKS			
1.	Abhi vairavan committed to complete the following works as per the below committed dates. <u>Main building Block -4.</u> • Stilt floor – Soil & Waste line work to be completed on or before 11/12/2021 • External IC Chamber work west & South side to be completed on 11/12/21. <u>Main building Block -5.</u> • Third floor – Water line work to be completed on or before 11/12/2021 • Fourth floor – Water line work to be completed on or before 11/12/2021	11/12/21 11/12/21 11/12/21 11/12/21	27/11/2021	Abhi vairavan Plumbing
D	DATA & CCTV WORKS			
	ProTech committed to complete the following works as per the below committed dates.			

Sl. #	Description	Target	Previous Target	Action By
	Main building Block -4, 1. Communication Shaft - TV, Data, and Telephone & Intercom Cable laying work to be completed 100% on or before 11/12/2021.	11/12/2021		PRO TECH
E	HVAC- Works			
	SAI AIRCON committed to complete the following works as per the below committed dates. - Block 5 -Third Floor Copper pipe & Drain line fixing work to be completed on or before 11/12/2021 - Block 1 -First Floor Copper pipe & Drain line fixing work to be completed on or before 11/12/2021	11/12/2021 11/12/2021		SAI AIRCON
F	SAFETY POINTS			
1.	Regarding Housekeeping Builttec asked to all contractors to keep the site always 100% neat and clean.	INFO		Abhivairan Plumbing/ HK Electrical
2.	Builttec informed to all contractors Staff, Labours to be provided with company I.D and they should maintain the in & out time register at site.	INFO		Abhivairan Plumbing/ HK Electrical
3.	Builttec informed to all contractors Staff, Labours should always wear PPE and Safety display boards should be present at site.	INFO		Abhivairan Plumbing/ HK Electrical

NEXT MEETING WILL BE HELD ON 14-12-2021 AT 4.00 PM

Circulation:

Sl #	ORGANIZATION	FAX	E-MAIL	HARD COPY
1.	Krishna Group-Client		✓	
2.	Builttec Engineers & Consultants		✓	
3.	Structural-United Consultant		✓	
4.	Architect- Kharche Associates		✓	
5.	sumanam.org - Electrical consultant		✓	
6.	Punniyamoorthy Nagarathinam - Plumbing consultant		✓	
7.	Qualtech Engineers Pvt Ltd		✓	
8.	HK Electricals		✓	
9.	Abhi viravan plumbing		✓	

Minutes prepared by

A. Viswanathan,
Project Engineer

Project: Celesta @ "Pallikarai"

Site Progress review meeting # 78

Date: 6/12/2021 Venue: Project office. Time: 9.30 AM

Agenda Points for Discussion

- ✓ Discussion of Block 4 Flat Handing over.
- ✓ Discussion of Painter & Gypsum mason increase status.
- ✓ Discussion of status for Strom water work.
- ✓ Discussion of status for External backfilling and compaction work.
- ✓ Discussion of external yard handover to MEP contractor for Block-4 area.

1. Qualtech Engineers Pvt Ltd

- Block - 4
 - ✓ Discussion of External painting Works completion.
 - ✓ Discussion of Terrace Floor water proofing work.
- Block - 5
 - ✓ Discussion of OHT base slab concrete Works
 - ✓ Discussion of 5th floor Block work.
 - ✓ Discussion of 1st & 2nd floor Gypsum plastering.
 - ✓ Discussion of External plastering work and quality issue.
 - ✓ Discussion of wall button mark for 4th and 3rd floor.
 - ✓ Discussion of waterproofing work.
- Block - 3
 - ✓ Discussion of Terrace Work
 - ✓ Discussion of External painting works.
 - ✓ Discussion of window fixing work.
 - ✓ Discussion of window Grill fixing work.
- Block - 2
 - ✓ Discussion of balance External plastering Works.
 - ✓ Discussion of External plastering snag Works
 - ✓ Discussion of Fifth Floor Gypsum Inner Wall Plastering Works.
 - ✓ Discussion of Tile works.

• Block - 1

- ✓ Discussion of Third & Fourth floor Block work.
- ✓ Discussion of 1st Floor Gypsum Inner Wall Plastering Works.
- ✓ Discussion of wall button mark for 2nd and 3rd floor.
- ✓ Discussion of waterproofing work.

• Multipurpose Hall

- ✓ Discussion of 1st floor Plastering Work.
- ✓ Discussion of External plastering work.

2. AbhiVairavanEngineering

• Block - 3

- ✓ Discussion of External plumbing shaft Water Line & Waste Line Works
- ✓ Discussion of External plumbing shaft Water Line & Waste Line Works

• Block - 2

- ✓ Discussion of Fifth Floor Toilet & Utility Water Line & Waste Line Works
- ✓ Discussion of External plumbing shaft Water Line & Waste Line Works

• Block - 5

- ✓ Discussion of Third Floor Toilet & Utility Water Line & Waste Line Works.

• Block - 4

- ✓ Discussion of external yard work.

3. HK Electricals

• Block - 1

- ✓ Discussion of First Floor DB Box Fixing, Modular Box Fixing, Wall Conduit Pipe Laying Work.

• Block - 5

- ✓ Discussion of Second Floor Modular Box Fixing, Wall Conduit Pipe Laying Work.

... shown

MINUTES OF MEETING – 14th December



PROPOSED CONSTRUCTION OF APARTMENTS FOR KRISHNA GROUP MINUTES OF MEETING (MOM)

PROJECT	"Celesta- Pallikaranai"
MINUTES OF MEETING , DATE& TIME	MOM # 79-Civil 14/12/2021& 4.00 P.M
PURPOSE OF MEETING	Project progress meeting
VENUE	Project site-Pallikaranai

Participants:

S.No	Name	Organization
2.	Mr. Gopimohan	Builtec Engineers and Consultants
3.	Mr.Viswanathan	Builtec Engineers and Consultants
4.	Mr.Kamalakannan	Qualtech Engineers Pvt Ltd
5.	Mr.Madhavan	Qualtech Engineers Pvt Ltd

Note: If the minutes of meeting does not reach within a day or in case of any clarification in the above MOM, Please contact the "Project Engineer"

Abbreviations:

MOM: MINUTES OF MEETING, **IMM:** IMMEDIATELY, **INFO:** INFORMATION, **OG:** ON – GOING, **ASAP:** AS SOON AS POSSIBLE, **GFC:** GOOD FOR CONSTRUCTION, **V-IMP:** VERY IMPORTANT

Sl. #	Description	Target	Target	Action
A	General Points :			
1.	Qualtech is committed to complete the all snag work and hand over as following dates. This Week Plans for Snag completion: - Flat 303 – 19/12/2021. - Flat 302 – 19/12/2021. - Flat 304 – 19/12/2021. - Flat 301 – 19/12/2021.	INFO	11/12/21	Qualtech
2.	It was decided to apply to CC on 31.03.2022, Based on this date must be completed all related works.	INFO		Qualtech
3.	It was decided that Block 4 all snag work to be completed on or before 31/12/2021.	INFO		Qualtech
4.	Client confirmed that Balance tile will deliver on or before 18/12/2021.	INFO	25/11/2021	M/s. Krishna Construction
B	CIVIL WORKS – M/. Qualtech			
1.	Tile Work: It was decided to adjust the tile hollow sound before handing over the flat to avoid Quality issue. Qualtech is committed to fixing the following dates. - Block 3 - Fourth floor 4 flats to be completed hollow sound work on or before 19/12/2021. - Block 3 - Fifth floor 4 flats to be completed hollow sound work on or before 19/12/2021.	19/12/21		QUALTECH
2.	It was decided that to remove the Store from Block-4. 1. Qualtech committed to shift the store on or before 25/12/2021. 2. The same area all civil activities to be completed on 31/12/21.	25/12/21 31/12/21	27/11/21	QUALTECH

Sl. #	Description	Target	Previous Target	Action by
3.	It was decided that to complete the Block -4 balance painting work (Up to primer) on or before 19/12/2021. (5 th Floor)	19/12/21	17/11/21	QUALTECH
4.	Bock C- Stilt floor all cleaning works to be completed on or before 19/12/2021.	19/12/21	11/12/21	QUALTECH
5.	Bock C- First floor all works (Ready to Doors fixing) to be completed on or before 19/12/2021.	19/12/21	11/12/21	QUALTECH
6.	It was decided that Qualtech must be completed 4 Flats of Gypsum plaster & Tile work per week. This Week Plans for Gypsum Plaster: Block 5 - Flat – 203, Flat 202, Flat 204& Flat 201. This Week Plans for Tile Work : Block 2 – Flat 401, Flat 402, Flat 403, Flat 404. Toilets only Block 2 - Flat 102, Flat 104, Flat 101, Flat 203.	19/12/21 19/12/21	11/12/21	QUALTECH
7.	QUALTECH committed to complete the following works as per the below committed dates.			
I.	Block 4			
a.	<u>Water proofing Work:</u> Qualtech is committed to complete the work as following dates. • Terrace floor – All Flats above Brick batt coba finishing to be completed on or before 19/12/2021.	19/12/21	04/12/21	QUALTECH
b.	<u>Deep cleaning Work:</u> Qualtech is committed to complete the work as following dates. • Fourth floor – 4Flats Deep cleaning work to be completed on 19/12/21.	19/12/21		QUALTECH

Sl. #	Description	Target	Previous Target	Action by
	Fifth floor - 1/4 flat (F 501) Gypsum plastering work to be completed as soon as possible.	INFO	17/11/2021	
	Tile & Granite Work: Qualtech is committed to complete the work on or before 19.12.2021. Fifth floor-Flat 501 to be completed as soon as possible.	INFO	28/11/21	
b.	- Third Floor corridor – Granite laying work to be completed on 19.12.21. - Fourth Floor corridor – Granite laying work to be completed on 19.12.21 - Fifth Floor corridor – Granite laying work to be completed on 19.12.21	19/12/21	04/12/21	QUALTECH
	Water proofing Work: Qualtech is committed to complete the work on or before 19.12.2021. Terrace floor Brick bat coba works to be completed 1/4Flats.	19/12/21		QUALTECH
d.	Grill Fixing Work: Qualtech is committed to complete the work on or before 22.12.2021. All Floor – Grill fixing works to be completed on or before 22.12.21.	22/12/21	21/11/21	QUALTECH
III.	Block 2			
a.	Tile & Granite Work: Qualtech is committed to complete the work on or before 19.12.2021. - First floor-4/4 flat to be completed 100 %. - Second floor -3/4flats to be completed 100%	19/12/21	04/12/21	
		19/12/21	11/12/21	

Sl. #	Description	Target	Previous Target	Action by
	Fourth floor -1/4flats to be completed 100%	19/12/21		
b.	External plaster Work: External plastering work to be completed 100% on or before 19/12/2021.	19/12/21	14/11/2021	QUALTECH
c.	Water proofing Work: Qualtech is committed to complete the work on or before 13.01.2021. Terrace floor – F3 & F2 Deep cleaning works to be completed 100%	19/01/21	21/11/21	QUALTECH
d.	Gypsum plaster Work: Qualtech is committed to complete the work on or before 19.12.2021. - Third Floor – All snag work in Gypsum plaster to be completed 100%. - Third Floor – All snag work in Gypsum plaster to be completed 100%.	19/12/21	11/12/21	QUALTECH
IV.	Block 5			
a.	Block Work: Qualtech is committed to complete the work on or before 19.12.2021. Terrace Floor – Parapet block work to be completed 100%.	19/12/21	21/11/2021	QUALTECH
b.	Ceiling plaster Work: Qualtech is committed to complete the work on or before 19.12.2021. Fourth floor-4/4 flats to be completed 100 %.	19/12/21	28.11.21	QUALTECH
c.	Wall cement plaster Work: Qualtech is committed to complete the work on or before 19.12.2021. Third floor-2/4 flats to be completed 100 %.	19/12/21	11/12/21	QUALTECH

Sl. #	Description	Target	Previous Target	Action by
d.	<u>Gypsum plaster Work:</u> Qualtech is committed to complete the work on or before 19.12.2021. - First floor -4/4 flat to be completed 100 %. - Second Floor – 4/4flat to be completed 100 %.	19/12/21 19/12/21	28/11/21 04/12/21	
e.	<u>Internal water proofing Work:</u> Qualtech is committed to complete the work as per below mentioned. - First floor-4/4 flats brick jelly concrete to be completed 100 % - Second floor-4/4 flats water proofing works to be completed 100 % - Third floor-2/4 flats water proofing works to be completed 100 %	19/12/21 19/12/21 19/12/21		QUALTECH
f.	<u>Head room concrete & OHT Reinforcement:</u> Qualtech is committed to complete the work on or before 19.12.21 - OHT Base Concreting work to be completed 100%. - OHT Wall & Reinforcement work to be completed 100%	19/12/21 19/12/21	21/11/2021	QUALTECH
g.	<u>External plaster Work:</u> External plastering work to be completed 50% (South & West Sides) on or before 19/12/2021.	19/12/21		QUALTECH
v.	Block 1			

Sl. #	Description	Target	Previous Target	Action by
a.	<u>Concreting Work:</u> Qualtech is committed to complete the work as on following dates. - All Column starter Concreting to be completed 100% on or before -16/12/21 - Terrace Floor - Column & Pergola column (3& F4) concrete to be completed 100% on or before 16.12.2021.	16/12/21 16/12/21		QUALTECH
b.	<u>Block Work:</u> Qualtech is committed to complete the work on or before 11.12.2021. - Third floor-2/4 flats to be completed 100 %. - Fourth floor -3/4 flats to be to be completed 100 %.	19/12/21 19/12/21		QUALTECH
c.	<u>Wall cement plaster Work:</u> Qualtech is committed to complete the work on or before 19.12.2021. Second floor- 2/4 flats button marks fixing to be completed 100 %.	19/12/21		QUALTECH
d.	<u>Gypsum plaster Work:</u> Qualtech is committed to complete the work on or before 19.12.2021. First floor -1/4 flat to be completed 100 %.	19/12/21		
e.	<u>Internal water proofing Work:</u> Qualtech is committed to complete the work as per below mentioned. First floor-2/4 flats water proofing to be completed 100 %	19/12/21		QUALTECH

Sl. #	Description	Target	Previous Target	Action by
VI.	MPH Blocks			
	<u>Painting Work:</u> Qualtech is committed to complete the work on or before 19.12.2021.			
a.	- Ground floor- Internal painting up to scraping to be completed 100 %. - First Floor - Internal painting up to two coat putty to be completed 100 %.	19/12/21 19/12/21		QUALTECH
	<u>Toilets waterproofing Work:</u> Qualtech is committed to complete the work on or before 19.12.2021.	19/12/21		
b.	First floor-Internal toilets to be completed 100 %.			
	<u>Terrace waterproofing Work:</u> Qualtech is committed to complete the work on or before 19.12.2021.	19/12/21		
c.	- OHT Water proofing works to be completed 100 %. - Terrace Water proofing works to be completed 100 %.	19/12/21 19/12/21		
VII.	External Works			
	<u>Storm water trench:</u> Qualtech is committed to complete the work as on following dates.			
a.	- East Side - Storm water trench excavation,PCC& Brick Workto be completed on or before 19/12/2021. - South Side – All material clearing work to be completed on or before 19/12/2021.	19/12/21 19/12/21		QUALTECH QUALTECH

Sl. #	Description	Target	Previous Target	Action by
	It was decided to complete the storm water trench work without precast slab on or before 19-11-2021. (Due to rain date was postponed) –Works started. Noted	INFO		
	<u>External Filling & Paver Block :</u>			
b.	It was decided that to complete the Block-4 south & west side external filling work on or before 18/11/2022 and handover to plumbing contractor. (Due to rain date was postponed). Next Week programs submit on 24/12/2021.	INFO		QUALTECH
	<u>Security Cabin & Canopy :</u> Qualtech is committed to complete the work as on following dates.			
	<u>Security Cabin :</u>			
c.	- PCC for flooring - 15/12/21 - Column iind Lift – 17/12/21 - Roof slab Shuttering – 19/12/21	19/12/21 19/12/21		QUALTECH
	<u>Canopy :</u>			
	Excavation, PCC &Footing Concreting – 19/12/21 Next Week programs submit on 24/12/2021.			
C	DOOR FIXING – M/s. JAC DOOR			

Sl. #	Description	Target	Previous Target	Action by
1.	Jac door is committed to complete the door fixing work as on following dates. Block 4: • All snag works to be completed on or before 19/12/21.	19/12/21		JAC DOOR
D	WINDOW FIXING – M/s. PERFECT WINDOW			
1.	Perfect Window is committed to complete the Window fixing work as on following dates. Block 3: • Flat 501, Flat 502, Flat 503, Flat 504 & Flat 401, 402, 403 & Flat 404 - 19.12.2021.	19/12/21		Perfect Window
E	SAFETY POINTS			
1.	Regarding Housekeeping Bultec asked to all contractors to keep the site always 100% neat and clean.	INFO		Qualtech/ JAC DOOR
2.	Bultec informed to all contractors Staff, Labours to be provided with company I.D and they should maintain the in & out time register at site.	INFO		Qualtech/ JAC DOOR
3.	Bultec informed to all contractors Staff, Labours should always wear PPE and Safety display boards should be present at site.	INFO		Qualtech/ JAC DOOR

NEXT MEETING WILL BE HELD ON 20-12-2021 AT 9.30 PM

Circulation:

Sl #	ORGANIZATION	FAX	E-MAIL	HARD COPY
1.	Krishna Group-Client		✓	
2.	Bultec Engineers & Consultants		✓	
3.	Structural-United Consultant		✓	
4.	Architect- Kharche Associates		✓	
5.	sumanam.org - Electrical consultant		✓	
6.	Punniyamoorthy Nagarathinam - Plumbing consultant		✓	
7.	Qualtech Engineers Pvt Ltd		✓	

Minutes prepared by
A. Viswanathan,
Project Engineer

Project: Celesta @ "Pallikarani"

Site Progress review meeting # 79

Date: 14/12/2021 Venue: Project office. Time: 4.30 AM

Agenda Points for Discussion

- ✓ Discussion of Block 4 Flat Handing over.
- ✓ Discussion of Painter & Gypsum mason increase status.
- ✓ Discussion of status for Strom water work.
- ✓ Discussion of status for External backfilling and compaction work.
- ✓ Discussion of external yard handover to MEP contractor for Block-4 area.

1. Qualtech Engineers Pvt Ltd

- Block - 4
 - ✓ Discussion of External painting Works completion.
 - ✓ Discussion of Terrace Floor water proofing work.
- Block - 5
 - ✓ Discussion of OHT base slab concrete Works
 - ✓ Discussion of 1st & 2nd floor Gypsum plastering.
 - ✓ Discussion of wall button mark for 4th and 3rd floor.
 - ✓ Discussion of waterproofing work.
- Block - 3
 - ✓ Discussion of Terrace Work
 - ✓ Discussion of External painting works.
 - ✓ Discussion of window fixing work.
 - ✓ Discussion of window Grill fixing work.
- Block - 2
 - ✓ Discussion of balance External plastering Works.
 - ✓ Discussion of Fifth Floor Gypsum Inner Wall Plastering Works.
 - ✓ Discussion of Tile works.
- Block - 1
 - ✓ Discussion of Fourth floor Block work.
 - ✓ Discussion of 1st Floor Gypsum Inner Wall Plastering Works.

- ✓ Discussion of wall button mark for 2nd and 3rd floor.
- ✓ Discussion of waterproofing work.
- ✓ Discussion of Terrace works.

• Multipurpose Hall

- ✓ Discussion of Terrace waterproofing Work.
- ✓ Discussion of External plastering work.

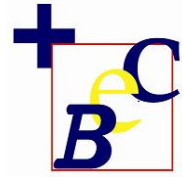
2. AbhiVairavanEngineering

- Block - 2
 - ✓ Discussion of Fifth Floor Toilet & Utility Water Line & Waste Line Works
 - ✓ Discussion of External plumbing shaft Water Line & Waste Line Works
- Block - 5
 - ✓ Discussion of Third Floor Toilet & Utility Water Line & Waste Line Works.
- Block - 4
 - ✓ Discussion of external yard work.

3. HK Electricals

- Block - 1
 - ✓ Discussion of Second Floor DB Box Fixing, Modular Box Fixing, Wall Conduit Pipe Laying Work.
- Block - 5
 - ✓ Discussion of Third Floor Modular Box Fixing, Wall Conduit Pipe Laying Work.

MINUTES OF MEETING – 20th December



PROPOSED CONSTRUCTION OF APARTMENTS FOR KRISHNA GROUP

PROJECT	“Celesta- Pallikaranai”
MINUTES OF MEETING , DATE& TIME	MOM # 80-Civil - Status 20/12/2021&9.30 A.M
<i>PURPOSE OF MEETING</i>	Project progress meeting
VENUE	Project site-Pallikaranai

Participants:

S.No	Name	Organization
1.	Mr.Sathish	Krishna constructions
2.	Mr. Gopimohan	Builtec Engineers and Consultants
3.	Mr.Viswanathan	Builtec Engineers and Consultants
4.	Mr.Kamalakannan	Qualtech Engineers Pvt Ltd
5.	Mr.Madhavan	Qualtech Engineers Pvt Ltd

Note: If the minutes of meeting does not reach within a day or in case of any clarification in the above MOM, Please contact the “Project Engineer”

Abbreviations:

MOM: MINUTES OF MEETING, **IMM:** IMMEDIATELY, **INFO:** INFORMATION, **OG:** ON – GOING, **ASAP:** AS SOON AS POSSIBLE, **GFC:** GOOD FOR CONSTRUCTION, **V-IMP:** VERY IMPORTANT

Snag completion Schedule

Snag completion schedule						
Sl.No	Description	Door fixing completion BY JAC DOOR	Deep cleaning completion by QUALTECH	Snag given by BUILTEC	Snag completion by QUALTECH	Remarks
I	Block 4					
	Flat 301	C	C	C	88/95	
	Flat 302	C	C	C	70/90	
	Flat 303	C	C	C	79/99	
	Flat 304	C	C	C	75/91	
	Flat 401	C	24-12-21 Done on 25.12.21	26-12-21C	02-01-22	
	Flat 402	C	C	21-12-21C	28-12-21	
	Flat 403	C	C	21-12-21C	28-12-21	
	Flat 404	C	21-12-21C	23-12-21C	30-12-21	
	Flat 501					Door material not available.
	Flat 502	C	25-12-21 Not done			

	Flat 503					Door material not available.
	Flat 504					
II	Block 3					
	Flat 101	-	25-12-21	31-12-21	07-01-22	Corridor civil works completed on 22.12.21. Door works to be started on 27.12.21
	Flat 102	-	23-12-21	29-12-21	05-01-22	
	Flat 103	-	23-12-21	29-12-21	05-01-22	
	Flat 104	-	25-12-21	31-12-21	07-01-22	
III	Block 2					
	Flat 101	-	25-12-21	31-12-21	07-01-22	Corridor civil works not completed. So doors not fixing.
	Flat 102	-	25-12-21	31-12-21	07-01-22	
	Flat 103	-	25-12-21	31-12-21	07-01-22	
	Flat 104	-				

Note: C - completed.

Sl. #	Description	Target	Previous Target	Action by
A	General Points :			

Sl. #	Description	Target	Previous Target	Action by
1.	It was decided to apply to CC on 31.03.2022, Based on this date must be completed all related works. Noted.	INFO		Qualtech
2.	It was decided that Block 4 all snag work to be completed on or before 31/12/2021. Noted.	INFO		Qualtech
3.	Client confirmed that Balance tile will deliver on or before 22/12/2021. Till not received.	INFO	25/11/2021 18/12/2021	M/s. Krishna Construction
B	CIVIL WORKS – M/. Qualtech			
1.	<u>Tile Work:</u> It was decided to adjust the tile hollow sound before handing over the flat to avoid Quality issue. Qualtech is committed to fixing the following dates. - Block 3 - Fourth floor 4 flatsto be completed hollow sound work on or before 25/12/2021.3/4 Flats Completed. - Block 3 - Fifth floor 4 flats to be completed hollow sound work on or before	25/12/21	19/12/21	QUALTECH

Sl. #	Description	Target	Previous Target	Action by
	25/12/2021. 2/4 Flats Completed.			
2.	It was decided that to remove the Store from Block-4. 1. Qualtech committed to shift the store on or before 31/12/2021.Noted. 2. The same area all civil activities to be completed on 02/01/21.Noted.	31/12/21 02/01/21	27/11/21 25/12/21 31/12/21	QUALTECH
3.	Bock C- First floor all works (Ready to Doors fixing) to be completed on or before 21/12/2021. Completed.	21/12/21	11/12/21 19/12/21	QUALTECH
4.	It was decided that Qualtech must be completed 4 Flats of Gypsum plaster & Tile work per week. This Week Plans for Gypsum Plaster: Block 5 - Flat –Flat 201, Flat 303 , Flat 304 –			QUALTECH

Sl. #	Description	Target	Previous Target	Action by
	Work in progress Block 1 - Flat –Flat 103, -Completed. This Week Plans for Tile Work : Block 2 – Flat 401, Flat402, Flat403, Flat 303 & Flat 302 (Toilets only) – 80% Completed.	26/12/21 26/12/21		
5.	QUALTECH committed to complete the following works as per the below committed dates.			
I.	Block 4			
a.	<u>Snag Work:</u> Block 4 – Snag work and handing over as per previous committed date as below: <u>Block-4</u> • 1st floor -Complete the all snag work and handed over on or before 10/10/2021. • 2nd floor -Complete the all snag work and handed over on or before 10/10/2021. • 3rd floor -Complete the all snag work and	INFO	31/10/2021	QUALTECH

Sl. #	Description	Target	Previous Target	Action by
	handed over on or before 15/10/2021. • 4th floor - Complete the all snag work and handed over on or before 22/10/2021. • 5th floor - Complete the all snag work and handed over on or before 31/10/2021. • 1st & 2nd floor Common area - The remaining work up to wall primer must be complete on or before 9/10/2021.			
b.	<u>Painting Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. • Fifth floor - All flats ceiling paints to be completed 100% on or before 26/12/21. 1/4 Flats completed. • Second Floor – Common area Painting work to be completed on or before 26.12.21. Work in progress. • Third Floor – Common area Painting work to be completed on or before 26.12.21. Work in Progress.	26/12/21 26/12/21 26/12/21		QUALTECH

Sl. #	Description	Target	Previous Target	Action by
II.	Block 3			
a.	<u>Gypsum plaster Work:</u> Qualtech to be complete the work after terrace waterproofing work. Fifth floor - 1/4 flat (F 501) Gypsum plastering work to be completed as soon as possible. Noted.	INFO	17/11/2021	QUALTECH
b.	<u>Tile & Granite Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. - Fifth floor-Flat 501 to be completed as soon as possible.Noted. - Fifth Floor corridor – Granite laying work to be completed on 26.12.21. Completed.	INFO 26/12/21		QUALTECH

Sl. #	Description	Target	Previous Target	Action by
			19/12/21	
c.	<u>Water proofing Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. Terrace floor Brick bat coba works to be completed 2/4Flats.Work in Progress.	26/12/21		QUALTECH
d.	<u>Grill Fixing Work:</u> Qualtech is committed to complete the work on or before 22.12.2021. 1. All Floor – Grill fixing works to be completed on or before 22.12.21.Four Floors completed& fifth floor work in progress.	22/12/21	21/11/21	QUALTECH
e	<u>Painting Work:</u> Qualtech is committed to complete the work as per below mentioned dates. First floor – Common area painting works to be completed on or before 21.12.21.			QUALTECH

Sl. #	Description	Target	Previous Target	Action by
	Completed. • Second floor – Common area painting works to be completed on or before 22.12.21.Work in progress. • Third floor – Common area painting works to be completed on or before 25.12.21.Work in progress. • Third floor – Window grill painting works to be completed on or before 26.12.21.Completed • Fourth floor – Window grill painting works to be completed on or before 26.12.21.Completed.	21/12/21 22/12/21 25/12/21 26/12/21 26/12/21		

Sl. #	Description	Target	Previous Target	Action by
III.	Block 2			
	<u>Tile& Granite Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. • First floor-3/4 flat to be completed 100%. Completed • Second floor –2/4flats to be completed 100%. Completed. • Fourth floor Toilets –3/4flats to be completed 100%. Completed. • Stilt to First floor - Staircase granite fixing work to be completed 100%. Not yet started.	26/12/21 26/12/21 26/12/21 26/12/21	19/12/21 11/12/21 19/12/21	
c.	<u>Water proofing Work:</u>			

Sl. #	Description	Target	Previous Target	Action by
	Qualtech is committed to complete the work on or before 13.01.2021. • Terrace floor –Deep cleaning&testing works to be completed 100%. Completed. • Terrace floor –Brickbat works to be completed 100%. Noted.	26/12/21 03/01/22	21/11/21	QUALTECH
d.	<u>Gypsum plaster Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. • Third Floor – All snag work in Gypsum plaster to be completed 100%. Work in progress.	26/12/21	11/12/21 19/12/21	QUALTECH
IV.	Block 5			
a.	<u>Ceiling plaster Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. • Fourth floor-4/4 flats to be completed100			

Sl. #	Description	Target	Previous Target	Action by
	%. Completed.	26/12/21	28.11.21 19/12/21	QUALTECH
b.	<u>Wall cement plaster Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. Third floor-2/4 flats to be completed100 %. Completed.	26/12/21		QUALTECH
c.	<u>Gypsum plaster Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. Second Floor – 4/4flat to be completed 100 %. 3/4Flats completed&1/4flats in progress.	26/12/21	04/12/21 19/12/21	
d.	<u>Internal water proofing Work:</u> Qualtech is committed to complete the work as per below mentioned. Firstfloor-4/4 flats brick jelly concrete to be completed100 %. 3/4 Flats completed.	26/12/21	19/12/21	QUALTECH

Sl. #	Description	Target	Previous Target	Action by
	Third floor-2/4 flats water proofing works to be completed 100 %. Not yet started due to Core packing works delay.	26/12/21	19/12/21	
e.	<u>Head room concrete & OHT Reinforcement:</u> Qualtech is committed to complete the work on or before 26.12.21 - OHT Wall Concrete work to be completed 100%. Form work in progress. - OHT & LMR Cover slab Concrete work to be completed 100%. Not yet started.	23/12/21 26/12/21		QUALTECH
f.	<u>External plaster Work:</u> External plastering work to be completed 75% on or before 26/12/2021. Completed.	26/12/21		QUALTECH
v.	Block 1			
a.	<u>Concreting Work:</u> Qualtech is committed to complete the work as on following dates.			

Sl. #	Description	Target	Previous Target	Action by
	- Terrace Floor - Parapet Column & Pergola columns concrete to be completed 100% on or before 26.12.2021.Completed. - Terrace Floor - Pergola concrete to be completed 50%- Form work in Progress.	26/12/21 26/12/21		QUALTECH
b.	<u>Block Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. - Fourth floor –3/4 flats to be to be completed 100 %.2/4 flats up to lintel completed. - Terrace Floor - Parapet walls to be completed 50%.Only Marking 25% Completed.	26/12/21 26/12/21	19/12/21	QUALTECH
c.	<u>Ceiling cement plaster Work:</u> Qualtech is committed to complete the work on or before 26.12.2021.			

Sl. #	Description	Target	Previous Target	Action by
	Third floor- 2/4 flats ceiling plaster to be completed 100 %. 1/4 flats work in progress.	26/12/21		QUALTECH
c.	<u>Wall cement plaster Work:</u> Qualtech is committed to complete the work on or before 19.12.2021. Second floor- 2/4 flats button marks fixing to be completed 100 %. Not yet started.	26/12/21	19/12/21	QUALTECH
d.	<u>Gypsum plaster Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. - First floor -1/4 flat to be completed 100 %. Completed. - Second floor - 4/4 Flats button marks work to be completed 100%. Completed.	26/12/21 26/12/21	19/12/21	
e.	<u>Internal water proofing Work:</u> Qualtech is committed to complete the work as			

Sl. #	Description	Target	Previous Target	Action by
	per below mentioned. First floor-4/4 flats water proofing to be completed 100 % on or before 26/12/21. Except Utility all are completed.	26/12/21		QUALTECH
VI.	MPH Blocks			
a.	<u>Toilets waterproofing Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. First floor-Internal toilets to be completed 100 %.(Brick Jelly). Not yet started.	26/12/21	19/12/21	
b.	<u>Terrace waterproofing Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. Terrace Water proofing works to be completed 100 %. Mother slab leakage			

Sl. #	Description	Target	Previous Target	Action by
	testing works in progress.	26/12/21	19/12/21	
	<u>Granite Laying Work:</u> Qualtech is committed to complete the work on c. or before 26.12.2021. Stair case - All Staircase Granite laying works to be completed 100 %. 20% completed.	26/12/21		
VII.	External Works			
	<u>Storm water trench:</u> Qualtech is committed to complete the work as on following dates. East Side - Storm water trench PCC& Brick Work to be completed on or before 26/12/2021. Work in Progress. - It was decided to complete the storm water trench work without precast slab on or before 19-11-2021. (Due to rain date was postponed) –Works started. Noted.	26/12/21	19/12/21	QUALTECH
a.		INFO		QUALTECH

Sl. #	Description	Target	Previous Target	Action by
b.	<u>External Filling & Paver Block :</u> • It was decided that to complete the Block-4 south & west side external filling work on or before 18/11/2022 and handover to plumbing contractor. (Due to rain date was postponed).Noted. • It was decided that Paver block laying work to be started on or before 15.01.2022 based on that arrange the materials as per requirement. Noted. • M/s. Qualtec to be confirmed the date of paver block delivery on 21.12.21.Quote submitted.	INFO INFO INFO		QUALTECH
c.	<u>Security Cabin & Canopy :</u> Qualtech is committed to complete the work as on following dates.			QUALTECH

Sl. #	Description	Target	Previous Target	Action by
	<u>Security Cabin :</u> - Column iind Lift – 21/12/21. Completed. - Roof slab Shuttering&Reinforcement – 21/12/21. Not yet started. - Roof slab concreting - 26/12/21. Not yet started. <u>Canopy :</u> - Excavation, PCC &Footing Concreting East side 2 Nos to be completed. -26/12/21. 1Nos completed. Next Week programs submit on 24/12/2021.Received.	21/12/21 24/12/21 26/12/21 26/12/21	17/12/21 19/12/21 19/12/21	
C	WINDOW FIXING – M/s. PERFECT WINDOW			
1.	Perfect Window is committed to complete the Window fixing work as on following dates. Block 3: Fifth floor - Flat 501 Window fixing work to	INFO		Perfect Window

Sl. #	Description	Target	Previous Target	Action by
	be completed as soon as possible. • All snag works to be completed on or before 26/12/2021. Work in progress.	26/12/21		
D	SAFETY POINTS			
1.	Regarding Housekeeping Builtec asked to all contractors to keep the site always 100% neat and clean. Noted.	INFO		Qualtech/ JAC DOOR
2.	Builtec informed to all contractors Staff, Labours to be provided with company I.D and they should maintain the in & out time register at site. Noted.	INFO		Qualtech/ JAC DOOR
3.	Builtec informed to all contractors Staff, Labours should always wear PPE and Safety display boards should be present at site. Noted.	INFO		Qualtech/ JAC DOOR

NEXT MEETING WILL BE HELD ON 27-12-2021 AT 9.30 PM

Circulation:

SI #	ORGANIZATION	FA X	E- MAIL	HARD COPY
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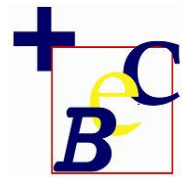
1.	Krishna Group-Client		✓	
2.	Builtec Engineers & Consultants		✓	
3.	Structural-United Consultant		✓	
4.	Architect- Kharche Associates		✓	
5.	sumanam.org - Electrical consultant		✓	
6.	Punniyamoorthy Nagarathinam - Plumbing consultant		✓	
7.	Qualtech Engineers Pvt Ltd		✓	

Minutes prepared by

A. Viswanathan,

Project Engineer

MINUTES OF MEETING – 27th December



PROPOSED CONSTRUCTION OF APARTMENTS FOR KRISHNA GROUP

PROJECT	“Celesta- Pallikaranai”
MINUTES OF MEETING , DATE& TIME	MOM # 81-Civil - 27/12/2021&9.30 A.M
<i>PURPOSE OF MEETING</i>	Project progress meeting
VENUE	Project site-Pallikaranai

Participants:

S.No	Name	Organization
1.	Mr.Sathish (GM)	Krishna constructions
2.	Mr.Sathish	Krishna constructions
2.	Mr. Gopimohan	Builtec Engineers and Consultants
3.	Mr.Viswanathan	Builtec Engineers and Consultants
4.	Mr.Kamalakannan	Qualtech Engineers Pvt Ltd
5.	Mr.Madhavan	Qualtech Engineers Pvt Ltd

Note: If the minutes of meeting does not reach within a day or in case of any clarification in the above MOM, Please contact the “Project Engineer”

Abbreviations:

MOM: MINUTES OF MEETING, **IMM:** IMMEDIATELY, **INFO:** INFORMATION, **OG:** ON – GOING, **ASAP:** AS SOON AS POSSIBLE, **GFC:** GOOD FOR CONSTRUCTION, **V-IMP:** VERY IMPORTANT

Snag completion Schedule

Snag completion schedule						
Sl.No	Description	Door fixing completion BY JAC DOOR	Deep cleaning completion by QUALTECH	Snag given by BUILTEC	Snag completion by QUALTECH	Remarks
I	Block 4					
	Flat 301	C	C	C	88/95	
	Flat 302	C	C	C	70/90	
	Flat 303	C	C	C	79/99	
	Flat 304	C	C	C	75/91	
	Flat 401	C	24-12-21 Done on 25.12.21	26-12-21 Done on 25.12.21	02-01-22	
	Flat 402	C	C	21-12-21 C	28-12-21 10/85	
	Flat 403	C	C	21-12-21 C	28-12-21 55/124	
	Flat 404	C	21-12-21 C	23-12-21 C	30-12-21 0/143	
	Flat 501					Door material not available.
	Flat 502	C	25-12-21 Not			

			done			
	Flat 503					Door material not available.
	Flat 504					
II	Block 3					
	Flat 101	-	25-12-21	31-12-21	07-01-22	Corridor civil works completed on 22.12.21. Door works to be started.
	Flat 102	-	23-12-21	29-12-21	05-01-22	
	Flat 103	-	23-12-21	29-12-21	05-01-22	
	Flat 104	-	25-12-21	31-12-21	07-01-22	
III	Block 2					
	Flat 101	-	25-12-21	31-12-21	07-01-22	Corridor civil works not completed. So doors not fixing.
	Flat 102	-	25-12-21	31-12-21	07-01-22	
	Flat 103	-	25-12-21	31-12-21	07-01-22	
	Flat 104	-				

Note: C - completed.

Sl. #	Description	Target	Previous Target	Action by
A	General Points :			

Sl. #	Description	Target	Previous Target	Action by
	Block 4 – South and West side Soil filling and levelling work to be completed on or before 01-01-2022.	01-01-2022		Qualtech
1.	It was decided to apply to CC on 31.03.2022, Based on this date must be completed all related works.	INFO		Qualtech
2.	M/s.Qualtech committed to All snag work completion dates as below mentioned. Block 4 – 31-01-2022 Block 3 –28-02-2022 Block 2 – 28-02-2022 Block 5 – 31-03-2022 Block 1 – 30-04-2022.	INFO		Qualtech
3.	Client confirmed that Balance tile will deliver on or before 03/01/2022.	INFO	25/11/2021 18/12/2021 22/12/2021	M/s. Krishna Construc tion
4.	The entrance gate detail drawing should be finalized and submitted to Qualtech.	INFO		Architect / Builtec
5.	Entrance Canopy Footings with back filling completed 100% on or before 31-12-2021 and open the vehicle entry on same day.	31-12-2021		Qualtech

Sl. #	Description	Target	Previous Target	Action by
6.	It was decided that Qualtech office to be shifted at Block 1 - TT Room on or before 31-12-2021	31-12-2021		Qualtech
7.	External storm water trench cover slab details to be given by M/s.Qualtec on 28-12-2021 and finalized by M/s.Builtech on 31-12-2021.	28-12-2021 31-12-2021		Qualtech / Builtec
8.	M/s.Qualtec to be submitted the completion schedule for balance structural works of Block 1&5 on or before 31-12-2021.	31-12-2021		Qualtec
9.	M/s. Qualtec to be arrested the hollow sounds in granite laid area on or before 31-12-2021	31-12-2021		Qualtech
10.	It was decided that Before starting the external work ensure all windows are closed.	INFO		Qualtech / Home care
B	CIVIL WORKS – M/. Qualtech			
1.	<u>Tile Work:</u> It was decided to adjust the tile hollow sound before handing over the flat to avoid Quality issue. Qualtech is committed to fixing the following dates.			

Sl. #	Description	Target	Previous Target	Action by
	- Block 3 - Fourth floor 1/4 flatsto be completed hollow sound work on or before 02/01/2022. - Block 3 - Fifth floor 2/4 flats to be completed hollow sound work on or before 02-01-2022.	02/01/22	19/12/21 25/12/21	QUALTE CH
2.	It was decided that to remove the Store from Block-4. 3. Qualtech committed to shift the store on or before 31/12/2021. 4. The same area all civil activities to be completed on 02/01/21.	31/12/21 02/01/21	27/11/21 25/12/21 31/12/21	QUALTE CH
5.	QUALTECH committed to complete the following works as per the below committed dates.			

Sl. #	Description	Target	Previous Target	Action by
I.	Block 4			
a.	<u>Snag Work:</u> Block 4 – Snag work and handing over as per previous committed date as below: <u>Block-4</u> • 1st floor -Complete the all snag work and handed over on or before 10/10/2021. • 2nd floor -Complete the all snag work and handed over on or before 10/10/2021. • 3rd floor -Complete the all snag work and handed over on or before 15/10/2021. • 4th floor - Complete the all snag work and handed over on or before 22/10/2021. • 5th floor - Complete the all snag work and handed over on or before 31/10/2021. • 1st &2nd floor Common area -The remaining work up to wall primer must be complete on or before 9/10/2021.	INFO	31/10/2021	QUALTECH
b.	<u>Painting Work:</u> Qualtech is committed to complete the work on or before 02.01.2022.			

Sl. #	Description	Target	Previous Target	Action by
	- Fifth floor-1/4Flats ceiling paints to be completed 100% on or before 02/01/22. - Second Floor – Common area Painting work up to primer to be completed on or before 02.01.22. - Third Floor – Common area Painting work up to primer to be completed on or before 02.01.22.	02/01/22 02/01/22 02/01/22	26/12/21 26/12/21 26/12/21	QUALTE CH
II.	Block 3			
a.	<u>Gypsum plaster Work:</u> Qualtech to be complete the work after terrace waterproofing work. Fifth floor - 1/4 flat (F 501) Gypsum plastering work to be completed as soon as possible.	INFO	17/11/2021	QUALTE CH

Sl. #	Description	Target	Previous Target	Action by
b.	<u>Tile & Granite Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. Fifth floor-Flat 501 to be completed as soon as possible.	INFO		QUALTECH
c.	<u>Water proofing Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. Terrace floor Brick bat coba with finishingworks to be completed100%	02/01/22		QUALTECH
d.	<u>Painting Work:</u> Qualtech is committed to complete the work as per below mentioned dates. - Second floor – Common area painting works upto primer to be completed on or before 02.01.22. - Third floor – Common area painting works up to primer to be completed on		22/12/21	QUALTECH

Sl. #	Description	Target	Previous Target	Action by
	or before 02.01.21.	02/01/22	25/12/21	
		02/01/22		
III.	Block 2			
a.	<u>Tile& Granite Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. • Second floor – Corridor Granite laying works to be completed 100% • Fourth floor Toilets –4/4flats to be completed 100%.	02/01/22		
b.	<u>Water proofing Work:</u>	02/01/22		

Sl. #	Description	Target	Previous Target	Action by
	Qualtech is committed to complete the work on or before 13.01.2021. Terrace floor –Brickbat works to be completed 100%.	13/01/22		QUALTECH
d.	<u>Gypsum plaster Work:</u> Qualtech is committed to complete the work on or before 02.01.2022. Third Floor – All snag work in Gypsum plaster to be completed 100%.	02/01/22	11/12/21 19/12/21 26/12/21	QUALTECH
IV.	Block 5			
a.	<u>Gypsum plaster Work:</u> Qualtech is committed to complete the work on or before 02.01.2022. Second Floor – 1/4flat to be completed 100 %.	02/01/22	04/12/21 19/12/21 26/12/21	

Sl. #	Description	Target	Previous Target	Action by
	- Third Floor – 2/4Flats to be completed 100% - Fourth Floor – Button mark fixing work to be completed 2/4 Flats.	02/01/22		
		02/01/22		
d.	<u>Internal water proofing Work:</u> Qualtech is committed to complete the work as per below mentioned. - Firstfloor-1/4 flats brick jelly concrete to be completed100 %. - Third floor-4/4 flats water proofing works to be completed100 %.	02/01/22	19/12/21 26/12/21	QUALTE CH
		02/01/22	26/12/21	
e.	<u>Head room concrete& OHT Reinforcement:</u> Qualtech is committed to complete the work on or before 02-01.22 OHT Wall Concrete work to be completed 100%.		23/12/21	QUALTE CH

Sl. #	Description	Target	Previous Target	Action by
	OHT & LMR Cover slab Concrete work to be completed 100%.	02/01/22	26/12/21	
		02/01/22		
f.	<u>External plaster Work:</u> External plastering work to be completed 85% on or before 02/01/2022.	02-01-22		QUALTE CH
v.	Block 1			
a.	<u>Concreting Work:</u> Qualtech is committed to complete the work as on following dates. - Terrace Floor - Pergola concrete to be completed 50%- - Terrace Floor – Head room shuttering work to be completed 100%	02/01/22	26/12/21	QUALTE CH
		02/01/22		
b.	<u>Block Work:</u>			

Sl. #	Description	Target	Previous Target	Action by
	Qualtech is committed to complete the work on or before 02.01.2022. • Fourth floor –3/4 flats to be to be completed 100 %. • Terrace Floor - Parapet walls to be completed 25%.	02/01/22 02/01/22	19/12/21 26/12/21 26/12/21	QUALTE CH
c.	<u>Ceiling cement plaster Work:</u> Qualtech is committed to complete the work on or before 02.01.2022. • Third floor- 3/4 flats ceiling plaster to becompleted100 %.	02/01/22	26/12/21	QUALTE CH
d.	<u>Gypsum plaster Work:</u> Qualtech is committed to complete the work on or before 26.12.2021. • First floor -3/4 flat to be completed 100 %. • Second floor - 2/4Flats to be completed 100%.	02/01/22 02/01/22		

Sl. #	Description	Target	Previous Target	Action by
VI.	MPH Blocks			
a.	<u>Toilets waterproofing Work:</u> Qualtech is committed to complete the work on or before 02.01.22. First floor-Internal toilets to be completed 100 %.(Brick Jelly).	02/01/22	19/12/21 26/12/21	
b.	<u>Terrace waterproofing Work:</u> Qualtech is committed to complete the work on or before 02.01.2022 Terrace Water proofing works to be completed 75 %.	02/01/22		
c.	<u>Granite Laying Work:</u> Qualtech is committed to complete the work on or before 02.01.2022. Stair case - All Staircase Granite laying works to be completed 75 %.	02/01/22	26/01/21	
VII.	External Works			
a.	<u>Storm water trench:</u> Qualtech is committed to complete the work as on following dates.		19/12/21	

Sl. #	Description	Target	Previous Target	Action by
	Qualtech is committed to complete the work as on following dates. <u>Security Cabin :</u> - Roof slab concreting - 02/01/22. <u>Canopy :</u> - RCC Wall - East side wall to be completed 100% Next Week programs submit on 31/12/2021.	02/01/22 02/01/22	19/12/21 26/12/21	CH
C	WINDOW FIXING – M/s. PERFECT WINDOW			
1.	Perfect Window is committed to complete the Window fixing work as on following dates. Block 3: - Fifth floor - Flat 501 Window fixing work to be completed as soon as possible. - All snag works to be completed on or before 02/01/2022.	INFO 02/01/22	26/12/21	Perfect Window.

Sl. #	Description	Target	Previous Target	Action by
D	DOOR FIXING – M/s. PERFECT WINDOW			
1.	Jac Door is committed to complete the Door fixing work as on following dates. Block 4: • Fifth floor - Flat 501 -31-12-21 • Fifth floor - Flat 504-31-12-21 • Fifth floor - Flat 502-29-12-21	02/01/22		Jac Door.
E	HOME CARE – External Painting Works			
1.	Home care committed to increase the painter 16 Nos on or before 29-12-2021.	29-01-2021		Home care
2.	It was decided that parapet top level damaged band will be rectified at the time of final coat Painting.	INFO		HOME CARE
D	SAFETY POINTS			
1.	Regarding Housekeeping Builtec asked to all contractors to keep the site always 100% neat and clean.	INFO		Qualtech / JAC DOOR
2.	Builtec informed to all contractors Staff, Labours to be provided with company I.D and they should maintain the in & out time register at site.	INFO		Qualtech / JAC DOOR

Sl. #	Description	Target	Previous Target	Action by
3.	Builtec informed to all contractors Staff, Labours should always wear PPE and Safety display boards should be present at site.	INFO		Qualtech / JAC DOOR

NEXT MEETING WILL BE HELD ON 03-01-2022 AT 9.30 PM

Circulation:

Sl #	ORGANIZATION	FAX	E-MAIL	HARD COPY
1.	Krishna Group-Client		✓	
2.	Builtec Engineers & Consultants		✓	
3.	Structural-United Consultant		✓	
4.	Architect- Kharche Associates		✓	
5.	sumanam.org - Electrical consultant		✓	
6.	Punniyamoorthy Nagarathinam - Plumbing consultant		✓	
7.	Qualtech Engineers Pvt Ltd		✓	

Minutes prepared by

A. Viswanathan,

Project Engineer

CONCLUSION

LESSONS LEARNT FROM THE INTERNSHIP:

This professional training was a great opportunity for me to communicate with different workers / employees, to improve the practical skill, upgrade the theoretical knowledge in addition to the class, improve my leadership skill, team playing skill, etc. In the thirty days of internship at Bultec Engineers and consultants .

I have gained knowledge as a budding Project manager as follows:

- ✓ To finalise the contract of the consultants.
- ✓ How the marketing plays the major role in real estate field
- ✓ Understood the Collaboration between PMC and Contractors.
- ✓ Handling the escalation from both client and contractor side.