



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY

(DEEMED TO BE UNIVERSITY)

Accredited A++ Grade by NAAC | 12B Status by UGC | Approved by AICTE

www.sathyabama.ac.in

**School of Science and Humanities
Department of English**

1.3.3 Number of value-added courses for imparting transferable and life skills offered during the year 2023-24

Name of the value added courses (with 30 or more contact hours) offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Tools and Techniques of Academic Writing	NA	2023 - 2024	1	30 hours	21	21
On Empowering Researchers: Mastering Research Methodology	NA	2023 - 2024	1	30 hours	21	21



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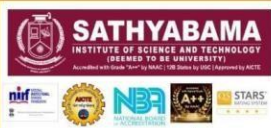
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A Certificate course on Tools and Techniques of Academic Writing

3rd July - 11th August, 2023



Department of English
in Association with



WESTMINSTER COLLEGE, LONDON
A CERTIFICATE COURSE
OR
Tools & Techniques of Academic Writing
(30-Hour Programme)
[Blended Learning]

3rd July – 11th August 2023
(2:15 - 3:15 pm)

ABOUT THE INSTITUTION

Sathyabama Institute of Science and Technology (A Christian Minority Institution) formerly known as Sathyabama Engineering College was established in 1987 by Dr. Jeppiaar. It is a premier institute imparting knowledge in the areas of engineering, science, technology and education. The institution's progress and contribution to the field of technical education for over two decades resulted in granting Deemed University status on 16th July, 2001. The University has been awarded as Category 'A' University by Ministry of Human Resources Development (MHRD), Government of India and accredited by NAAC with Grade 'A' in the year 2017, certified with ISO 9001 standard and offering exemplary education from last 29 years. Untiring efforts of staff, students, management and positive academic ambience prevailed in the campus had made University to be ranked as 2nd among Private Universities in Tamil Nadu by National Institutional Ranking Framework, Ministry of Human Resource Development, Government of India. University also declared as one among the top 31 deemed to be Universities by the Times Higher Education Ranking.

ABOUT THE SCHOOL

The School of Science and Humanities since its inception in the year 1988, functions with a team of committed faculty members who strongly believe in imparting quality education through the courses of basic science and humanities, catering the requirements of Engineering, Science and arts students. With the passage of time, the role of the Department has widened quite significantly. Currently, the school of Science and Humanities, houses various programmes like Physics, Chemistry, Mathematics, English, Psychology and Viscom that are offered at Under Graduate, Post Graduate and PhD level. All the programmes offered under this school, actively engage in student research activities enabling and preparing the students to the societal and industrial needs. Apart from the programmes offered, an extensive array of study areas is facilitated through institutional and industrial collaborations.

ABOUT THE COURSE

The certificate course on research methodology is focused on developing the research interest among the learners. The objectives of the course are to identify the area of interest of the researchers, to discuss the research methodology undertaken and to draft and format a research paper or/and a thesis. The successful completion of the course will make the learners to gain a knowledge on the fundamentals of writing a research work, able to identify and apply the research methods and can contribute to the research on Language and Literature by presenting and publishing papers and able to successfully complete their projects.

WHO CAN ATTEND THE COURSE?

This 30 Hour course is crafted to improve the research skills of the students, the final year BA & MA students of English Literature are expected to attend the course. On successful completion of quizzes and assignments, the students will receive an e-certificates with Grades.

LESSON PLAN OF THE COURSE

Lesson 1	Academic Writing Lower Order Concerns Higher Order Concerns
Lesson 2	Theme Consistency
Lesson 3	Using Appropriate Pronouns
Lesson 4	Using passive sentences
Lesson 5	Thesis statement
Lesson 6	Organising the ideas
Lesson 7	Developing the content
Lesson 8	Thesis Planning ♦ Literature ♦ Language (ELT and Linguistics)
Lesson 9	Finding a research gap
Lesson 10	Aims and Objectives
Lesson 11	Hypothesis (for ELT)
Lesson 12	Research findings
Lesson 13	Analysis
Lesson 14	Writing a Literature Review
Lesson 15	Finding related research materials
Lesson 16	Reading methods (Extensive and Intensive reading, skimming, scanning and note making)
Lesson 17	Paraphrasing and utilising appropriate quotes
Lesson 18	Avoiding plagiarism
Lesson 19	Organising the review
Lesson 20	Research Method ♦ Empirical research ♦ Hermeneutic phenomenology
Lesson 21	Quantitative Method ♦ Finding variables ♦ Sampling method
Lesson 22	Qualitative Method ♦ Selecting a literary text ♦ Choosing a theory (if needed)
Lesson 23	Drafting a research methodology
Lesson 24	Formatting a thesis ♦ MLA 8th edition vs APA
Lesson 25	Page and Chapter format, Documentation
Lesson 26	Working Bibliography
Lesson 27	References (of various resources)
Lesson 28	Text citation
Lesson 29	Annexures and appendices
Lesson 30	Editing the final outcome using technologies and tools

RESOURCE PERSONS

Prof. Salomeh Elahi,
International TESOL Trainer, TESOL
Organization, Turkey

- Dr. Sowmya, L.M
- Mr. Senthil Kumar, S
- Dr. Lizy, V
- Dr. Sufina, K
- Ms. K. Swarnamughi
- Ms. Mritika Maitra

PROGRAMME COORDINATORS

Dr. Sowmya L.M
Dr. Lizy, V

CONVENORS

Dr. Rekha Chakravarthi, Dean - Arts & Science
Dr. J. Anutha Monica, Head - Dept. of English

PATRON & ORGANISING SECRETARY

Dr. T. Sasipraba
The Vice Chancellor
Sathyabama Institute of Science and Technology

The Department of English in association with Westminster College, London, organized a certificate course titled Tools & Techniques of Academic Writing from July 3 to August 11, 2023. This 30-hour blended learning program aimed to enhance the academic

writing and research skills of final-year BA & MA English Literature students. The course covered topics such as thesis planning, literature reviews, research methods, and plagiarism avoidance. The program featured expert resource persons and provided

e-certificates to participants upon successful completion.



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LIST OF PARTICIPANTS

S.No.	Name of the Participant
1	ATHITHYA PARAMESH N P
2	MADONNA SHEELA J
3	MALATHY M
4	ROSHINISRI S
5	STEFFE FAITH M J
6	TAMIL SELVAN C
7	VIMANDHANI M
8	CEDRIC JOEL.K
9	GOLDEN JENIFER. M
10	KAVIVENDHAN.L
11	LEELA.M
12	LOVELY FAITH G
13	NISHANTHI.S
14	SAHIL SHARMA
15	SURYA M
16	VARSHA J
17	C.VIJAYA
18	YOGESH.S
19	G.YOGITHA
20	KANISHKAA S
21	INDIRAJITH.E



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Certificate

This is to Certify that **KANISHKAA. S, 41010013, III BA English** has successfully completed the 30 hours certificate course (Blended Learning) on *Tools and Techniques of Academic Writing* offered by the Department of English, School of Science and Humanities, Sathyabama Institute of Science and Technology in Association with **Westminister College, London, from 03.07.2023 to 11.08.2023.**

Dr. Rekha Chakravarti
Dean- Arts and Science
Convenor

Dr. Amutha Monica J
Head, Department of English
Convenor

Dr. Sasipraba T
Vice Chancellor



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A Certificate Course on Empowering Researchers: Mastering Research Methodology 15th

November, 2023 - 13th January, 2024 .



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DEPARTMENT OF ENGLISH
in Association with
WESTMINSTER COLLEGE, LONDON
Organizes
A CERTIFICATE COURSE
On
**Empowering Researchers:
Mastering Research Methodology**
(30-Hour Programme)
15th Nov 2023 – 13th January 2024
(2:15 PM - 3:15 PM)

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LESSON PLAN OF THE COURSE

Lesson 1	Academic Writing Lower Order Concerns Higher Order Concerns	Lesson 17	Paraphrasing and utilising appropriate quotes
Lesson 2	Tense Consistency	Lesson 18	Avoiding plagiarism
Lesson 3	Using Appropriate Pronouns	Lesson 19	Organising the review
Lesson 4	Using passive sentences	Lesson 20	Research Method ❖ Empirical research ❖ Hermeneutic phenomenology
Lesson 5	Thesis statement	Lesson 21	Quantitative Method ❖ Finding variables ❖ Sampling method
Lesson 6	Organising the ideas	Lesson 22	Qualitative Method ❖ Selecting a literary text ❖ Choosing a theory (if needed)
Lesson 7	Developing the content	Lesson 23	Drafting a research methodology
Lesson 8	Thesis Planning ❖ Literature ❖ Language (ELT and Linguistics)	Lesson 24	Formatting a thesis ❖ MLA 8 th edition vs APA
Lesson 9	Finding a research gap	Lesson 25	Page and Chapter format, Documentation
Lesson 10	Aims and Objectives	Lesson 26	Working Bibliography
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Lesson 14	Writing a Literature Review	Lesson 30	Editing the final outcome using technologies and tools
Lesson 15	Finding related research materials		
Lesson 16	Reading methods (Extensive and Intensive reading, skimming, scanning and note making)		

RESOURCE PERSONS
Dr. Sowmiya. L.M
Mr. Senthil Kumar. S
Dr. Lizy. V
Dr. Sufina. K
Ms. Mrittika Maitra
Assistant Professor, Department of English
Sathyabama Institute of Science and Technology.

PROGRAMME COORDINATORS
Dr. Lizy. V
Dr. Sufina. K

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The Department of English, in collaboration with Westminster College, London, organized a certificate course titled Empowering Researchers: Mastering Research Methodology from November 15, 2023, to January 13, 2024. This 30-hour program focused on enhancing the research skills of BA and MA English Literature students. Highlights of the course included lessons on academic writing, thesis planning, research methods, and citation techniques, with expert guidance provided by a distinguished team of resource persons. Successful participants received e-certificates upon course completion

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Certificate

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Dr. Rekha Chakravarti
Dean- Arts and Science
Convenor

Dr. Amutha Monica J
Head, Department of English
Convenor

Dr. Sasipraba T
Vice Chancellor