



# SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY

(DEEMED TO BE UNIVERSITY)

Accredited "A" Grade by NAAC | 12B Status by UGC | Approved by AICTE

[www.sathyabama.ac.in](http://www.sathyabama.ac.in)

## STUDENT SCHOLARSHIPS

## POLICY AND PROCEDURE

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### 1. Purpose

Sathyabama Institute of Science and Technology's Student Scholarship Scheme is to reach out to the students from economically weaker sections and differently abled without caste or religion bias. The core ideology of the institution is inclusivity; this scholarship scheme intends to reflect the value system of the institution. Transforming lives is the epicenter of this framework. Unreached sections yet aspiring to progress in life shall be given opportunity to grow.

### 2. Scope

This Student Scholarships Policy and Procedure applies to all areas of the Institution, except the Research Scholarships. Students from rural background and economically unaffordable to get graduated. Students with good academic track record and could not continue education on financial constraints, differently abled students, victims of violence, students with sports excellence, students with interest and proven ability to continue studies but with no parents to support their academic dreams/goals.

### 3. Policy Statement

Sathyabama Institute of Science and Technology Scholarship scheme otherwise known as "Anbu Scholarship Scheme" provides opportunity to study based on principles of inclusivity, equity and transparency. A transformative procedure shall be in place to assist the most needed sections of the society and the merit. The procedure to implement the policy comprises of the adherence to the value system of the institution; aforementioned principles those facilitate the right to continue education to be exercised by the most deserving students.

### 4. Definitions

**Institutional Scholarships:** Institutional Scholarship refers to scholarships that are established by the institution from internal funds

**Government Scholarships:** Government Scholarship refers to scholarships that are offered by the Central and Tamilnadu State Governments.

**NGO:** A non-profit organization that operates independently of any government, typically one whose purpose is to address a social issue.

**Committee:** Student Scholarship Policy implementation committee constituted by the Vice Chancellor of Sathyabama Institute of Science and Technology

### 5. Scholarship establishment:

The Anbu Scholarship Scheme was established in 2008. This is modeled and developed to implement the scholarship policy of the institution. The counts of beneficiaries increasing every year with the fruits of quality education are empowering the society with inclusivity.



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Note: This Student Scholarship quota has been increased to 500 students per year (in the recent amendment of 2020).

## 6. Procedure

### **Institutional scholarships and Other Scholarships:**

Sathyabama Institute of Science and Technology engages with NGOs as the facilitators in reaching out to the deserving students. Institutional scholarships are offered to those students based on the merit with due scrutiny of applications and screening.

Other than above scholarship, the institution also offers merit scholarship for the first 25 Rank holders in All India Sathyabama Entrance Examinations conducted in the month of April/May every year. This scholarship includes full tuition fee waiver during the entire course of the study.

Government scholarships and Private scholarships information is intimated by the department to the students for applying and the due support will be extended in availing these scholarships in the process of application.

### **Scholarship implementation:**

The implementation part of the student scholarships is handled by the team constituted by the Vice Chancellor comprising Dean (Student Affairs) and two more senior faculty members from different disciplines. This committee takes care about the implementation process from receiving the applications to the selection of the candidate eligible for the scholarship and also in the record management of these selected students.

### *Applications*

The first call seeking the applications from the eligible candidates/students will be released in the month of April every year. Applicants shall apply through online mode. All the received applications are subjected to due scrutiny and verification of correctness in information provided (if required).

### *Eligibility*

- The 10<sup>th</sup> and 12<sup>th</sup> grade marks should be above 70%
- First generation graduates are given preference
- Annual income of the family to be less than 1 lakh.
- Students with higher merit will be given preference
- Students with disabilities are subjected to relaxation as a gesture of inclusivity
- Acid victims are also given relaxation in the same lines
- Sports persons will be given full scholarship, based on their performance in the sports



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To avail Dr. Jeppiaar Remibai Scholarship, student shall intimate to the head of the department to which the student belongs to and the eligibility is checked fundamentally by the department.

### *Screening*

After the initial screening, the eligible candidates are called for the counseling procedure that comprises of test and interview before the Scholarship committee. If any NGOs are there as facilitators, NGOs are requested to perform the ground level verification. These NGOs representatives are informed to attend the counseling sessions along with the students and parents. Selected students are well informed about the responsibilities, rules and regulations of the institution. Selected students are requested to report the institution along with the necessary documents on the inaugural day for first years to the induction program.

### *Selection Process of NGOs*

The institution takes a very calculated and proactive approach in the selection process of NGOs as facilitators in the implementation of this policy. When any NGO approaches the institution as a facilitator, a thorough credibility check is performed by the committee. The following parameters are taken into consideration while assessing and selecting the NGO to get associated in the policy implementation as a facilitator (to the extent of acting as the initial bridge between the deserving, aspiring candidates and the institution); duration of the NGO from inception, number of beneficiaries, values on which the NGO is working and the quality of the scrutiny process of the NGO.

Note: The scrutiny is subjected to the review every year. NGO will be intimated with their quota of the seats every year by the committee.

## **7. Responsibilities**

### **Compliance, reporting and review of Performance**

The over-reaching responsibility for the scholarships policy rests with the Vice Chancellor. Operational and administration rests with the Dean (Student Affairs). The committee mentioned in this policy play a role in ensuring the successful implementation of the Sathyabama Institute of Science and Technology Student Scholarship Scheme.

### *Reporting*

This is the responsibility of the committee to maintain the record of all scholarships. Every semester, the committee should meet, review the performance of the scholarship students and the report shall be submitted to the Vice Chancellor.



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Performance of the NGO as facilitator has to be reviewed by the committee and the report shall be used in the selection process of the NGO for the next year after due submission to the Chancellor.

Performance of the committee has to be reviewed by the Vice Chancellor and if necessary the committee shall be reconstituted after or within the tenure of three years. The committee shall meet atleast once in a year and the minutes of the meeting shall be shared to the Vice Chancellor.

## 8. Related Documents and Links

[www.sathyabama.ac.in/studentzone/scholarships](http://www.sathyabama.ac.in/studentzone/scholarships)  
<https://scholarships.gov.in/>  
[https://scholarships.gov.in/public/FAQ/NSP\\_SOP.pdf](https://scholarships.gov.in/public/FAQ/NSP_SOP.pdf)  
<https://www.ugc.ac.in/page/scholarships-and-fellowships.aspx>  
[https://www.ugc.ac.in/ugc\\_schemes/](https://www.ugc.ac.in/ugc_schemes/)  
<https://tnvelaivaippu.gov.in/scholarships.html>

## 9. Approval and Review Details

| Approval and Review | Details         |
|---------------------|-----------------|
| Approval Authority  | Chancellor      |
| Administrator       | Vice Chancellor |
| Next Review Date    | 05.02.2024      |